



Rushmere St. Andrew Parish Council

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Minutes of the Parish Council meeting held on 3rd April 2025 at 7.30pm at St Andrew's Church Hall

CHAIR:	Cllr R Whiting
PRESENT:	Cllr R Whiting, Cllr P Blundell, Cllr M Newton, Cllr J Wright, Cllr S Taylor, Cllr K Driver, Cllr B Ward. Cllr Phillpot, Cllr K Barber, Cllr N Barber, Cllr Nunn, Cllr M Odam
APOLOGIES:	Cllr D Francis (unwell) Cllr Westrup (unwell)
OTHER PRESENT:	Cllr D Clery
CLERK:	Mr P Massey Clerk, Mrs S Stannard Assistant Clerk. Minutes taken by Mr P Massey
ALSO PRESENT:	0 Members of the public

1. APOLOGIES, APPROVAL OF ABSENCE, PROTOCOL & CONDUCT REMINDERS

The Chairman welcomed everyone to the meeting. The Chairman reminded Councillors of the Code of Conduct for the meeting. Apologies were received as above. Cllr Nunn proposed that the apologies be accepted, seconded by Cllr Taylor. Resolved with ALL in favour.

2. DECLARATIONS OF COUNCILLOR INTEREST

Cllr Wright declared a non-pecuniary interest in KJ Fencing and SCL Landscape Management Ltd.

Cllr K Barber declared a non-pecuniary interest in the allotments as an allotment holder.

Cllr N Barber declared a non-pecuniary interest in the allotments as an allotment holder.

Cllr Driver declared a non-pecuniary interest in the allotments as an allotment holder.

Cllr Odam declared a non-pecuniary interest in St Andrew's Church.

3. TO SIGN, AS A CORRECT RECORD, THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 6TH MARCH 2025

Cllr Taylor proposed acceptance of the Parish Council minutes with no amendments, seconded by Cllr Newton. Resolved with MAJORITY in favour. The minutes were duly signed as a correct record.

4. TO FILL PARISH COUNCIL VACANCY IN THE BEECH WARD BY CO-OPTION

The Councillor vacancy in Beech Ward arose following the resignation of Mr Griggs. A notice of the vacancy was displayed on Parish noticeboards and the Parish Council website. East Suffolk Council informed the Parish Council that a by-election was not required, and that the vacancy could be filled through co-option.

One interested candidate attended the meeting and was introduced to the council. The candidate briefly outlined their background and explained their interest in the role. After

speaking, Councillors discussed. Cllr Wright proposed that Mrs N Barber be co-opted as the Parish Councillor for Beech Ward, seconded by Cllr Taylor. Resolved with ALL in favour.

Cllr Whiting congratulated Mrs N Barber. The candidate signed the Declaration of Acceptance of Office, witnessed by the Clerk, and officially joined the meeting as a councillor.

5. PUBLIC PARTICIPATION

a. Members of Public/Parish Councillors may Raise Items Relating to this Agenda or any Matter Concerning the Parish

No matters arising.

b. County Councillor Report

A County Councillor’s report was not available for distribution. Matters arising: None.

c. District Councillor Report

A District Councillor’s report was circulated and the contents discussed. Matters arising: None.

6. FINANCE

a. To note expenditure authorised under delegated authority

Nothing to report.

b. To consider formal notification of office rent set by parish halls

Formal notification has been received by the Parish Halls Committee setting the annual fee for the office rents at £7,300 from 1st April 2025. Councillors discussed this.

Cllr Taylor proposed acceptance of the annual office rent of £7,300 from 1st April 2025 . Seconded by Cllr Phillpot. Resolved with MAJORITY in favour.

c. To consider and approve regular payments and note mobile phone contract increases

A list of regular payments in accordance with approved contracts and agreements as well as the increase in the mobile phone contract were made available at the meeting.

Regular Payments by BACS	Regular Payments by Direct Debit
Evolve (printer Contract)	Nest (pensions)
Parish Office rent	H3G (mobile phones)
Hire of St Andrew’s Church Hall	T2K (office line and internet)
Sunskips	Anglia Water
Parish Handyman	ICO (information commissioners office)
Registrar of burials	CAS (Community Action Suffolk; Website host)
Gardening at Cemetery	
Play Area Checks	
Net Salaries	Note mobile phone contract increase
HMRC (PAYE, NI, Student loan repayments)	H3G- contractual increase of 4.5% from 1 st April From £95.28 to £99.57
SCL Maintenance contracts	
Greenways Maintenance contracts	
CAS Insurance	
Cloudflex	

Councillors discussed this. Cllr Blundell proposed acceptance of the regular payments by BACS and Direct Debit as listed above. Seconded by Cllr Ward. Resolved with ALL in favour.

Councillors noted the mobile phone contractual increase.

d. To note Internal and External Audit Dates

Internal audit is scheduled for 28th April 2025. The audit will be conducted by Heelis and Lodge. External audit documents must be submitted to PKF Littlejohn by 31st July 2025.

Councillors noted this.

e. To consider and approve the Financial Regulations

The Financial Regulations have been updated to reflect the recent changes to the Procurement Act. A copy of the proposed Model Financial Regulations 2025 was distributed with the agenda. Councillors considered this.

Cllr Newton proposed that the Model Financial Regulations 2025 be adopted. Seconded by Cllr Phillpot. Resolved with ALL in favour.

f. To approve renewal of subscriptions for Suffolk Association of Local Councils (SALC), Information Commission Office (ICO), Institute of Cemetery and Crematorium Management (ICCM), Society of Local Council Clerks (SLCC) and National Allotment Society (NAS)

The following subscription fees are due:
SALC £1,279.74; ICO up to £65 ; ICCM £105 + VAT; SLCC £300 + VAT and NAS £84 + VAT.

Cllr Wright proposed that the above-mentioned subscription fees be agreed. Seconded by Cllr Newton. Resolved with ALL in favour.

g. To consider and approve extra cuts at closed churchyard behind St Andrew's Church

Councillors discussed extra cuts at the closed churchyard behind St Andrew's Church.

Cllr Wright proposed that this matter be deferred to the Cemetery Management Advisory Panel. Seconded by Cllr Stafford. Resolved with ALL in favour.

h. Other matters

None arising.

7. TO CONSIDER AND AGREE ARRANGEMENTS FOR THE ANNUAL PARISH MEETING

The Annual Parish Meeting is scheduled for Tuesday, 20th May 2025. Arrangements for the meeting were discussed.

Cllr Newton proposed that County and District Councillors be invited to speak at the meeting as well as any Rushmere St Andrew Parish Councillors, the format of the annual meeting will be: Report from the Chairman to include annual report, County Councillor and District Councillor question and answer session. Parish Councillors to speak on any matter. Residents' questionnaires. Evening to end with informal networking and refreshments. Delegated Authority to be given to the Chairman, Vice Chairman and Officers to finalise the

details with funds of £300 to facilitate the event Seconded by Cllr Wright. Resolved with MAJORITY in favour.

[Cllr Clery entered the meeting at 7:50 pm. Councillors discussed the district councillors report and Cllr Clery answered any questions. Cllr Clery left the meeting at 8:06 pm]

8. TO CONSIDER AND AGREE MAINTENANCE CONTRACTS

a. Play Areas

The contracts for the Play Areas are due for renewal. Quotes were requested from DTSS Landscapes, Greengrass Ltd and SCL Landscape Management Ltd. One quote was received from SCL Landscape Management Ltd. Councillors discussed this.

Details of work	Number of visits	Broke Hall Play Area	Tower Hall Play Area	Chestnut Play Area	Yewtree Grove & footpath
Grass cutting	As required up to 15 times per year	£71.40 + VAT	£39.27 + VAT	£38.76 + VAT	£30.60 + VAT
Scrub bed maintenance/hedges	As required up to 3 times per year	£81.60 + VAT	£40.80 + VAT	£51 + VAT	£51.00 + VAT
Selective weed kill	As required up to 2 times per year	£36.21 + VAT	£26.01 + VAT	£26.01 + VAT	£22.95 + VAT
Additional maintenance	To be discussed/agreed when required	£20 per hour per man + VAT	£20 per hour per man + VAT	£20 per hour per man + VAT	£20 per hour per man + VAT

Cllr Wright proposed that the quote from SCL Landscape Management for a three-year maintenance contract be accepted as detailed and up to the value of £6,000 per annum, for the period 1st April 2025- March 2028. Seconded by Cllr Nunn. Resolved with ALL in favour.

b. The track and fencing at the allotments

SCL Landscape Management have been responsible for the maintenance and repairs of the track and fence. They provide this up to the value of £1,000 for any required works. This system has worked well in the past. Councillors discussed this process.

Cllr K Barber proposed acceptance of the arrangements above. Seconded by Cllr Phillpot. Resolved with ALL in favour.

9. TO CONSIDER AND AGREE RELOCATIONS COSTS AND CHANGES TO TENANCIES AT THE ALLOTMENTS

In accordance with Section 1(1)(d) of the Allotment Act 1922 compensation may be payable when 12 months' notice is given to the tenant to terminate the tenancy.

If the tenant voluntarily gives up the plot, they are not legally bound, but they may wish to make a goodwill payment. In view of the recent section 8 application and discussions with the effected allotment holders. Councillors discussed compensation to be made to these allotment holders. Of the three affected plot holders one has decided to give notice on the plot due to personal reasons and two would like to move plots.

Cllr Wright proposed that Plot holder X5A and X6B be offered the following dispensations owing to the displacement of their plot: An alternative plot on the site. 12 months' free rent.

Rotavating of the plot and up to £200 to pay for manure, plant re-allocation and any other plot specific requirements. Seconded by Cllr Driver. Resolved with MAJORITY in favour.

10. TO CONSIDER AND APPROVE BEE CAFÉ AT WOODBRIDGE ROAD WILDLIFE AREA

Councillors discussed the proposal for Bee Cafés at Woodbridge Road wildlife area. Funding of £830 was secured from Cllr Lawson from the Locality Funding Grant for the project.

Cllr Wright proposed acceptance of the implementation of the project giving delegated authority to the Chairman, Vice-Chairman and Officers to finalise the details. Seconded by Cllr Odam. Resolved with MAJORITY in favour.

11. GENERAL PARISH MATTERS & CORRESPONDENCE

a. General Parish Matters

No matters arising.

b. Correspondence received

Nothing to report.

12. DETERMINATION OF ITEMS FOR FUTURE AGENDA

No Matters arising.

13. CLOSE OF MEETING

The Chairman closed the meeting at 8:45 pm

Rushmere St Andrew Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 31-03-2025)

Cost Centre 02 Administration

Code Number 22 Office Administration

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
17	30/04/2024	GB4GHMCA	14/12/2023	Barclays- Genera		Paper Office	Amazon	S	15.82	3.16	18.98
102	03/07/2024	DS-ASE-INV-	14/12/2023	Barclays- Genera		Stationary office	Amazon	S	2.61	0.52	3.13
124	15/07/2024	AEU-INV-GB-	14/12/2023	Barclays- Genera		Amazon prime subscription July	Amazon	S	95.00	19.00	114.00
136	16/07/2024			Barclays- Cemete	VOID	Incorrect entry - training with scribe	Amazon	X			
139	23/07/2024	DS-ASE-INV-	14/12/2023	Barclays- Genera		Stationary office	Amazon	S	6.66	1.33	7.99
159	07/08/2024	GB4Y1A7AB	14/12/2023	Barclays- Genera		Screws for office	Amazon	S	5.82	1.16	6.98
215	20/09/2024		14/12/2023	Barclays- Cemete		Stamps cemetery	Sylvia Stannard	E	20.40		20.40
230	03/04/2024			Barclays- Genera	VOID	Incorrect entry - training with scribe	Amazon	X			
231	09/04/2024			Barclays- Genera	VOID	Incorrect entry - training with scribe	KBS Depot	S			
240	03/10/2024		14/12/2023	Barclays- Genera		Stamps office	Sylvia Stannard	E	6.80		6.80
241	03/10/2024	GB41AB71A	14/12/2023	Barclays- Genera		Labels office	Amazon	S	21.10	4.22	25.32
249	09/10/2024	GB41CDoWA	14/12/2023	Barclays- Genera		Paper Office	Amazon	S	48.18	9.64	57.82
250	09/10/2024		14/12/2023	Barclays- Genera		PAT testing 2024-2025	Portable Appliance Testing	X	52.00		52.00
275	04/11/2024		06/06/2024	Barclays- Genera		Refreshments meeting	Sylvia Stannard	Z	3.45		3.45
287	12/11/2024	GB41HSQVA	14/12/2023	Barclays- Genera		Locks for general use in parish	Amazon	S	34.95	6.99	41.94
345	20/01/2025	GB500BVBY	14/12/2023	Barclays- Genera		Stationary office	Amazon	S	14.99	3.00	17.99
346	20/01/2025	GB53ME9AB	14/12/2023	Barclays- Genera		Stationary office	Amazon	S	23.65	4.73	28.38
369	03/03/2025	340604	14/12/2023	Barclays- Genera		Office administration - rubbish bags	One Stop	S	3.81	0.49	4.30
376	24/02/2025		14/12/2023	Barclays- Genera		Land ownership searches Bixley	Peter Massey	X	28.00		28.00
377	24/02/2025	GB5BXFSAB	14/12/2023	Barclays- Genera		Stationary office	Amazon	S	9.01	1.80	10.81
400	12/03/2025	GB5JBK3AB	14/12/2023	Barclays- Genera		Paper for office printer	Amazon	S	19.57	3.92	23.49
401	12/03/2025	GB50130XIC	14/12/2023	Barclays- Genera		Cable ties office administration	Amazon	S	4.99	1.00	5.99
403	12/03/2025	INV-9521	14/12/2023	Barclays- Genera		Year end health check 2025	Starboard Systems	S	99.00	19.80	118.80
414	24/03/2025		14/12/2023	Barclays- Genera		Refreshments office	Peter Massey	Z	3.65		3.65
Subtotal for Code: Office Administration									£519.46	£80.76	£600.22

Code Number 24 Training

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
11	23/04/2024	28791	14/12/2023	Barclays- Genera		Councillor Training : P	SALC	S	32.00	6.40	38.40
52	17/05/2024	28844	14/12/2023	Barclays- Genera		Councillor Training - Councillor	SALC	S	64.00	12.80	76.80
187	09/09/2024	3065	14/12/2023	Barclays- Genera		Councillor Training : P	SALC	S	17.00	3.40	20.40
200	13/09/2024	83122	11/04/2024	Barclays- Genera		Playground Inspection Course - Mr K	ROSPA- Play Safety	S	555.00	111.00	666.00
270	04/11/2024		14/12/2023	Barclays- Genera		CILCA additional training	SLCC	Z	37.50		37.50
292	18/11/2024	SD1698-1	14/12/2023	Barclays- Genera		SLCC Training	SLCC	S	25.00	5.00	30.00
328	02/01/2025	29432	14/12/2023	Barclays- Genera		Training S Stannard - Income and	SALC	S	35.00	7.00	42.00
354	03/02/2025	INV-06904	14/12/2023	Barclays- Genera		Mastering asset management	National Association of Local	S	35.00	7.00	42.00
Subtotal for Code: Training									£800.50	£152.60	£953.10

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Rushmere St Andrew Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 31-03-2025)

2 May 2025 (2024 - 2025)

Code Number 33 Subscriptions

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
8	09/04/2024	28791	11/04/2024	Barclays- Genera		Annual membership 2024/25 - SALC	SALC	E	1,255.14		1,255.14
12	23/04/2024		11/04/2024	Barclays- Genera		Annual Membership 2024/25 - SLCC	SLCC	E	318.00		318.00
18	30/04/2024	NA40/2024	11/04/2024	Barclays- Genera		Annual membership 2024/25 - NAS	National Allotment Society	S	55.00	11.00	66.00
18	30/04/2024	NA40/2024	11/04/2024	Barclays- Genera		Annual membership 2024/25 - NAS	National Allotment Society	E	1.00		1.00
416	21/03/2025		11/04/2024	Barclays- Genera		Data protection fees - ICO 2025	ICO	E	47.00		47.00
Subtotal for Code: Subscriptions									£1,676.14	£11.00	£1,687.14

Code Number 39 Telephone, internet and website

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
93	03/07/2024	382137	08/02/2024	Barclays- Genera		Contract phone calls - May 2024	T2K Voice and Data	S	43.95	8.79	52.74
198	22/08/2024	10128150501	08/06/2023	Barclays- Cemete		Mobile Phone Contracts - August	H3G	S	79.40	15.88	95.28
311	01/11/2024	552541	14/12/2023	Barclays- Genera		Web hosting Oct 2024- Oct 2025	Communities Action Suffolk	S	50.00	10.00	60.00
370	25/04/2024		08/02/2024	Barclays- Genera		Refund from BT - land line	BT	X	-66.27		-66.27
394	07/03/2025		14/12/2023	Barclays- Genera		Enchanted Tree Trail Website	Rubbish Walks	X	80.00		80.00
399	07/03/2025	386582	08/02/2024	Barclays- Genera		Contract phone calls - January 2025	T2K Voice and Data	S	57.84	11.57	69.41
Subtotal for Code: Telephone, internet and									£244.92	£46.24	£291.16

Code Number 54 IT, printer and office equipment

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
27	15/05/2024	INV-5536	08/02/2024	Barclays- Genera		Scribe set up and account	Starboard Systems	S	1,293.00	258.60	1,551.60
178	26/08/2024	007751	14/12/2023	Barclays- Cemete		Printing and Printer Contract	Evolve Business Solutions	S	73.17	14.64	87.81
263	26/10/2024	17102024-09	14/12/2023	Barclays- Genera		Microsoft 365 subscriptions Oct, Nov,	CloudFlex Systems	S	251.85	50.37	302.22
291	18/11/2024	008678	14/12/2023	Barclays- Genera		Printer contract	Evolve Business Solutions	S	146.78	29.35	176.13
371	14/02/2025	009622	14/12/2023	Barclays- Genera		Printer contract	Evolve Business Solutions	S	104.36	20.87	125.23
Subtotal for Code: IT, printer and office									£1,869.16	£373.83	£2,242.99

Code Number 58 Audit and Accounting Software

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
23	15/05/2024		11/05/2023	Barclays- Genera		Internal audit year ending 31 March	Heelis and Lodge	X	320.00		320.00
220	27/09/2024	SB20242618	10/10/2024	Barclays- Genera		External audit 2023-2024	PKF- Littlejohn LLP	S	630.00	126.00	756.00
365	06/02/2025	INV-8573	06/02/2025	Barclays- Genera		Accounts Renewal 2025	Starboard Systems	S	744.00	148.80	892.80
Subtotal for Code: Audit and Accounting									£1,694.00	£274.80	£1,968.80

Code Number 59 Bank charges

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
10	08/04/2024		14/12/2023	Barclays- Genera		Bank Charges - March 2024	Barclays	E	8.50		8.50
85	04/06/2024		14/12/2023	Barclays- Genera		Bank charges - May 2024	Barclays	E	8.50		8.50
196	09/09/2024		14/12/2023	Barclays- Genera		Bank charges - August 2024	Barclays	E	8.50		8.50
227	05/07/2024		14/12/2023	Barclays- Genera		Bank Charges - June 2024	Barclays	E	8.50		8.50
228	05/08/2024		14/12/2023	Barclays- Genera		Bank charges - July 2024	Barclays	E	8.50		8.50
266	07/10/2024		14/12/2023	Barclays- Genera		Bank charges - September 2024	Barclays	E	8.50		8.50
312	04/11/2024		14/12/2023	Barclays- Genera		Bank charges - October 2024	Barclays	E	8.50		8.50

Consider Draft until signed

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Rushmere St Andrew Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 31-03-2025)

2 May 2025 (2024 - 2025)

317	05/12/2024	14/12/2023	Barclays- Genera	Bank charges - November 2024	Barclays	E	13.30	13.30
341	09/01/2025	14/12/2023	Barclays- Genera	Bank charges - January 2025	Barclays	E	8.50	8.50
386	03/02/2025	14/12/2023	Barclays- Genera	Bank charges - February 2025	Barclays	Z	10.90	10.90
397	07/03/2025	14/12/2023	Barclays- Genera	Bank charges - March 2025	Barclays	E	8.50	8.50
Subtotal for Code: Bank charges							£100.70	£100.70

Code Number 66 Hire charges office and meeting

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
19	30/04/2024		14/03/2024	Barclays- Genera		Hire fees for parish office and halls	Parish Halls- Rushmere St Andrew	X	3,580.67		3,580.67
237	03/10/2024		14/03/2024	Barclays- Genera		Hire charges for parish office and	Parish Halls- Rushmere St Andrew	X	3,780.00		3,780.00
268	04/11/2024		27/06/2024	Barclays- Genera		Hire of Baptist Church for AGM	Rushmere Baptist Church	X	35.00		35.00
368	06/02/2025		27/06/2024	Barclays- Genera		Hire of hall for public consultation on	PP St Andrew Rushmere	X	30.00		30.00
415	24/03/2025		27/06/2024	Barclays- Genera		Hire of church hall parish council	PCC St Andrews	X	60.00		60.00
418	25/03/2025		27/06/2024	Barclays- Genera		hire of Church Hall Parish Council	PCC St Andrews	X	30.00		30.00
419	26/03/2025		14/03/2024	Barclays- Genera		Hire of Tower Hall Parish Office	Parish Halls- Rushmere St Andrew	X	1,642.50		1,642.50
Subtotal for Code: Hire charges office and									£9,158.17		£9,158.17

Code Number 67 S19 Loan Repayments

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
24	10/05/2024		09/05/2024	Barclays- Genera		Repayment of loan Tower Hall - final	PWLB	E	10,665.30		10,665.30
Subtotal for Code: S19 Loan Repayments									£10,665.30		£10,665.30

Code Number 88 Remembrance Wreath

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
247	07/10/2024		06/06/2024	Barclays- Genera		Wreaths for remembrance service	Sylvia Stannard	X	53.00		53.00
Subtotal for Code: Remembrance Wreath									£53.00		£53.00

Code Number 104 Insurance

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
348	20/01/2025		12/12/2024	Barclays- Genera		Insurance	James Hallam Insurance (CAS)	E	1,441.72		1,441.72
Subtotal for Code: Insurance									£1,441.72		£1,441.72

Code Number 106 S137 Donations and grants

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
110	25/06/2024		06/06/2024	Barclays- Genera		Donation 2024/25	PCC St Andrews	X	400.00		400.00
372	14/02/2025		06/02/2025	Barclays- Genera		Donation 2024/25	Kesgrave Library Community Group	X	350.00		350.00
373	14/02/2025		06/02/2025	Barclays- Genera		Donation 2024/25	Rushmere Baptist Church	X	500.00		500.00
Subtotal for Code: S137 Donations and grants									£1,250.00		£1,250.00
Subtotal for Cost Centre: 02 Administration									29,473.07	939.23	30,412.30

Cost Centre 03 Salaries

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
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Subtotal for Cost Centre: 03 Salaries									77,551.49		77,551.49

Rushmere St Andrew Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 31-03-2025)

2 May 2025 (2024 - 2025)

Cost Centre 04 Environment, assets and grounds

Code Number 20 Pond maintenance

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
5	02/04/2024	3826	08/12/2022	Barclays- Genera		Maintenance Ponds - March 2024	S.C.L Landscape Management	S	60.00	12.00	72.00
25	15/05/2024	3849	08/12/2022	Barclays- Genera		Maintenance Ponds - April 2024	S.C.L Landscape Management	S	60.00	12.00	72.00
80	11/06/2024	Invoice 3868	08/12/2022	Barclays- Genera		Maintenance ponds - May 2024	S.C.L Landscape Management	S	120.00	24.00	144.00
128	15/07/2024	Invoice 3901	08/12/2022	Barclays- Genera		Maintenance ponds - June 2024	S.C.L Landscape Management	S	60.00	12.00	72.00
165	26/08/2024	Invoice 3923	08/12/2022	Barclays- Genera		Maintenance pond - July 2024	S.C.L Landscape Management	S	180.00	36.00	216.00
166	26/08/2024	GB411V0SA	14/12/2023	Barclays- Genera		Combination lock pond	Amazon	S	23.15	4.63	27.78
181	09/09/2024	Invoice 3956	08/12/2022	Barclays- Genera		Maintenance ponds - August 2024	S.C.L Landscape Management	S	60.00	12.00	72.00
234	03/10/2024	Invoice3982	08/12/2022	Barclays- Genera		Maintenance Ponds - September	S.C.L Landscape Management	S	120.00	24.00	144.00
281	07/11/2024	Invoice 3982	08/12/2022	Barclays- Genera		Maintenance Ponds - October 2024	S.C.L Landscape Management	S	120.00	24.00	144.00
429	28/03/2025	50516861	15/08/2024	Barclays- Genera		Grrenways project- Annual	Ipswich Borough Council	S	550.00	110.00	660.00
Subtotal for Code: Pond maintenance									£1,353.15	£270.63	£1,623.78

Code Number 21 Play Areas Maintenance

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
4	02/04/2024	3825	20/01/2022	Barclays- Genera		Maintenance Play Areas - March	S.C.L Landscape Management	S	216.50	43.30	259.80
26	15/05/2024	3851	20/01/2022	Barclays- Genera		Maintenance Play Areas - April 2024	S.C.L Landscape Management	S	312.00	62.40	374.40
77	11/06/2024		14/12/2023	Barclays- Genera		Keys Broke Hall Playing Field	James Wright	X	28.30		28.30
79	11/06/2024	Inovice 3866	20/01/2022	Barclays- Genera		Maintenance play areas - May 2024	S.C.L Landscape Management	S	433.00	86.60	519.60
130	15/07/2024	Invoice 3899	20/01/2022	Barclays- Genera		Maintenance play areas - June 2024	S.C.L Landscape Management	S	216.50	43.30	259.80
142	23/07/2024	Kelvedon	11/01/2024	Barclays- Genera		Repointing of wall at Kelvedon Play	Wood Worx	S	416.47	83.30	499.77
164	26/08/2024	Invoice 3921	20/01/2022	Barclays- Genera		Maintenance play areas - July 2024	S.C.L Landscape Management	S	784.00	156.80	940.80
180	09/09/2024	Invoice 3958	20/01/2022	Barclays- Genera		Maintenance play areas - August	S.C.L Landscape Management	S	371.50	74.30	445.80
184	09/09/2024	Invoice 3953	20/01/2022	Barclays- Genera		Play Area maintenance remove	S.C.L Landscape Management	S	80.00	16.00	96.00
235	03/10/2024	Invoice 3984	20/01/2022	Barclays- Genera		Maintenance Play	S.C.L Landscape Management	S	433.00	86.60	519.60
265	26/10/2024	DS-AEU-INV-	06/03/2025	Barclays- Genera		High visibility jacket monthly play	Amazon	S	19.98	4.00	23.98
282	07/11/2024	Invoice 4010	20/01/2022	Barclays- Genera		Maintenance Play Areas - October	S.C.L Landscape Management	S	567.50	113.50	681.00
302	13/12/2024	XWW844894	14/12/2023	Barclays- Genera		Locks for Broke Hall Playing Field	Toolstation	S	64.15	12.83	76.98
331	13/01/2025		06/06/2024	Barclays- Genera		Parish handyman materials wildlife	JN Jim	X	39.53		39.53
367	06/02/2025	Invoice 4057	20/01/2022	Barclays- Genera		Play Area Maintenance - January	S.C.L Landscape Management	S	45.00	9.00	54.00
422	27/03/2025	Invoice 4087	20/01/2022	Barclays- Genera		Maintenance play areas - March	S.C.L Landscape Management	S	285.50	57.10	342.60
423	27/03/2025	Invoice 4089	20/02/2025	Barclays- Genera		Broke Hall Playing Field - reposition	S.C.L Landscape Management	S	394.00	78.80	472.80
Subtotal for Code: Play Areas Maintenance									£4,706.93	£927.83	£5,634.76

Code Number 29 Maintenance LNRs, POS, Paths

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
126	15/07/2024	Invoice 3904	06/06/2024	Barclays- Genera		Maintenance Woodbridge	S.C.L Landscape Management	S	40.00	8.00	48.00
162	20/08/2024	Invoice 3920	06/06/2024	Barclays- Genera		Maintenance Woodbridge	S.C.L Landscape Management	S	105.00	21.00	126.00
179	09/09/2024	Invoice	06/06/2024	Barclays- Genera		Maintenance Woodbridge Road May	S.C.L Landscape Management	S	25.84	5.17	31.01

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186	09/09/2024	Invoice 3950	06/06/2024	Barclays- Genera		Maintenance Woodbridge	S.C.L Landscape Management	S	40.00	8.00	48.00
236	03/10/2024	Invoice 3979	06/06/2024	Barclays- Genera		Maintenance Woodbridge	S.C.L Landscape Management	S	40.00	8.00	48.00
279	07/11/2024	Invoice 3979	06/06/2024	Barclays- Genera		Maintenance Woodbridge	S.C.L Landscape Management	S	40.00	8.00	48.00
343	20/01/2025	50509537	14/12/2023	Barclays- Genera		Annual management of Mill Stream,	Ipswich Borough Council	S	5,255.00	1,051.00	6,306.00
366	06/02/2025	Invoice 4054	06/02/2025	Barclays- Genera		Clear piles of cut hedging and tidy	S.C.L Landscape Management	S	175.00	35.00	210.00
420	27/03/2025	4085	06/06/2024	Barclays- Genera		Maintenance Woodbridge	S.C.L Landscape Management	S	40.00	8.00	48.00
427	28/03/2025	50516859	14/09/2023	Barclays- Genera		Greenways project- annual mow and	Ipswich Borough Council	S	575.00	115.00	690.00
Subtotal for Code: Maintenance LNRs, POS,									£6,335.84	£1,267.17	£7,603.01

Code Number 32 Play Inspection Reports

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
202	13/09/2024	GB416016AB	06/06/2024	Barclays- Genera		Play Inspections - monthly and	Amazon	S	17.82	3.57	21.39
219	27/09/2024	83729	12/09/2024	Barclays- Genera		Play ground annual safety	ROSPA- Play Safety	S	380.00	76.00	456.00
402	12/03/2025		06/06/2024	Barclays- Genera		Playground monthly inspection	Kevin Braizer	X	17.00		17.00
Subtotal for Code: Play Inspection Reports									£414.82	£79.57	£494.39

Code Number 56 Tree Maintenance

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
141	23/07/2024	Invoice 3898	14/09/2023	Barclays- Genera		Work at Kelvedon Play area and	S.C.L Landscape Management	S	2,825.00	565.00	3,390.00
199	13/09/2024		15/08/2024	Barclays- Genera		Tree safety survey report 2024	Arboreal Associates	X	1,975.00		1,975.00
425	27/03/2025	Invoice 4091	02/10/2024	Barclays- Genera		Tree works as identified in tree safety	S.C.L Landscape Management	S	2,200.00	440.00	2,640.00
Subtotal for Code: Tree Maintenance									£7,000.00	£1,005.00	£8,005.00

Code Number 70 Streetfurniture (seats, bins,

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
9	09/04/2024	18647	11/01/2024	Barclays- Genera		Replacement seat The Street	KBS Depot	S	548.00	109.60	657.60
53	17/05/2024	111534	14/03/2023	Barclays- Genera		Purchase, Installation Doggie Bin	East Suffolk Council	S	229.31	45.86	275.17
92	14/06/2024	Invoice 18275	06/06/2024	Barclays- Genera		Replacement posts noticeboard	Greenbarnes	S	302.95	60.59	363.54
182	09/09/2024	Invoice 3955	11/01/2024	Barclays- Genera		Installation of bench opposite Baptist	S.C.L Landscape Management	S	190.00	38.00	228.00
353	24/01/2025		11/07/2024	Barclays- Genera		Streetfurniture application Salehurst	East Suffolk Council	E	160.00		160.00
378	24/02/2025		06/06/2024	Barclays- Genera		Materials noticeboards	JN Jim	X	8.99		8.99
379	24/02/2025		06/06/2024	Barclays- Genera		Equipment for moving noticeboards	JN Jim	X	65.99		65.99
391	04/03/2025	18894	14/03/2024	Barclays- Genera		Noticeboard posts	Greenbarnes	S	561.25	112.25	673.50
Subtotal for Code: Streetfurniture (seats, bins,									£2,066.49	£366.30	£2,432.79

Code Number 84 Highways and Traffic Calming

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
395	07/03/2025	GB5002H56F	06/03/2025	Barclays- Genera		High visibility jacket (size M)	Amazon	S	29.12	5.83	34.95
396	07/03/2025	GB5H7L1AB	06/03/2025	Barclays- Genera		High visibility jackets speedwatch	Amazon	S	58.24	11.64	69.88
Subtotal for Code: Highways and Traffic Calming									£87.36	£17.47	£104.83

Code Number 107 Defibrillators

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
20	15/05/2024	81302	18/07/24	Barclays- Genera		New defibrillators pads	Jax First Aid Supplies	S	180.99	36.20	217.19
167	26/08/2024	86530	18/07/2024	Barclays- Genera		Battery defibrillator	Jax First Aid Supplies	S	226.99	45.40	272.39

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2 May 2025 (2024 - 2025)

Subtotal for Code: Defibrillators £407.98 £81.60 £489.58

Code Number 115 Parish handyman

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
6	02/04/2024		06/06/2024	Barclays- Genera		Parish handyman weekly	JN Jim	Z	75.00		75.00
117	03/07/2024		06/06/2024	Barclays- Genera		parish handyman weekly	JN Jim	X	323.89		323.89
239	03/10/2024		06/06/2024	Barclays- Genera		Parish handyman weekly	JN Jim	X	251.25		251.25
269	04/11/2024		06/06/2024	Barclays- Genera		Parish handyman weekly	JN Jim	X	213.75		213.75
296	20/11/2024		06/06/2024	Barclays- Genera		Parish handyman weekly	JN Jim	X	117.50		117.50
327	02/01/2025		06/06/2024	Barclays- Genera		Parish handyman	JN Jim	X	86.25		86.25
355	03/02/2025		06/06/2024	Barclays- Genera		Parish handyman weekly	JN Jim	X	168.79		168.79
389	04/03/2025		06/06/2024	Barclays- Genera		Parish handyman rounds - February	JN Jim	X	397.50		397.50
390	04/03/2025		06/06/2024	Barclays- Genera		Parish handyman - March 2025	JN Jim	X	22.25		22.25
Subtotal for Code: Parish handyman									£1,656.18		£1,656.18
Subtotal for Cost Centre: 04 Environment, assets and									24,028.75	4,015.57	28,044.32

Cost Centre 05 Earmarked Reserves

Code Number 120 Tower Hall Play Equipment

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
88	14/06/2024	RPC1001	14/12/2023	Barclays- Genera		Painting of fence at Tower Hall Play	Wood Worx	S	1,205.42	241.08	1,446.50
Subtotal for Code: Tower Hall Play Equipment									£1,205.42	£241.08	£1,446.50

Code Number 125 Public Open Space Bixley Farm

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
253	09/10/2024	INV-2995	15/08/2024	Barclays- Genera		Fell Maple and prune branches trees	Acorn Trees	S	1,200.00	240.00	1,440.00
Subtotal for Code: Public Open Space Bixley									£1,200.00	£240.00	£1,440.00

Code Number 127 Community Events

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
57	22/05/2024		14/12/2023	Barclays- Genera		Refreshments Annual Meeting	Peter Massey	Z	102.92		102.92
90	14/06/2024		11/01/2024	Barclays- Genera		Chinwag events 2024	Communities Together East Anglia	X	5,105.78		5,105.78
271	04/11/2024		06/06/2024	Barclays- Genera		Refreshments Remembrance	Peter Massey	Z	68.00		68.00
288	12/11/2024		06/06/2024	Barclays- Genera		Refreshments Remembrance Event	Peter Massey	Z	73.60		73.60
303	13/12/2024		10/10/2024	Barclays- Genera		Refreshments Partnership Meeting	Sylvia Stannard	Z	104.00		104.00
304	13/12/2024		10/10/2024	Barclays- Genera		Refreshments Partnership Meeting	Sylvia Stannard	Z	128.27		128.27
305	13/12/2024		10/10/2024	Barclays- Genera		Refreshments Partnership Meeting	Sylvia Stannard	Z	44.03		44.03
306	13/12/2024	1961	10/10/2024	Barclays- Genera		Refreshments Partnership Meeting	East of England Co-op	S	6.50	1.30	7.80
Subtotal for Code: Community Events									£5,633.10	£1.30	£5,634.40

Code Number 128 Play Areas

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
251	09/10/2024	Invoice	09/11/2023	Barclays- Genera		Painting of fence at Tower Hall Play	Wood Worx	S	747.50	149.50	897.00
Subtotal for Code: Play Areas									£747.50	£149.50	£897.00

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Rushmere St Andrew Parish Council
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2 May 2025 (2024 - 2025)

Code Number 129 Replacement Office

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
320	19/12/2024	23160	12/12/2024	Barclays- Genera		Fee for pre-application advice East	East Suffolk Council	S	185.00	37.00	222.00
337	13/01/2025	84604	12/12/2024	Barclays- Genera		Pre application fees - parish	East Suffolk Council	S	123.33	24.67	148.00
344	20/01/2025	22501	16/01/2025	Barclays- Genera		Pre-application advice higways	Suffolk County Council	S	450.00	90.00	540.00
							Subtotal for Code: Replacement Office		£758.33	£151.67	£910.00
							Subtotal for Cost Centre: 05 Earmarked Reserves		9,544.35	783.55	10,327.90

Cost Centre 06 Grant Funding

Code Number 97 Bee Cafes

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
104	03/07/2024		11/07/2024	Barclays- Genera		Streetfurniture licence land opposite	Sylvia Stannard	E	160.00		160.00
246	07/10/2024	50497164	11/07/2024	Barclays- Genera		Greenways project - supply and	Ipswich Borough Council	S	1,415.00	283.00	1,698.00
321	19/12/2024	INV-66016	11/01/2024	Barclays- Genera		Plaque seat at land opposite Baptist	Anglia Sign Casting	S	118.52	23.70	142.22
428	28/03/2025	50516860	11/07/2024	Barclays- Genera		Greenways project- Supply and	Ipswich Borough Council	S	750.00	150.00	900.00
							Subtotal for Code: Bee Cafes		£2,443.52	£456.70	£2,900.22

Code Number 111 30 Days Wilder

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
74	11/06/2024	INV-GB-1484	09/05/2024	Barclays- Genera		Seedbombs for Community Picnic 30	Amazon	S	24.82	4.96	29.78
75	11/06/2024	INV-GB-1484	09/05/2024	Barclays- Genera		Seedbombs for Community Picnic 30	Amazon	S	12.49	2.50	14.99
76	11/06/2024	INV-GB-1534	09/05/2024	Barclays- Genera		Seedbombs for Community Picnic 30	Amazon	S	7.62	1.53	9.15
94	03/07/2024	GB4PN15AB	09/05/2024	Barclays- Genera		30 Days Wilder Event Crafts	Amazon	S	7.14	1.42	8.56
95	03/07/2024	DS-ASE-INV-	09/05/2024	Barclays- Genera		30 Days Wilder Event Crafts	Amazon	S	4.99	1.00	5.99
96	03/07/2024	DS-ASE-INV-	09/05/2024	Barclays- Genera		30 Days Wilder Event Crafts	Amazon	S	9.99	2.00	11.99
97	03/07/2024	GB4PLG0AB	09/05/2024	Barclays- Genera		30 Days Wilder Event Crafts	Amazon	S	13.43	2.69	16.12
98	03/07/2024	DS-ASE-INV-	09/05/2024	Barclays- Genera		30 Days Wilder Event Crafts	Amazon	S	3.57	0.72	4.29
99	03/07/2024	DS-ASE-INV-	09/05/2024	Barclays- Genera		30 Days Wilder Event Crafts	Amazon	S	17.54	3.75	21.29
100	03/07/2024	DS-ASE-INV-	09/05/2024	Barclays- Genera		30 Days Wilder Event Crafts	Amazon	S	10.40	2.21	12.61
105	03/07/2024	5160404178	09/05/2024	Barclays- Genera		30 Days Wilder Event Crafts	Hobbycraft	S	4.17	0.83	5.00
106	03/07/2024	INV-GB-1379	09/05/2024	Barclays- Genera		30 Days Wilder Event Crafts	Amazon	S	16.64	3.34	19.98
107	25/06/2024		09/05/2024	Barclays- Genera		Storytelling 30 Days Wild event	Bards Aloud	X	50.00		50.00
109	25/06/2024		09/05/2024	Barclays- Genera		30 Days Wilder Event Crafts	Sylvia Stannard	X	11.75		11.75
119	03/07/2024		09/05/2024	Barclays- Genera		creation of new content 30 days	Rubbish Walks	Z	140.00		140.00
125	15/07/2024	INV-GB-1050	09/05/2024	Barclays- Genera		Crafts 30 Days Wilder	Amazon	S	8.32	1.67	9.99
158	07/08/2024		09/05/2024	Barclays- Genera		Supply of wildlife homes for 30 days	Ipswich Wildlife Group	X	150.00		150.00
226	26/06/2024	GB15856667	09/05/2024	Barclays- Genera		30 Days Wilder Event Crafts	Amazon	S	5.82	1.16	6.98
							Subtotal for Code: 30 days Wilder		£898.69	£29.78	£928.47

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Subtotal for Code: 30 days Wilder

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Code Number 113 Kelvedon Sensory Garden

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
120	09/07/2024	Invoice 25377	27/06/2024	Barclays- Genera		Topographical Survey Kelvedon Play	EDI Surveys	S	580.00	116.00	696.00

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Rushmere St Andrew Parish Council
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238	03/10/2024		27/06/2024	Barclays- Genera		Stage 1-3 Landscape Design	Lee Anne Van Wyk Chartered	X	1,610.00		1,610.00
276	07/11/2024		27/06/2024	Barclays- Genera		Remaining payment Stage 1-3	Lee Anne Van Wyk Chartered	E	690.00		690.00
368	06/02/2025		27/06/2024	Barclays- Genera		Hire of hall for public consultation on	PP St Andrew Rushmere	X	82.50		82.50
375	24/02/2025		27/06/2024	Barclays- Genera		Refreshments Kelvedon Sensory	Sylvia Stannard	Z	4.00		4.00
Subtotal for Code: Kelvedon Sensory Garden									£2,966.50	£116.00	£3,082.50

Code Number 116 Remembrance Events

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
123	10/07/2024		06/06/2024	Barclays- Genera		Stanley's War for Remembrance	Peter Massey	E	5.95		5.95
272	04/11/2024	GB41HP03A	06/06/2024	Barclays- Genera		Crafts Remembrance Events	Amazon	S	12.48	2.50	14.98
273	04/11/2024	INV-GB-1144	06/06/2024	Barclays- Genera		Crafts Remembrance Events	Amazon	S	19.12	3.83	22.95
277	07/11/2024	DS-AEU-INV-	06/06/2024	Barclays- Genera		Crafts Remembrance Events	Amazon	S	5.82	1.17	6.99
278	07/11/2024	GB41U56AB	06/06/2024	Barclays- Genera		Crafts Remembrance Events	Amazon	S	4.67	0.93	5.60
289	12/11/2024		06/06/2024	Barclays- Genera		Entertainment Remembrance Events	Bruce Aldred Entertainment	X	100.00		100.00
297	20/11/2024	2425299	06/06/2024	Barclays- Genera		Remembrance Projection	TM Services Audio Visual Ltd	S	500.00	100.00	600.00
298	26/11/2024		06/06/2024	Barclays- Genera		Bugler for Remembrance Day	Fergus Odam	X	50.00		50.00
Subtotal for Code: Remembrance Events									£698.04	£108.43	£806.47

Code Number 117 Gateway Signs

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
151	07/08/2024		14/03/2024	Barclays- Genera		land ownership search gateway sign	Peter Massey	Z	3.00		3.00
152	07/08/2024	36261	14/03/2024	Barclays- Genera		Manufacture of 8 gateway signs and	Signs of the Times Ltd	S	16,296.84	3,259.37	19,556.21
188	09/09/2024	DS-AEU-INV-	14/03/2024	Barclays- Genera		Gateway signs unveiling -ribbon	Amazon	S	4.41	0.88	5.29
189	09/09/2024	GB414F5LAB	14/03/2024	Barclays- Genera		Gateway signs unveiling - fabric	Amazon	S	10.92	2.18	13.10
190	09/09/2024	INV-GB-1646	14/03/2024	Barclays- Genera		Gateway signs unveiling	Amazon	S	8.32	1.67	9.99
191	09/09/2024	2843	14/03/2024	Barclays- Genera		Gateway signs plants	Kiln Farm Nursery	S	49.47	9.90	59.37
192	09/09/2024		14/03/2024	Barclays- Genera		Gateway signs unveiling	Peter Massey	Z	1.45		1.45
195	09/09/2024		14/03/2024	Barclays- Genera		Gateway signs unveiling	Sylvia Stannard	Z	12.85		12.85
Subtotal for Code: Gateway Signs									£16,387.26	£3,274.00	£19,661.26

Code Number 118 Nature Watch

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
3	02/04/2024		09/05/2024	Barclays- Genera		Crafts/ refreshments for promotion of	Sylvia Stannard	Z	54.97		54.97
Subtotal for Code: Nature Watch									£54.97		£54.97

Code Number 132 Climbing walls

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
357	03/02/2025	Invoice 9427	12/12/2024	Barclays- Genera		Replacements of climbing wall with	Playquip	S	2,682.00	536.40	3,218.40
Subtotal for Code: Climbing walls									£2,682.00	£536.40	£3,218.40
Subtotal for Cost Centre: 06 Grant Funding									25,730.98	4,521.31	30,252.29

Filing ref: 1.01 PC Minutes - 030425.docx

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Cost Centre 07/01 until signed Initialled as a true record: RE Whiting

Date: 01/05/2025

Code Number 121 Kelvedon Sensory Garden

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
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Rushmere St Andrew Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 31-03-2025)

2 May 2025 (2024 - 2025)

22	09/05/2024	kpa1001	11/01/2024	Barclays- Genera	Repainting of wall at Kelvedon Play	Wood Worx	S	4,166.67	833.33	5,000.00
142	23/07/2024	Kelvedon	11/01/2024	Barclays- Genera	Repainting of wall at Kelvedon Play	Wood Worx	S	319.67	63.93	383.60
Subtotal for Code: Kelvedon Sensory Garden								£4,486.34	£897.26	£5,383.60

Code Number 131 Television Screen Hall

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
332	13/01/2025	2425318	16/01/2025	Barclays- Genera		Supply and installation of tv screen at	TM Services Audio Visual Ltd	S	7,660.00	1,532.00	9,192.00
Subtotal for Code: Television Screen Hall								£7,660.00	£1,532.00	£9,192.00	
Subtotal for Cost Centre: 07 CIL								12,146.34	2,429.26	14,575.60	

Cost Centre 08 Allotments

Code Number 61 Allotments Maintenance, Hedges,

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
28	02/04/2024	3820	08/02/2024	Barclays- Genera		Clearance of Plot 9D, 14B and 15B	S.C.L Landscape Management	S	785.00	157.00	942.00
29	02/04/2024	3822	20/01/2022	Barclays- Genera		Maintenance Allotments - March	S.C.L Landscape Management	S	88.50	17.70	106.20
30	15/05/2024	3848	20/01/2022	Barclays- Genera		Maintenance Allotments - April 2024	S.C.L Landscape Management	S	128.50	25.70	154.20
81	11/06/2024		20/01/2022	Barclays- Genera		Maintenance allotments - May 2024	S.C.L Landscape Management	S	177.00	35.40	212.40
127	15/07/2024	Invoice 3902	20/01/2022	Barclays- Genera		Maintenance allotments - June 2024	S.C.L Landscape Management	S	171.00	34.20	205.20
163	26/08/2024	Invoice 3924	20/01/2022	Barclays- Genera		Maintenance allotments -July 2024	S.C.L Landscape Management	S	265.50	53.10	318.60
185	09/09/2024	Invoice 3952	20/01/2022	Barclays- Genera		Maintenance allotments - August	S.C.L Landscape Management	S	88.50	17.70	106.20
233	03/10/2024	Invoice 3981	20/01/2022	Barclays- Genera		Maintenance Allotments - September	S.C.L Landscape Management	S	222.00	44.40	266.40
280	07/11/2024	Invoice 4007	20/01/2022	Barclays- Genera		Maintenance Allotments - October	S.C.L Landscape Management	S	214.50	42.90	257.40
404	12/03/2025	Invoice 4072	20/01/2022	Barclays- Genera		Cutting of allotment boundary hedge	S.C.L Landscape Management	S	495.00	99.00	594.00
421	27/03/2025	Invoice 4086	20/01/2022	Barclays- Genera		Maintenance allotments - March	S.C.L Landscape Management	S	126.00	25.20	151.20
Subtotal for Code: Allotments Maintenance,								£2,761.50	£552.30	£3,313.80	

Code Number 65 Allotments Fence, Gates, Track,

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
78	11/06/2024	Invoice 3877	09/02/2023	Barclays- Genera		Supply and install water tank	S.C.L Landscape Management	S	85.00	17.00	102.00
161	26/08/2024	Invoice 3929	14/12/2023	Barclays- Genera		Extra works fill potholes and lift tree	S.C.L Landscape Management	S	360.00	72.00	432.00
183	09/09/2024	Invoice 3954	20/01/2022	Barclays- Genera		Replace damaged fence posts and	S.C.L Landscape Management	S	375.00	75.00	450.00
201	13/09/2024		14/12/2023	Barclays- Genera		Replacement signs car park at	Peter Massey	Z	25.94		25.94
421	27/03/2025	Invoice 4086	20/01/2022	Barclays- Genera		Maintenance allotments - March	S.C.L Landscape Management	S	110.00	22.00	132.00
424	27/03/2025	Invoice 4090	20/01/2022	Barclays- Genera		Allotment reposition of gate post and	S.C.L Landscape Management	S	70.00	14.00	84.00
Subtotal for Code: Allotments Fence, Gates,								£1,025.94	£200.00	£1,225.94	

Code Number 109 Allotment hut

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
7	08/04/2024	116544	08/02/2024	Barclays- Genera		Community Shed allotments	Tuin Ltd	S	2,928.91	585.78	3,514.69
118	03/07/2024	Invoice 11322	14/03/2024	Barclays- Genera		Construction and laying of concrete	D J Moyse Surfacing Ltd	S	2,000.00	400.00	2,400.00
137	23/07/2024		14/03/2024	Barclays- Genera		Equipment community hut	Peter Massey	Z	5.50		5.50
138	23/07/2024		14/03/2024	Barclays- Genera		Equipment community hut	Peter Massey	Z	108.00		108.00
168	26/08/2024	A1877162281	14/03/2024	Barclays- Genera		Paint community hut allotment	Screwfix	S	26.22	5.25	31.47

Consider Draft until signed and initialed as a true record: RE Whiting

Date: 01/05/2025

Rushmere St Andrew Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 31-03-2025)

2 May 2025 (2024 - 2025)

Subtotal for Code: Allotment hut	£5,068.63	£991.03	£6,059.66
Subtotal for Cost Centre: 08 Allotments	8,856.07	1,743.33	10,599.40

Cost Centre 09 Cemetery

Code Number 23 Cemetery Administration

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
21	09/05/2024		14/12/2023	Barclays- Genera		Bank charges - April 2024	Barclays	E	8.50		8.50
33	08/04/2024		14/12/2023	Barclays- Cemete		Bank Charges - March 2024	Barclays	E	10.00		10.00
34	22/04/2024	10128150501	08/06/2023	Barclays- Cemete		Mobile phone contracts - April 2024	H3G	S	79.40	15.88	95.28
35	23/04/2024	16042024-09	14/12/2023	Barclays- Cemete		Microsoft 365 subscriptions 2024	CloudFlex Systems	S	368.35	73.67	442.02
36	25/04/2024		11/04/2024	Barclays- Cemete		Annual Membership 2024/25 - ICCM	ICCM	E	100.00		100.00
38	23/04/2024		06/06/2024	Barclays- Cemete		Registrar of Burials - March 2024	Kevin Braizer	X	155.25		155.25
41	07/05/2024		14/12/2023	Barclays- Cemete		Bank charges - April 2024	Barclays	E	8.50		8.50
42	09/05/2024		14/03/2024	Barclays- Cemete		Cemetery consecration refreshments	Peter Massey	Z	27.00		27.00
43	09/05/2024		14/03/2024	Barclays- Cemete		Cemetery consecration refreshments	Peter Massey	Z	14.00		14.00
44	09/05/2024	arc5159-0006	14/12/2023	Barclays- Cemete		Backup of cemetery archives	TownsWebArchiving	S	144.21	28.84	173.05
46	09/05/2024		06/06/2024	Barclays- Cemete		Registrar of burials - April 2024	Kevin Braizer	X	256.50		256.50
49	15/05/2024	381596	08/02/2024	Barclays- Cemete		Phone calls and setup - April 2024	T2K Voice and Data	S	99.71	19.94	119.65
50	15/05/2024		14/03/2024	Barclays- Cemete		Cemetery consecration refreshments	Peter Massey	Z	70.00		70.00
51	15/05/2024		14/12/2023	Barclays- Cemete		Stamps cemetery	Peter Massey	E	13.60		13.60
54	22/05/2024	006895	14/12/2023	Barclays- Cemete		Printing and printer contract	Evolve Business Solutions	S	387.52	77.51	465.03
58	22/05/2024		14/03/2024	Barclays- Cemete		Event consecration of cemetery	Peter Massey	Z	24.80		24.80
59	22/05/2024		14/03/2024	Barclays- Cemete		Event consecration of cemetery	Peter Massey	Z	8.28		8.28
86	04/06/2024		14/12/2023	Barclays- Cemete		Bank charges - May 2024	Barclays	E	8.50		8.50
87	14/06/2024		08/02/2024	Barclays- Cemete		Recorded delivery letter posted to Mr	Sylvia Stannard	E	7.95		7.95
91	14/06/2024	13062024-09	08/06/2023	Barclays- Cemete		Provision and setting up of laptop	CloudFlex Systems	S	941.04	188.21	1,129.25
101	03/07/2024	GB30563422	14/12/2023	Barclays- Genera		Stationary cemetery	Amazon	S	27.48	5.50	32.98
103	20/06/2024	42UG086-00	06/06/2024	Barclays- Cemete		parish online subscription 24-25	Parish Online	S	240.00	48.00	288.00
108	25/06/2024	Invoice 12821	08/02/2024	Barclays- Cemete		Drainage report cemetery	O A Chapman & Son Ltd	S	600.00	120.00	720.00
122	09/07/2024		06/06/2024	Barclays- Cemete		Registrar of burials - June 2024	Kevin Braizer	X	87.75		87.75
132	16/07/2024		14/12/2023	Barclays- Cemete		Bank Charges - June 2024	Barclays	E	11.50		11.50
134	22/07/2024	10128150501	08/06/2023	Barclays- Cemete		Mobile phone contracts - July 2024	H3G	S	79.40	15.88	95.28
135	24/06/2024	10128150501	08/06/2023	Barclays- Cemete		Mobile Phone Contracts - June 2024	H3G	S	79.40	15.88	95.28
140	23/07/2024	GB4W30CAB	14/12/2023	Barclays- Cemete		Paper cemetery	Amazon	S	19.15	3.83	22.98
153	07/08/2024	AKR16AATIF	14/12/2023	Barclays- Cemete		Cork noticeboard office	Amazon	S	21.86	4.37	26.23
155	07/08/2024		06/06/2024	Barclays- Cemete		Registrar of Burials - July 2024	Kevin Braizer	X	187.00		187.00
160	07/08/2024	05082024-09	14/12/2023	Barclays- Cemete		Microsoft 365 subscriptions 365	CloudFlex Systems	S	251.85	50.37	302.22
166	08/08/2024		14/12/2023	Barclays- Cemete		Stamps cemetery	Peter Massey	E	1.55		1.55
197	05/08/2024		14/12/2023	Barclays- Cemete		bank charges - July 2024	Barclays	E	8.50		8.50
204	13/09/2024		06/06/2024	Barclays- Cemete		Registrar of Burials - August 2024	Kevin Braizer	X	119.00		119.00

Consolidated until signed Initialled as true and correct E Whiting Date 11/05/2025

Rushmere St Andrew Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 31-03-2025)

2 May 2025 (2024 - 2025)

206	13/09/2024		14/12/2023	Barclays- Cemete	Stationary cemetery	Kevin Braizer	X	16.99		16.99
222	27/09/2024	10128150501	08/06/2023	Barclays- Cemete	Mobile phone contracts September	H3G	S	79.40	15.88	95.28
229	22/05/2024	10128150501	08/06/2023	Barclays- Cemete	Mobile phone contracts - May 2024	H3G	S	79.40	15.88	95.28
242	03/10/2024		06/06/2024	Barclays- Cemete	Registrar of burials - September	Kevin Braizer	X	340.00		340.00
245	05/09/2024		14/12/2023	Barclays- Cemete	Bank charges - August 2024	Barclays	E	8.50		8.50
248	07/10/2024		14/12/2023	Barclays- Cemete	Fix fire resistant folder for cemetery	Kitty Martin Seamstress	X	25.00		25.00
254	05/10/2024		14/12/2023	Barclays- Cemete	Bank charges - September 2024	Barclays	E	8.50		8.50
264	26/10/2024	17102024-09	08/06/2023	Barclays- Cemete	Rebuild laptop	CloudFlex Systems	S	220.00	44.00	264.00
267	22/10/2024	10128150501	08/06/2023	Barclays- Cemete	Mobile phone contracts - October	H3G	S	79.40	15.88	95.28
285	07/11/2024		06/06/2024	Barclays- Cemete	Registrar of burials - October 2024	Kevin Braizer	X	255.00		255.00
286	07/11/2024		14/12/2023	Barclays- Cemete	Stationary cemetery	Kevin Braizer	X	13.60		13.60
290	12/11/2024		14/12/2023	Barclays- Cemete	Car parking paying in cheques	Sylvia Stannard	E	1.50		1.50
293	18/11/2024	GB41KZ46A	12/12/2024	Barclays- Cemete	Shredder - cemetery administration	Amazon	S	205.00	41.00	246.00
294	18/11/2024		14/12/2023	Barclays- Cemete	Parking cemetery cheques	Sylvia Stannard	E	2.45		2.45
295	20/11/2024		06/06/2024	Barclays- Cemete	Recorded delivery letter No 6 St	Sylvia Stannard	E	3.35		3.35
299	26/11/2024		14/12/2023	Barclays- Cemete	Stamps - cemetery administration	Sylvia Stannard	E	6.80		6.80
309	13/12/2024		06/06/2024	Barclays- Cemete	Administration lawn	Kevin Braizer	X	195.50		195.50
315	04/11/2024		14/12/2023	Barclays- Cemete	Bank charges - November 2024	Barclays	E	10.90		10.90
316	22/11/2024	10128150501	08/06/2023	Barclays- Cemete	Mobile phone contracts - November	H3G	S	79.40	15.88	95.28
319	05/12/2024		14/12/2023	Barclays- Cemete	Bank charges - November 2024	Barclays	E	8.50		8.50
326	02/01/2025	14058855	08/02/2024	Barclays- Cemete	Voicecalls - June - Nov 2024	T2K Voice and Data	S	263.70	52.74	316.44
330	23/12/2024	10128150501	08/06/2023	Barclays- Cemete	Mobile phone contracts - December	H3G	S	79.40	15.88	95.28
336	13/01/2025		14/12/2023	Barclays- Cemete	Parking for paying in cheques	Sylvia Stannard	E	1.50		1.50
339	14/01/2025		06/06/2024	Barclays- Cemete	Administration - Registrar of	Kevin Braizer	X	119.00		119.00
340	14/01/2025	386080	08/02/2024	Barclays- Cemete	Phone calls - December 2024	T2K Voice and Data	S	43.95	8.79	52.74
342	09/01/2025		14/12/2023	Barclays- Cemete	Bank charges - December 2024	Barclays	E	9.70		9.70
356	03/02/2025		14/12/2023	Barclays- Cemete	Stamps - cemetery administration	Sylvia Stannard	E	6.80		6.80
358	03/02/2025	27012025-09	14/12/2023	Barclays- Cemete	Bitdefender security renewal 2025	CloudFlex Systems	S	69.50	13.90	83.40
359	22/01/2025	10128150519	08/06/2023	Barclays- Cemete	Mobile phone contracts - January	H3G	S	79.40	15.88	95.28
360	06/02/2025	INV-8736	16/01/2025	Barclays- Cemete	Scribe cemetery professional	Starboard Systems	S	799.00	159.80	958.80
363	06/02/2025		06/06/2024	Barclays- Cemete	Registrar of burials - January 2025	Kevin Braizer	X	314.50		314.50
385	24/02/2025		14/12/2023	Barclays- Cemete	Parking fees paying in of cheques	Sylvia Stannard	E	1.50		1.50
387	03/02/2025		14/12/2023	Barclays- Cemete	Bank charges - February 2025	Barclays	E	8.50		8.50
388	24/02/2025		08/06/2023	Barclays- Cemete	Mobile phone contracts - February	H3G	S	79.40	15.88	95.28
392	04/03/2025	1038155	08/02/2024	Barclays- Cemete	Professional charges for land issues	Birketts Solicitors	S	807.00	161.40	968.40
393	04/03/2025	03032025-09	14/12/2023	Barclays- Cemete	Microsoft 365 exchange	CloudFlex Systems	S	235.50	47.10	282.60
398	07/03/2025		14/12/2023	Barclays- Cemete	Bank charges - March 2025	Barclays	E	8.50		8.50
406	12/03/2025		06/06/2024	Barclays- Cemete	Registrar of Burial - February 2025	Kevin Braizer	X	289.00		289.00
408	12/03/2025		14/12/2023	Barclays- Cemete	Stamps - cemetery administration	Peter Massey	E	40.80		40.80
417	24/03/2025	10128150502	08/06/2023	Barclays- Cemete	Mobile phone contracts - March 2025	H3G	S	79.40	15.88	95.28

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Rushmere St Andrew Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 31-03-2025)

2 May 2025 (2024 - 2025)

Subtotal for Code: Cemetery Administration £9,442.79 £1,323.65 £10,766.44

42 Cemetery Water Charges												
Code Number	Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
	133	17/06/2024		09/05/2024	Barclays- Cemete		Water charges at lawn cemetery	Anglian Water	E	23.04		23.04
	223	17/09/2024		09/05/2024	Barclays- Cemete		Water charges at lawn cemetery	Anglian Water	E	52.36		52.36
	318	17/12/2024		09/05/2024	Barclays- Cemete		Water charges at lawn cemetery	Anglian Water	E	34.78		34.78
	409	17/03/2025		09/05/2024	Barclays- Cemete		Water charges at lawn cemetery	Anglian Water	E	24.91		24.91
Subtotal for Code: Cemetery Water Charges										£135.09		£135.09

49 Cemetery Maintenance												
Code Number	Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
	32	02/04/2024	3824	08/09/2022	Barclays- Cemete		Maintenance Cemetery - March 2024	S.C.L Landscape Management	S	287.00	57.40	344.40
	37	23/04/2024		06/06/2024	Barclays- Cemete		Gardening at lawn cemetery - March	Kevin Braizer	X	114.75		114.75
	40	30/04/2024		06/06/2024	Barclays- Cemete		Parish handyman - April 2024	JN Jim	X	153.00		153.00
	45	09/05/2024		06/06/2024	Barclays- Cemete		Gardening at lawn cemetery - April	Kevin Braizer	X	135.00		135.00
	47	09/05/2024	INV-63633	09/11/2023	Barclays- Cemete		Plaque for seat at cemetery	Anglia Sign Casting	S	115.60	23.12	138.72
	48	15/05/2024	3850	08/09/2022	Barclays- Cemete		Maintenance cemetery - April 2024	S.C.L Landscape Management	S	1,279.00	255.80	1,534.80
	56	22/05/2024	2045835	12/10/2023	Barclays- Cemete		Signs Lawn Cemetery	Signomatic	S	268.02	53.60	321.62
	72	30/05/2024		06/06/2024	Barclays- Cemete		Parish handyman weekly	JN Jim	X	224.20		224.20
	73	30/05/2024		11/04/2024	Barclays- Cemete		Plants for lawn cemetery	Kevin Braizer	X	51.89		51.89
	82	11/06/2024		08/09/2022	Barclays- Cemete		Maintenance cemetery - May 2024	S.C.L Landscape Management	S	554.00	110.80	664.80
	83	11/06/2024	3876	08/09/2022	Barclays- Cemete		Maintenance cemetery - May 2024	S.C.L Landscape Management	S	14.16	2.83	16.99
	84	11/06/2024		06/06/2024	Barclays- Cemete		Gardening at cemetery - May 2024	Kevin Braizer	X	263.25		263.25
	121	13/06/2024		06/06/2024	Barclays- Cemete		Maintenance Lawn Cemetery - July	Kevin Braizer	X	182.25		182.25
	129	15/07/2024	Invoice 3867	08/09/2022	Barclays- Cemete		Maintenance cemetery - June 2024	S.C.L Landscape Management	S	554.00	110.80	664.80
	131	15/07/2024	Invoice 3897	11/04/2024	Barclays- Cemete		Preparation, purchase and planting	S.C.L Landscape Management	S	2,746.00	549.20	3,295.20
	156	07/08/2024		06/06/2024	Barclays- Cemete		Gardening at lawn cemetery - July	Kevin Braizer	X	280.50		280.50
	157	07/08/2024		06/06/2024	Barclays- Cemete		Parish handyman maintenance - July	JN Jim	X	441.75		441.75
	177	26/08/2024	Invoice 3922	08/09/2022	Barclays- Cemete		Maintenance cemetery - July 2024	S.C.L Landscape Management	S	936.00	187.20	1,123.20
	194	09/09/2024	Invoice 3957	08/09/2022	Barclays- Cemete		Maintenance cemetery - August	S.C.L Landscape Management	S	287.00	57.40	344.40
	203	13/09/2024		06/06/2024	Barclays- Cemete		Gardening cemetery - August 2024	Kevin Braizer	X	153.00		153.00
	205	13/09/2024		06/06/2024	Barclays- Cemete		Equipment cemetery	Kevin Braizer	X	33.73		33.73
	217	20/09/2024	11355	11/01/2024	Barclays- Cemete		Construction oand laying of footpaths	D J Moyse Surfacing Ltd	S	15,000.00	3,000.00	18,000.00
	218	24/09/2024		06/06/2024	Barclays- Cemete		Parish handyman rounds - August	JN Jim	X	288.75		288.75
	221	27/09/2024		06/06/2024	Barclays- Cemete		Supply and fixing of fence and	KJ Fencing Services	X	5,300.00		5,300.00
	232	15/07/2024		06/06/2024	Barclays- Cemete		Gardening at cemetery - June 2024	Kevin Braizer	X	182.25		182.25
	243	03/10/2024		06/06/2024	Barclays- Cemete		Gardening at cemetery - September	Kevin Braizer	X	221.00		221.00
	244	03/10/2024	Invoice 3983	08/09/2022	Barclays- Cemete		Maintenance cemetery - September	S.C.L Landscape Management	S	985.50	137.10	822.60
	283	07/11/2024		06/06/2024	Barclays- Cemete		Gardening at cemetery - October	Kevin Braizer	X	153.00		153.00
	284	07/11/2024		06/06/2024	Barclays- Cemete		Gardening at cemetery - October	Kevin Braizer	X	153.00		153.00
	307	13/12/2024		06/06/2024	Barclays- Cemete		Gardening at cemetery - November	Kevin Braizer	X	136.00		136.00

Consider Draft until signed Initialled as a true copy of the original
 2025-04-22 10:02 AM E Whiting

Rushmere St Andrew Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 31-03-2025)

2 May 2025 (2024 - 2025)

308	13/12/2024		06/06/2024	Barclays- Cemete		Strimmer blades cemetery	Kevin Braizer	X	11.99		11.99
310	13/12/2024	Invoice 4027	08/09/2022	Barclays- Cemete		Maintenance Cemetery - November	S.C.L Landscape Management	S	522.50	104.50	627.00
333	13/01/2025	Invoice 11389	06/06/2024	Barclays- Cemete		Digging out ditch and removal of	D J Moyse Surfacing Ltd	S	4,240.00	848.00	5,088.00
334	13/01/2025	Invoice 4045	14/03/2024	Barclays- Cemete		Installation of signs	S.C.L Landscape Management	S	925.00	185.00	1,110.00
335	13/01/2025	Invoice 4041	08/09/2022	Barclays- Cemete		Maintenance cemetery - December	S.C.L Landscape Management	S	935.00	187.00	1,122.00
338	14/01/2025		06/06/2024	Barclays- Cemete		Gardening at cemetery - December	Kevin Braizer	X	85.00		85.00
347	20/01/2025	SI-159537	14/12/2023	Barclays- Cemete		Skip exchange 13/01/2025 Lawn	Sun Skips	S	233.33	46.67	280.00
361	06/02/2025	SI-162011	14/12/2023	Barclays- Cemete		Skip exchange 04/02/2025 at the	Sun Skips	S	233.33	46.67	280.00
362	06/02/2025	Invoice 4056	26/09/2024	Barclays- Cemete		Adjust pipework for tap to be moved	S.C.L Landscape Management	S	65.00	13.00	78.00
364	06/02/2025		06/06/2024	Barclays- Cemete		Gardening at cemetery - January	Kevin Braizer	X	144.50		144.50
374	14/02/2025	3805	14/09/2023	Barclays- Cemete		Removal of notice board/ reinstall	S.C.L Landscape Management	S	660.00	132.00	792.00
384	24/02/2025	GB5EFPDAB	14/12/2023	Barclays- Cemete		Tree guards Lawn Cemetery	Amazon	S	38.32	7.66	45.98
405	12/03/2025		06/06/2024	Barclays- Cemete		Gardening at cemetery - February	Kevin Braizer	X	34.00		34.00
407	12/03/2025	Invoice 4071	08/09/2022	Barclays- Cemete		Cemetery maintenance - February	S.C.L Landscape Management	S	228.50	45.70	274.20
426	27/03/2025	Invoice 4088	08/09/2022	Barclays- Cemete		Maintenance cemetery - March 2025	S.C.L Landscape Management	S	267.00	53.40	320.40
Subtotal for Code: Cemetery Maintenance									£40,278.07	£6,337.65	£46,615.72

Code Number 71 Cemetery Skips

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
39	30/04/2024	SI-128220	14/12/2023	Barclays- Cemete		Skip exchange at lawn	Sun Skips	S	233.33	46.67	280.00
55	22/05/2024	SI-130405	14/12/2023	Barclays- Cemete		Skip exchange at lawn cemetery	Sun Skips	S	233.33	46.67	280.00
89	14/06/2024	SI-132725	14/12/2023	Barclays- Cemete		Skip exchange lawn	Sun Skips	S	233.33	46.67	280.00
154	07/08/2024	SI-137517	14/12/2023	Barclays- Cemete		Skip exchange at lawn	Sun Skips	S	233.33	46.67	280.00
216	20/09/2024	SI-144083	14/12/2023	Barclays- Cemete		Skip exchange lawn	Sun Skips	S	233.33	46.67	280.00
252	09/10/2024	SI-144083	14/12/2023	Barclays- Cemete		Skip exchange at Lawn	Sun Skips	S	233.33	46.67	280.00
274	04/11/2024	SI-151478	14/12/2023	Barclays- Cemete		Skip exchange Lawn	Sun Skips	S	233.33	46.67	280.00
329	02/01/2025	SI-157804	14/12/2023	Barclays- Cemete		Skip exchange 19/12/2024 at Lawn	Sun Skips	S	233.33	46.67	280.00
Subtotal for Code: Cemetery Skips									£1,866.64	£373.36	£2,240.00

Code Number 110 Cemetery Assets

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
31	02/04/2024	3821	09/11/2023	Barclays- Cemete		Installation of new bench at cemetery	S.C.L Landscape Management	S	150.00	30.00	180.00
Subtotal for Code: Cemetery Assets									£150.00	£30.00	£180.00
Subtotal for Cost Centre: 09 Cemetery									51,872.59	8,064.66	59,937.25

TOTALS £239,203.64 £22,496.91 £261,700.55