



Rushmere St. Andrew Parish Council

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Minutes of the Parish Council meeting held on 12th December 2024 at 7.00pm at Village Hall

CHAIR:	Cllr R Whiting
PRESENT:	Cllr R Whiting, Cllr B Ward, Cllr D Francis, Cllr S Taylor, Cllr M Odam, Cllr M Newton, Cllr R Nunn, Cllr J Wright, Cllr K Driver, Cllr M Brown
APOLOGIES:	Cllr C Griggs (another commitment), Cllr P Philpot (another commitment), Cllr J Westrup (unwell), Cllr P Blundell (another commitment)
OTHER PRESENT:	None
CLERK:	Mrs S Stannard Assistant Clerk. Minutes taken by Mrs S Stannard
ALSO PRESENT:	2 Members of the public

1. APOLOGIES, APPROVAL OF ABSENCE, PROTOCOL & CONDUCT REMINDERS

The Chairman welcomed everyone to the meeting. The Chairman reminded Councillors of the Code of Conduct for the meeting. Apologies were received as above. Cllr Driver proposed that the apologies be accepted, seconded by Cllr Taylor. Resolved with ALL in favour.

2. DECLARATIONS OF COUNCILLOR INTEREST

Cllr Wright declared a non-pecuniary interest in the contractors SCL Landscape Management, Acorn Trees and KJ Fencing.

Cllr Odam declared a non-pecuniary interest in item 9.

Cllr Driver declared a non-pecuniary interest in item 10b.

3. TO SIGN, AS A CORRECT RECORD, THE MINUTES OF THE COUNCIL MEETING HELD ON 7TH NOVEMBER 2024

Cllr Wright proposed acceptance of the Parish Council minutes with the amendment of 'Cllr Lawson left the meeting' under item 3c, seconded by Cllr Ward. Resolved with ALL in favour. The minutes were duly signed as a correct record.

4. PUBLIC PARTICIPATION

a. Members of Public/Parish Councillors may Raise Items Relating to this Agenda or any Matter Concerning the Parish

Cllr Wright updated councillors on the SID machines. Councillors noted this. Cllr Odam informed councillors that vehicles are driving on Playford Lane beyond the made-up road. Cllr Whiting indicated that this is within Playford parish. Cllr Newton mentioned issues regarding the installation of the gateway sign on Mendip Drive. Cllr Whiting informed councillors that it has been removed and it will be rectified in due course.

b. County Councillor Report

A County Councillor's report was not available for distribution. No County Councillors were present at the meeting. No matters arising.

c. District Councillor Report

A District Councillor's Report was made available prior to the meeting and circulated during the meeting. Councillors discussed this. Matters arising: None

The Chairman moved item 11 forward on the agenda.

Item 11 is subject to exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960

Cllr Whiting proposed that the public and press be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960. Seconded by Cllr Driver. Resolved with ALL in favour.

[Members of the public and the Assistant Clerk left the room].

11. TO CONSIDER AND APPROVE SALARY INCREASE

Cllr Whiting informed Councillors that the Clerk had completed his CILCA qualification successfully. The Clerk had been appointed using the NALC model contract and the Chairman read out the relevant section in relation to obtaining the Certificate in Local Government Administration. Councillors discussed this matter.

Cllr Driver proposed that the Clerk's salary be increased by 1 salary point as per his contract from 1 December 2024. Seconded by Cllr Nunn. Resolved with ALL in favour.

[Members of the public and the Assistant Clerk joined the meeting].

5. TO CONSIDER AND APPROVE SEEKING PRE-APPLICATION ADVICE FOR PARISH OFFICE

The Chairman advised Councillors that the Forward Planning Group met the previous week and discussed a replacement parish room. It would be beneficial to seek pre-application advice prior to proceeding with this project. The cost of seeking pre-application advice from East Suffolk Council for a site visit, meeting and submission of documentation would be £530. Earmarked Reserves are available for a replacement office and the pre-application costs will be paid from Earmarked Reserves.

Cllr Nunn proposed that delegated authority be given to the Chairman and the officers to seek pre-application advice from East Suffolk Council up to £530. Earmarked Reserves will be used to seek the advice. Seconded by Newton. Resolved with ALL in favour.

6. FINANCE

a. To note expenditure authorised under delegated authority

The Assistant Clerk reported that delegated authority was given by the Chairman and the Clerk for a replacement shredder of £205 + VAT from Amazon. This was given for safety reasons. Councillors noted this.

b. To consider and approve budget and precept requirements 2025/2026

A copy of the draft budget and precept requirements were made available with the agenda for the meeting.

The Assistant Clerk reported that the parish specific precept letter had been received from East Suffolk Council detailing the final date for precept applications as 27th January 2024 and detailing the calculation for equivalent band D properties as 2,643.52, an increase of 26 properties from the previous year.

A 2025/26 budget for the Environment and Services Committee of £26,450 was recommended and a budget of £50 for the Allotment Panel (predicted income of £3,210 and expenditure of £3,260). A Parish Council budget of £109,700 was recommended. The overall budget for 2025/26 at £175,410 overall spend with a precept request for £136,200 was recommended. This represents a 6.8% increase on the

2024/2025 precept band D equivalent property and a £3.28 precept increase per property. Councillors considered the draft budget and implications on reserves.

Cllr Wright proposed that the whole budget and precept request be approved with a total precept request of £136,200 in support of an estimated Parish Council spend of £175,410 for 2025/26. This represents a 6.8% increase. This was seconded by Cllr Taylor. Resolved: with MAJORITY in favour. Cllr Driver abstained.

c. To Consider and Agree Earmarked Reserves

The Assistant Clerk reported that it is necessary to review the earmarked reserves to ensure this is still appropriate.

Cllr Taylor proposed that the following earmarked reserves be agreed for the 2025/2026 financial year:

Item	Balance 01.04.2024	Balance 30.11.24	Decision
Cemetery Funds	£142,692.93	£137,618.43	Earmark end of year balance
Contingency Fund	£5,000	£5,000	Move to general reserve to ensure level closer to 6-month level recommended for Council of similar size (at this point in year it is estimated that an additional £12,000 ought to be transferred to general reserves). This will be reviewed at the end of the financial year.
Parish Replacement Room	£60,415.00	£60,415.00	Add amount allocated in budget – recommendation £1,500 in draft budget
Community Events	£10,243.03	£4,995.65	Keep £1,495.65 in earmarked reserves for future community events. Transfer this to £3,500 general reserve to ensure level closer to 6-month level recommended for Council of similar size (at this point in year it is estimated that an additional £12,000 ought to be transferred to general reserves). This will be reviewed at the end of the financial year).
POS Bixley Farm & Sandlings	£7,000	£5,800	Reserve required for improvements to POS on Bixley Farm and Sandlings. Complete detailed plan for this.
Election Fund	£2,842.92	£2,842.92	Reserve required for elections
Improvements to Tower Hall Play Area	£1,256.50	£51.08	Transfer remaining amount to Play Area Improvements
Returnable Deposits Allotments	£860	£1435	Required as refundable deposits. Important to keep in earmarked reserves.
CIL (Restricted)	£31,433.14	£26,530.33	Restricted need to keep as such.
Land Transfers	£2,000	£2,000	Keep as additional transfer of land on Bixley Farm to PC anticipated
Allotments	£1,300	£231.37	Projected that this balance will be spent by the end of the financial year.
Play Area Repairs/Improvements	£6,667	£5,919.50	Add £51.08 transferred from Improvements to Tower Hall Play Area. Add amount allocated in budget – recommendation £1,000 in draft budget
Community Shed	£4,000	£0	Completed.
Totals	£275,710.52		

Seconded by Cllr Newton. Resolved with ALL in favour.

c. Other Matters – Insurance Cover for 2025/2026

The Assistant Clerk informed Councillors that the insurance is due for renewal in January. Three quotes were sourced from Zurich, CAS and Clear Councils.

The quote from Zurich was for a 3-year Long Term Undertaking - £1,512.58 including tax per annum; or £1,664.17 including tax per annum with no Long-Term Undertaking.

The quote from Community Action Suffolk was for a 3-year Long Term Undertaking - £1,284.30 including tax per annum; or £1,349.28 per annum with no Long-Term Undertaking.

3rd quote – Clear Council. Requested quote but did not receive. 3rd quote from BHIB Councils Insurance three years ago was for £1,823.76 per annum.

Cllr Wright proposed that the Council enter into a three-year long term undertaking with Community Action Suffolk at a maximum annual rate of £1,284.30 per annum. Seconded by Cllr Odam. Resolved with ALL in favour.

7. TO CONSIDER AND AGREE REPLACEMENT OF CLIMBING WALLS AT TOWER HALL PLAY AREA

The Assistant Clerk informed Councillors that less funding is available from Cllr Deborah Dean's Enabling Communities budget that was anticipated. The funding available is £2,460. Councillors previously agreed to appoint PlayQuip to replace the climbing walls at Tower Hall play area with the grant funding from Cllr Dean. However, as less grant funding is available there is a shortfall of £222.

Cllr Taylor proposed that the Parish Council pay £222 for replacement climbing walls at Tower Hall Play Area. This will be funded from the Open Space budget. Seconded by Cllr Driver. Resolved with ALL in favour.

8. TO CONSIDER AND AGREE REPLACEMENT DOGGIE BIN AND STREET LICENCE AT JUNCTION OF ARUNDEL WAY AND SALEHURST ROAD

The Assistant Clerk informed Councillors that the funding of £2,070 from Cllr Deborah Dean for the replacement of doggie bins in Tower Ward has been received. Officers recently received an updated quote for the replacements and an additional £200 is needed to provide a bin at Arundel Way/Salehurst Road since a street furniture licence is payable. The bins were agreed previously, and East Suffolk Council will replace them but the Parish Council have to contribute £200 to complete this project.

Cllr Driver proposed that the Parish Council pay £200 for a new doggie bin at Salehurst Road and Arundel Way. Seconded by Cllr Nunn. Resolved with ALL in favour.

9. TO CONSIDER AND APPROVE POLICY FOR SCREEN AT CHURCH HALL

Cllr Whiting informed Councillors that a policy is required to regulate the use of the television screen that will be installed at St Andrew's Church in due course. A draft policy was circulated prior to the meeting.

Cllr Whiting proposed that the policy be adopted. Seconded by Cllr Wright. Resolved with ALL in favour. Councillor Odam abstained.

10. GENERAL PARISH MATTERS & CORRESPONDENCE

a. To Note Retirement of Cllr Westrup as Allotment Manager and Appointment of Successor

Cllr Whiting informed Councillors that Cllr Westrup had stepped down as allotment manager. Cllr Westrup was not remunerated for this role. It was suggested that Mr Squirrel is best placed to take over as Allotment Manager. Officers to email all allotment holders to inform them of change.

Cllr Ward proposed that Mr Squirrell be appointed as Allotment Manager. Seconded by Cllr Wright. Resolved by MAJORITY in favour. Cllr Driver abstained.

Cllr Whiting thanked Cllr Westrup for his exceptional work as allotment manager over the years and Mr Squirrell for agreeing to take on this role. A letter of gratitude would be sent to Cllr Westrup.

b. To Nominate Allotment Tenant for Allotment Rents Working Group

Cllr Whiting informed Councillors that Mr Dawson, who was nominated as a member of the Allotment Rents Working Group, is unwell and he suggested that Mr Squirrell is nominated instead.

Cllr Wright proposed that Mr Squirrell join the Allotment Rents Working Group in the place of Mr Dawson. Cllr Ward seconded. Resolved with ALL in favour. Cllr Driver abstained.

c. To Consider and Agree Response to Suffolk County Council about 20mph Speed Limit in Humber Doucy Lane

Cllr Whiting informed Councillors that Suffolk County Council has consulted the Parish Council on proposals for a 20mph speed zone on the southern end of Humber Doucy Lane, between Rushmere Road and Playford Road, Ipswich.

The 20mph zone would include 20mph speed zone signs and road marking roundels at the junctions with Rushmere Road and Playford Road. There will also be 20mph repeater signs and roundel road markings throughout Humber Doucy Lane to complement the existing traffic calming measures.

The request for a 20mph speed zone follows the decision not to proceed with a previous proposal for a Low Traffic Neighbourhood. Councillors considered this.

Cllr Taylor proposed the following response to the consultation: Rushmere St Andrew Parish Council supports the proposal on the condition that an impact assessment is conducted to evaluate the effects of the reduced speed limit on traffic flow and volumes within Rushmere St Andrew. Furthermore, the Council requests that the assessment confirms no adverse impacts on roads within the parish, particularly Playford Road and The Street, before the proposal is implemented. Cllr Ward seconded. Resolved with ALL in favour.

d. Correspondence Received

The Assistant Clerk made Councillors aware that correspondence had been received from an allotment tenant regarding charging fees on allotments. Councillors noted this.

12. DETERMINATION OF ITEMS FOR FUTURE AGENDA

None

13. CLOSE OF MEETING

The Chairman closed the meeting at 19.50pm

-COUNCILLORS to note items BELOW ---

Rushmere St Andrew Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 19-12-2024)

Cost Centre 02 Administration

Code Number 22 Office Administration

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
17	30/04/2024	GB4GHMCA		Barclays- Genera		Paper Office	Amazon	S	15.82	3.16	18.98
57	22/05/2024			Barclays- Genera		Refreshments Annual Meeting	Peter Massey	X	102.92		102.92
102	03/07/2024			Barclays- Genera		Stationary office	Amazon	S	2.61	0.52	3.13
124	15/07/2024			Barclays- Genera		Amazon prime subscription July	Amazon	S	95.00	19.00	114.00
136	16/07/2024			Barclays- Cemete	VOID	Incorrect entry - training with scribe	Amazon	X			
139	23/07/2024			Barclays- Genera		Stationary office	Amazon	S	6.66	1.33	7.99
159	07/08/2024			Barclays- Genera		Screws for office	Amazon	S	5.82	1.16	6.98
178	26/08/2024			Barclays- Cemete		Printing and Printer Contract	Evolve Business Solutions	S	73.17	14.64	87.81
215	20/09/2024			Barclays- Cemete		Stamps cemetery	Rushmere St Andrew Parish	X	20.40		20.40
230	03/04/2024			Barclays- Genera	VOID	Incorrect entry - training with scribe	Amazon	X			
231	09/04/2024			Barclays- Genera	VOID	Incorrect entry - training with scribe	KBS Depot	S			
240	03/10/2024			Barclays- Genera		Stamps office	Rushmere St Andrew Parish	X	6.80		6.80
241	03/10/2024			Barclays- Genera		Labels office	Amazon	S	21.10	4.22	25.32
249	09/10/2024			Barclays- Genera		Paper Office	Amazon	S	48.18	9.64	57.82
250	09/10/2024			Barclays- Genera		PAT testing 2024-2025	Portable Appliance Testing Services	X	52.00		52.00
275	04/11/2024			Barclays- Genera		Refreshments meeting	Rushmere St Andrew Parish	X	3.45		3.45
287	12/11/2024			Barclays- Genera		Locks for general use in parish	Amazon	S	34.95	6.99	41.94
Subtotal for Code: Office Administration									£488.88	£60.66	£549.54

Code Number 24 Training

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
11	23/04/2024	28791		Barclays- Genera		Councillor Training : P	SALC	S	32.00	6.40	38.40
52	17/05/2024	28844		Barclays- Genera		Councillor Training - Councillor	SALC	S	64.00	12.80	76.80
187	09/09/2024			Barclays- Genera		Councillor Training : P	SALC	S	17.00	3.40	20.40
200	13/09/2024			Barclays- Genera		Playground Inspection Course - Mr K	ROSPA- Play Safety	S	555.00	111.00	666.00
270	04/11/2024			Barclays- Genera		CILCA additional training	SLCC	X	37.50		37.50
292	18/11/2024			Barclays- Genera		SLCC Training	SLCC	S	25.00	5.00	30.00
Subtotal for Code: Training									£730.50	£138.60	£869.10

Code Number 33 Subscriptions

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
8	09/04/2024	28791		Barclays- Genera		Annual membership 2024/25 - SALC	SALC	Z	1,255.14		1,255.14
12	23/04/2024			Barclays- Genera		Annual Membership 2024/25 - SLCC	SLCC	X	318.00		318.00
18	30/04/2024			Barclays- Genera		Annual membership 2024/25 - NAS	National Allotment Society	S	55.83	11.17	67.00
Subtotal for Code: Subscriptions									£1,628.97	£11.17	£1,640.14

Code Number 39 Telephone, internet and website

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
93	03/07/2024			Barclays- Genera		Contract phone calls - May/ June	T2K Voice and Data	S	43.95	8.79	52.74

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[Initialled description record: Mr R Whiting Supplier 16th January 2025](#)

Rushmere St Andrew Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 19-12-2024)

19 December 2024 (2024 - 2025)

198	22/08/2024			Barclays- Cemete		Phone contracts - Aug 2024	H3G	S	79.40	15.88	95.28
311	01/11/2024			Barclays- Genera		Web hosting Oct 2024- Oct 2025	Communities Action Suffolk	S	50.00	10.00	60.00
Subtotal for Code: Telephone, internet and									£173.35	£34.67	£208.02

Code Number 54 IT, printer and office equipment

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
27	15/05/2024	INV-5536		Barclays- Genera		Scribe set up and account	Starboard Systems	S	1,293.00	258.60	1,551.60
263	26/10/2024			Barclays- Genera		Microsoft 365 subscriptions Oct, Nov,	CloudFlex Systems	S	251.85	50.37	302.22
291	18/11/2024			Barclays- Genera		Printer contract	Evolve Business Solutions	S	146.78	29.35	176.13
Subtotal for Code: IT, printer and office									£1,691.63	£338.32	£2,029.95

Code Number 58 Audit and Accounting Software

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
23	15/05/2024			Barclays- Genera		Internal audit year ending 31 March	Heelis and Lodge	X	320.00		320.00
220	27/09/2024	SB20242618	101024	Barclays- Genera		External audit 2023-2024	PKF- Littlejohn LLP	S	630.00	126.00	756.00
Subtotal for Code: Audit and Accounting									£950.00	£126.00	£1,076.00

Code Number 59 Bank charges

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
10	08/04/2024			Barclays- Genera		Bank Charges - March 2024	Barclays	X	8.50		8.50
85	04/06/2024			Barclays- Genera		Bank charges - May 2024	Barclays	Z	8.50		8.50
196	09/09/2024			Barclays- Genera		Bank charges - August 2024	Barclays	X	8.50		8.50
227	05/07/2024			Barclays- Genera		Bank Charges - June 2024	Barclays	X	8.50		8.50
228	05/08/2024			Barclays- Genera		bank charges - July 2024	Barclays	X	8.50		8.50
266	07/10/2024			Barclays- Genera		Bank charges 13 Aug - 12 Sept	Barclays	X	8.50		8.50
312	04/11/2024			Barclays- Genera		Bank charges - October 2024	Barclays	X	8.50		8.50
317	05/12/2024			Barclays- Genera		Bank charges - November 2024	Barclays	X	13.30		13.30
Subtotal for Code: Bank charges									£72.80		£72.80

Code Number 66 Hire charges office and meeting

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
19	30/04/2024			Barclays- Genera		Hire fees for parish office and halls	Parish Halls- Rushmere St Andrew	X	3,580.67		3,580.67
237	03/10/2024			Barclays- Genera		Hire charges for parish office and	Parish Halls- Rushmere St Andrew	X	3,780.00		3,780.00
268	04/11/2024			Barclays- Genera		Hire of Baptist Church for AGM	Rushmere Baptist Church	X	35.00		35.00
Subtotal for Code: Hire charges office and									£7,395.67		£7,395.67

Code Number 67 S19 Loan Repayments

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
24	10/05/2024			Barclays- Genera		Repayment of loan Tower Hall - final	PWLB	X	10,665.30		10,665.30
Subtotal for Code: S19 Loan Repayments									£10,665.30		£10,665.30

Code Number 88 Remembrance Wreath

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
247	07/10/2024			Barclays- Genera		Wreath for Remembrance Service	Rushmere St Andrew Parish	X	53.00		53.00
Subtotal for Code: Remembrance Wreath									£53.00		£53.00

Rushmere St Andrew Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 19-12-2024)

Code Number 106 S137 Donations and grants

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
110	25/06/2024			Barclays- Genera		Donation 24-25	Kevin Braizer	X	400.00		400.00
Subtotal for Code: S137 Donations and grants									£400.00		£400.00
Subtotal for Cost Centre: 02 Administration									24,250.10	709.42	24,959.52

Cost Centre 03 Salaries

Code Number 03 Salaries

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Subtotal for Cost Centre: 03 Salaries									51,534.09		51,534.09

Cost Centre 04 Environment, assets and grounds

Code Number 20 Pond maintenance

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
5	02/04/2024	3826		Barclays- Genera		Maintenance Ponds - March 2024	S.C.L Landscape Management	S	60.00	12.00	72.00
25	15/05/2024	3849		Barclays- Genera		Maintenance Ponds - April 2024	S.C.L Landscape Management	S	60.00	12.00	72.00
80	11/06/2024			Barclays- Genera		Maintenance ponds - May 2024	S.C.L Landscape Management	S	120.00	24.00	144.00
128	15/07/2024			Barclays- Genera		Maintenance ponds - June 2024	S.C.L Landscape Management	S	60.00	12.00	72.00
165	26/08/2024			Barclays- Genera		Maintenance pond - July 2024	S.C.L Landscape Management	S	180.00	36.00	216.00
166	26/08/2024			Barclays- Genera		Combination lock pond	Amazon	S	23.15	4.63	27.78
181	09/09/2024			Barclays- Genera		Maintenance ponds - August 2024	S.C.L Landscape Management	S	60.00	12.00	72.00
234	03/10/2024			Barclays- Genera		Maintenance Ponds - September	S.C.L Landscape Management	S	120.00	24.00	144.00
281	07/11/2024			Barclays- Genera		Maintenance Ponds - October 2024	S.C.L Landscape Management	S	120.00	24.00	144.00
Subtotal for Code: Pond maintenance									£803.15	£160.63	£963.78

Code Number 21 Play Areas Maintenance

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
4	02/04/2024	3825		Barclays- Genera		Maintenance Play Areas - March	S.C.L Landscape Management	S	216.50	43.30	259.80
26	15/05/2024	3851		Barclays- Genera		Maintenance Play Areas - April 2024	S.C.L Landscape Management	S	312.00	62.40	374.40
77	11/06/2024			Barclays- Genera		Keys Broke Hall Playing Field	James Wright	X	28.30		28.30
79	11/06/2024			Barclays- Genera		Maintenance play areas - May 2024	S.C.L Landscape Management	S	433.00	86.60	519.60
130	15/07/2024			Barclays- Genera		Maintenance play areas - June 2024	S.C.L Landscape Management	S	216.50	43.30	259.80
142	23/07/2024			Barclays- Genera		Repointing of wall at Kelvedon Play	Wood Worx	S	416.47	83.30	499.77
164	26/08/2024			Barclays- Genera		Maintenance play areas - July 2024	S.C.L Landscape Management	S	784.00	156.80	940.80
180	09/09/2024			Barclays- Genera		Maintenance play areas - August	S.C.L Landscape Management	S	371.50	74.30	445.80
184	09/09/2024			Barclays- Genera		Play Area maintenance remove	S.C.L Landscape Management	S	80.00	16.00	96.00
235	03/10/2024			Barclays- Genera		Maintenance Play Areas - September	S.C.L Landscape Management	S	433.00	86.60	519.60
265	26/10/2024			Barclays- Genera		High Ashbury pocket monthly play	Amazon	S	19.98	4.00	23.98
282	07/11/2024			Barclays- Genera		Maintenance play areas - October	S.C.L Landscape Management	S	567.50	113.50	681.00
302	13/12/2024	XWW844894		Barclays- Genera		Locks for Broke Hall Playing Field	Rushmere St Andrew Parish	S	64.15	12.83	76.98
Subtotal for Code: Play Areas Maintenance									£3,942.90	£782.93	£4,725.83

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(Between 01-04-2024 and 19-12-2024)

Code Number 29 Maintenance LNRs, POS, Paths

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
126	15/07/2024			Barclays- Genera		Maintenance Woodbridge	S.C.L Landscape Management	S	40.00	8.00	48.00
162	26/08/2024			Barclays- Genera		Maintenance Woodbridge	S.C.L Landscape Management	S	105.00	21.00	126.00
179	09/09/2024			Barclays- Genera		Maintenance Woodbridge Road May	S.C.L Landscape Management	S	25.84	5.17	31.01
186	09/09/2024			Barclays- Genera		Maintenance Woodbridge	S.C.L Landscape Management	S	40.00	8.00	48.00
236	03/10/2024			Barclays- Genera		Maintenance Woodbridge	S.C.L Landscape Management	S	40.00	8.00	48.00
279	07/11/2024			Barclays- Genera		Maintenance Woodbridge	S.C.L Landscape Management	S	40.00	8.00	48.00
Subtotal for Code: Maintenance LNRs, POS,									£290.84	£58.17	£349.01

Code Number 32 Play Inspection Reports

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
202	13/09/2024			Barclays- Genera		Play Inspections - monthly and	Amazon	S	17.82	3.57	21.39
219	27/09/2024			Barclays- Genera		Play ground annual safety	ROSPA- Play Safety	S	380.00	76.00	456.00
Subtotal for Code: Play Inspection Reports									£397.82	£79.57	£477.39

Code Number 56 Tree Maintenance

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
141	23/07/2024			Barclays- Genera		Work at Kelvedon Play area and	S.C.L Landscape Management	S	2,825.00	565.00	3,390.00
199	13/09/2024			Barclays- Genera		Tree safety survey report 2024	Arboreal Associates	X	1,975.00		1,975.00
Subtotal for Code: Tree Maintenance									£4,800.00	£565.00	£5,365.00

Code Number 70 Streetfurniture (seats, bins,

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
9	09/04/2024	18647		Barclays- Genera		Replacement seat The Street	KBS Depot	S	548.00	109.60	657.60
53	17/05/2024	111534		Barclays- Genera		Purchase, Installation Doggie Bin	East Suffolk Council	S	229.31	45.86	275.17
92	14/06/2024			Barclays- Genera		Replacement posts noticeboard	Greenbarnes	S	302.95	60.59	363.54
182	09/09/2024			Barclays- Genera		Installation of bench opposite Baptist	S.C.L Landscape Management	S	190.00	38.00	228.00
Subtotal for Code: Streetfurniture (seats, bins,									£1,270.26	£254.05	£1,524.31

Code Number 107 Defibrillators

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
20	15/05/2024			Barclays- Genera		New defibrillators pads	Peter Massey	S	180.99	36.20	217.19
167	26/08/2024			Barclays- Genera		Battery defibrillator	Peter Massey	S	226.99	45.40	272.39
Subtotal for Code: Defibrillators									£407.98	£81.60	£489.58

Code Number 115 Parish handyman

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
6	02/04/2024			Barclays- Genera		Parish handyman weekly	JN Jim	Z	75.00		75.00
117	03/07/2024			Barclays- Genera		parish handyman weekly	JN Jim	X	323.89		323.89
239	03/10/2024			Barclays- Genera		Parish handyman weekly	JN Jim	X	251.25		251.25
269	04/11/2024			Barclays- Genera		Parish handyman weekly	JN Jim	X	213.75		213.75
296	20/11/2024			Barclays- Genera		Parish handyman weekly	JN Jim	X	117.50		117.50
Subtotal for Code: Parish handyman									£981.39		£981.39

Rushmere St Andrew Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 19-12-2024)

19 December 2024 (2024 - 2025)

Subtotal for Cost Centre: 04 Environment, assets and 12,894.34 1,981.95 14,876.29

Cost Centre 05 Earmarked Reserves

Code Number	120 Tower Hall Play Equipment											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
88	14/06/2024			Barclays- Genera		Painting of fence at Tower Hall Play	Wood Worx	S	1,205.42	241.08	1,446.50	
									Subtotal for Code: Tower Hall Play Equipment	£1,205.42	£241.08	£1,446.50

Code Number	125 Public Open Space Bixley Farm											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
253	09/10/2024			Barclays- Genera		Fell Maple and prune branches trees	Acorn Trees	S	1,200.00	240.00	1,440.00	
									Subtotal for Code: Public Open Space Bixley	£1,200.00	£240.00	£1,440.00

Code Number	127 Community Events											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
90	14/06/2024			Barclays- Genera		Chinwag events 2024	Communities Together East Anglia	X	5,105.78		5,105.78	
271	04/11/2024			Barclays- Genera		Refreshments Remembrance	Peter Massey	X	68.00		68.00	
288	12/11/2024			Barclays- Genera		Refreshments Remembrance Event	Peter Massey	X	73.60		73.60	
303	13/12/2024			Barclays- Genera		Refreshments Partnership Meeting	Rushmere St Andrew Parish	X	104.00		104.00	
304	13/12/2024			Barclays- Genera		Refreshments Partnership Meeting	Rushmere St Andrew Parish	X	128.27		128.27	
305	13/12/2024			Barclays- Genera		Refreshments Partnership Meeting	Rushmere St Andrew Parish	X	44.03		44.03	
306	13/12/2024			Barclays- Genera		Refreshments Partnership Meeting	Rushmere St Andrew Parish	S	6.50	1.30	7.80	
									Subtotal for Code: Community Events	£5,530.18	£1.30	£5,531.48

Code Number	128 Play Areas											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
251	09/10/2024			Barclays- Genera		Painting of fence at Tower Hall Play	Wood Worx	S	747.50	149.50	897.00	
									Subtotal for Code: Play Areas	£747.50	£149.50	£897.00
									Subtotal for Cost Centre: 05 Earmarked Reserves	8,683.10	631.88	9,314.98

Cost Centre 06 Grant Funding

Code Number	97 Bee Cafes											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
104	03/07/2024			Barclays- Genera		Streetfurniture licence land opposite	Rushmere St Andrew Parish	X	160.00		160.00	
246	07/10/2024			Barclays- Genera		Greenways project - supply and	Ipswich Borough Council	S	1,415.00	283.00	1,698.00	
									Subtotal for Code: Bee Cafes	£1,575.00	£283.00	£1,858.00

Code Number	111 30 Days Wilder										
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
74	11/06/2024			Barclays- Genera		Seedbombs for Community Picnic 30	Amazon	S	24.82	4.96	29.78
75	11/06/2024			Barclays- Genera		Seedbombs for Community Picnic 30	Amazon	S	12.49	2.50	14.99
76	11/06/2024			Barclays- Genera		Seedbombs for Community Picnic 30	Amazon	S	7.62	1.53	9.15
94	03/07/2024			Barclays- Genera		30 Days Wilder Event Crafts	Amazon	S	7.13	1.43	8.56

Initialled as a true record: Mr P Whiting Date: 16th January 2025

Rushmere St Andrew Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 19-12-2024)

19 December 2024 (2024 - 2025)

95	03/07/2024	Barclays- Genera	30 Days Wilder Event Crafts	Amazon	S	4.99	1.00	5.99
96	03/07/2024	Barclays- Genera	30 Days Wilder Event Crafts	Amazon	S	9.99	2.00	11.99
97	03/07/2024	Barclays- Genera	30 Days Wilder Event Crafts	Amazon	S	13.43	2.69	16.12
98	03/07/2024	Barclays- Genera	30 Days Wilder Event Crafts	Amazon	S	3.57	0.72	4.29
99	03/07/2024	Barclays- Genera	30 Days Wilder Event Crafts	Amazon	S	17.74	3.55	21.29
100	03/07/2024	Barclays- Genera	30 Days Wilder Event Crafts	Amazon	S	10.51	2.10	12.61
105	03/07/2024	Barclays- Genera	30 Days Wilder Event Crafts	Rushmere St Andrew Parish	S	4.17	0.83	5.00
106	03/07/2024	Barclays- Genera	30 Days Wilder Event Crafts	Amazon	S	16.65	3.33	19.98
107	25/06/2024	Barclays- Genera	Storytelling 30 Days Wild event	Bards Aloud	X	50.00		50.00
109	25/06/2024	Barclays- Genera	30 Days Wilder Event Crafts	Rushmere St Andrew Parish	X	11.75		11.75
119	03/07/2024	Barclays- Genera	creation of new content 30 days	Rubbish Walks	X	140.00		140.00
125	15/07/2024	Barclays- Genera	Crafts 30 Days Wilder	Amazon	S	8.32	1.67	9.99
158	07/08/2024	Barclays- Genera	Supply of wildlife homes for 30 days	Ipswich Wildlife Group	X	150.00		150.00
226	26/06/2024	Barclays- Genera	30 Days Wilder Event Crafts	Amazon	S	5.82	1.16	6.98
Subtotal for Code: 30 Days Wilder						£499.00	£29.47	£528.47

Code Number 113 Kelvedon Sensory Garden

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
120	09/07/2024			Barclays- Genera		Topographical Survey Kelvedon Play	EDI Surveys	S	580.00	116.00	696.00
238	03/10/2024			Barclays- Genera		Stage 1-3 Landscape Design	Lee Anne Van Wyk Chartered	X	1,610.00		1,610.00
276	07/11/2024			Barclays- Genera		Remaining payment Stage 1-3	Lee Anne Van Wyk Chartered	X	690.00		690.00
Subtotal for Code: Kelvedon Sensory Garden						£2,880.00	£116.00	£2,996.00			

Code Number 116 Remembrance Events

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
123	10/07/2024			Barclays- Genera		Stanley's War for Remembrance	Peter Massey	X	5.95		5.95
272	04/11/2024			Barclays- Genera		Crafts Remembrance Events	Amazon	S	12.48	2.50	14.98
273	04/11/2024			Barclays- Genera		Crafts Remembrance Events	Amazon	S	19.12	3.83	22.95
277	07/11/2024			Barclays- Genera		Crafts Remembrance Events	Amazon	S	5.82	1.17	6.99
278	07/11/2024			Barclays- Genera		Crafts Remembrance Events	Amazon	S	4.67	0.93	5.60
289	12/11/2024			Barclays- Genera		Entertainment Remembrance Events	Bruce Aldred Entertainment	X	100.00		100.00
297	20/11/2024			Barclays- Genera		Remembrance Projection	TM Services Audio Visual Ltd	S	500.00	100.00	600.00
298	26/11/2024			Barclays- Genera		Bugler for Remembrance Day	Fergus Odam	X	50.00		50.00
Subtotal for Code: Remembrance Events						£698.04	£108.43	£806.47			

Code Number 117 Gateway Signs

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
151	07/08/2024			Barclays- Genera		land ownership search gateway sign	Peter Massey	X	3.00		3.00
152	07/08/2024	36261		Barclays- Genera		Manufacture of 8 gateway signs and	Signs of the Times Ltd	S	16,296.84	3,259.37	19,556.21
188	09/09/2024			Barclays- Genera		Initialled Gateway signs and	Amazon	S	4.41	0.88	5.29
189	09/09/2024			Barclays- Genera		Initialled Gateway signs and	Amazon	S	10.92	2.18	13.10
190	09/09/2024			Barclays- Genera		Gateway signs unveiling	Amazon	S	8.32	1.67	9.99
191	09/09/2024			Barclays- Genera		Gateway signs plants	Rushmere St Andrew Parish	S	49.47	9.90	59.37

Rushmere St Andrew Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 19-12-2024)

19 December 2024 (2024 - 2025)

7	08/04/2024	116544	Barclays- Genera	Community Shed allotments	Tuin Ltd	S	2,928.91	585.78	3,514.69
118	03/07/2024		Barclays- Genera	Construction and laying of concrete	D J Moyse Surfacing Ltd	S	2,000.00	400.00	2,400.00
137	23/07/2024		Barclays- Genera	Equipment community hut	Peter Massey	X	5.50		5.50
138	23/07/2024		Barclays- Genera	Equipment community hut	Peter Massey	X	108.00		108.00
168	26/08/2024		Barclays- Genera	Paint community hut allotment	Peter Massey	S	26.22	5.25	31.47
Subtotal for Code: Allotment hut							£5,068.63	£991.03	£6,059.66
Subtotal for Cost Centre: 08 Allotments							8,055.07	1,583.13	9,638.20

Cost Centre 09 Cemetery

Code Number 23 Cemetery Administration

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
21	09/05/2024			Barclays- Genera		Bank charges - April 2024	Barclays	X	8.50		8.50
33	08/04/2024			Barclays- Cemete		Bank Charges - March 2024	Barclays	X	10.00		10.00
34	22/04/2024			Barclays- Cemete		Mobile phone contracts - April 2024	H3G	S	79.40	15.88	95.28
35	23/04/2024	16042024-09		Barclays- Cemete		Microsoft 365 subscriptions 2024	CloudFlex Systems	S	368.35	73.67	442.02
36	25/04/2024			Barclays- Cemete		Annual Membership 2024/25 - ICCM	ICCM	X	100.00		100.00
38	23/04/2024			Barclays- Cemete		Registrar of Burials - March 2024	Kevin Braizer	X	155.25		155.25
41	07/05/2024			Barclays- Cemete		Bank charges - April 2024	Barclays	X	8.50		8.50
42	09/05/2024			Barclays- Cemete		Cemetery consecration refreshments	Peter Massey	X	27.00		27.00
43	09/05/2024			Barclays- Cemete		Cemetery consecration refreshments	Peter Massey	X	14.00		14.00
44	09/05/2024	arc5159-0006		Barclays- Cemete		Backup of cemetery archives	TownsWebArchiving	S	144.21	28.84	173.05
46	09/05/2024			Barclays- Cemete		Registrar of burials - April 2024	Kevin Braizer	X	256.50		256.50
49	15/05/2024	381596		Barclays- Cemete		Phone calls May 2024	T2K Voice and Data	S	99.71	19.94	119.65
50	15/05/2024			Barclays- Cemete		Cemetery consecration refreshments	Peter Massey	X	70.00		70.00
51	15/05/2024			Barclays- Cemete		Stamps cemetery	Peter Massey	X	13.60		13.60
54	22/05/2024	006895		Barclays- Cemete		Printing and printer contract	Evolve Business Solutions	S	387.52	77.51	465.03
58	22/05/2024			Barclays- Cemete		Event consecration of cemetery	Peter Massey	X	24.80		24.80
59	22/05/2024			Barclays- Cemete		Event consecration of cemetery	Peter Massey	X	8.28		8.28
86	04/06/2024			Barclays- Cemete		Bank charges - May 2024	Barclays	Z	8.50		8.50
87	14/06/2024			Barclays- Cemete		Recorded delivery letter posted to Mr	Rushmere St Andrew Parish	X	7.95		7.95
91	14/06/2024			Barclays- Cemete		Provision and setting up of laptop	CloudFlex Systems	S	941.04	188.21	1,129.25
101	03/07/2024			Barclays- Genera		Stationary cemetery	Amazon	S	27.48	5.50	32.98
103	20/06/2024			Barclays- Cemete		parish online subscription 24-25	Parish Online	S	240.00	48.00	288.00
108	25/06/2024			Barclays- Cemete		Drainage report cemetery	O A Chapman & Son Ltd	S	600.00	120.00	720.00
122	09/07/2024			Barclays- Cemete		Registrar of burials - June 2024	Kevin Braizer	X	87.75		87.75
132	16/07/2024			Barclays- Cemete		Bank Charges - June 2024	Barclays	X	11.50		11.50
134	22/07/2024			Barclays- Cemete		Mobile phone contracts - July 2024	H3G	S	79.40	15.88	95.28
135	24/06/2024			Barclays- Cemete		Mobile Phone Contracts - June 2024	H3G	S	79.40	15.88	95.28
140	23/07/2024			Barclays- Cemete		Paper cemetery	Amazon	S	19.15	3.83	22.98
153	07/08/2024			Barclays- Cemete		Cork noticeboard office	Amazon	S	21.86	4.37	26.23

Rushmere St Andrew Parish Council
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19 December 2024 (2024 - 2025)

155	07/08/2024	Barclays- Cemete	Registrar of Burials - July 2024	Kevin Braizer	X	187.00		187.00
160	07/08/2024	Barclays- Cemete	Mailbox subscriptions 365	CloudFlex Systems	S	251.85	50.37	302.22
193	09/09/2024	Barclays- Cemete	Stamps cemetery	Peter Massey	X	1.55		1.55
197	05/08/2024	Barclays- Cemete	bank charges - July 2024	Barclays	X	8.50		8.50
204	13/09/2024	Barclays- Cemete	Registrar of Burials - August 2024	Kevin Braizer	X	119.00		119.00
206	13/09/2024	Barclays- Cemete	Stationary cemetery	Kevin Braizer	S	14.16	2.83	16.99
222	27/09/2024	Barclays- Cemete	Mobile phone contracts September	H3G	S	79.40	15.88	95.28
229	22/05/2024	Barclays- Cemete	Mobile phone contracts - May 2024	H3G	S	79.40	15.88	95.28
242	03/10/2024	Barclays- Cemete	Registrar of burials - September	Kevin Braizer	X	340.00		340.00
245	05/09/2024	Barclays- Cemete	Bank charges - August 2024	Barclays	X	8.50		8.50
248	07/10/2024	Barclays- Cemete	Fix fire resistant folder for cemetery	Kitty Martin Seamstress	X	25.00		25.00
254	05/10/2024	Barclays- Cemete	Bank charges - September 2024	Barclays	X	8.50		8.50
264	26/10/2024	Barclays- Cemete	Rebuild laptop	CloudFlex Systems	S	220.00	44.00	264.00
267	22/10/2024	Barclays- Cemete	Mobile phone contracts September	H3G	S	79.40	15.88	95.28
285	07/11/2024	Barclays- Cemete	Registrar of burials - October 2024	Kevin Braizer	X	255.00		255.00
286	07/11/2024	Barclays- Cemete	Stationary cemetery	Kevin Braizer	X	13.60		13.60
290	12/11/2024	Barclays- Cemete	Car parking paying in cheques	Rushmere St Andrew Parish	X	1.50		1.50
293	18/11/2024	Barclays- Cemete	Shredder - cemetery administration	Amazon	S	205.00	41.00	246.00
294	18/11/2024	Barclays- Cemete	Parking cemetery cheques	Rushmere St Andrew Parish	X	2.45		2.45
295	20/11/2024	Barclays- Cemete	Recorded delivery letter No 6 St	Rushmere St Andrew Parish	X	3.35		3.35
299	26/11/2024	Barclays- Cemete	Stamps - cemetery administration	Rushmere St Andrew Parish	X	6.80		6.80
309	13/12/2024	Barclays- Cemete	Administration lawn	Kevin Braizer	X	195.50		195.50
315	04/11/2024	Barclays- Cemete	Bank charges - November 2024	Barclays	X	10.90		10.90
316	22/11/2024	Barclays- Cemete	Mobile phone contracts - October	H3G	S	79.40	15.88	95.28
319	05/12/2024	Barclays- Cemete	Bank charges - November 2024	Barclays	X	8.50		8.50
Subtotal for Code: Cemetery Administration						£6,103.91	£819.23	£6,923.14

Code Number 42 Cemetery Water Charges

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
133	17/06/2024			Barclays- Cemete		Water charges at lawn cemetery	Anglian Water	X	23.04		23.04
223	17/09/2024			Barclays- Cemete		Water charges at lawn cemetery	Anglian Water	X	52.36		52.36
318	17/12/2024			Barclays- Cemete		Water charges at lawn cemetery	Anglian Water	X	34.78		34.78
Subtotal for Code: Cemetery Water Charges									£110.18		£110.18

Code Number 49 Cemetery Maintenance

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
32	02/04/2024	3824		Barclays- Cemete		Maintenance Cemetery - March 2024	S.C.L Landscape Management	S	287.00	57.40	344.40
37	23/04/2024			Barclays- Cemete		Gardening at lawn cemetery - March	Kevin Braizer	X	114.75		114.75
40	30/04/2024			Barclays- Cemete		Parish handyman - April 2024	JN Jim	X	153.00		153.00
45	09/05/2024			Barclays- Cemete		Initialled Gardening at lawn cemetery - January 2025	Kevin Braizer	X	135.00		135.00
47	09/05/2024	INV-63633		Barclays- Cemete		Plaque for seat at cemetery	Anglia Sign Casting	S	115.60	23.12	138.72
48	15/05/2024	3850		Barclays- Cemete		Maintenance cemetery - April 2024	S.C.L Landscape Management	S	1,279.00	255.80	1,534.80

Rushmere St Andrew Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 19-12-2024)

56	22/05/2024	2045835	Barclays- Cemete	Signs Lawn Cemetery	Signomatic	S	268.02	53.60	321.62
72	30/05/2024		Barclays- Cemete	Parish handyman weekly	JN Jim	X	224.20		224.20
73	30/05/2024		Barclays- Cemete	Plants for lawn cemetery	Kevin Braizer	X	51.89		51.89
82	11/06/2024		Barclays- Cemete	Maintenance cemetery - May 2024	S.C.L Landscape Management	S	554.00	110.80	664.80
83	11/06/2024		Barclays- Cemete	Maintenance cemetery - May 2024	S.C.L Landscape Management	S	14.16	2.83	16.99
84	11/06/2024		Barclays- Cemete	Gardening at cemetery - May 2024	Kevin Braizer	X	263.25		263.25
121	13/06/2024		Barclays- Cemete	Maintenance Lawn Cemetery - July	Kevin Braizer	X	182.25		182.25
129	15/07/2024		Barclays- Cemete	Maintenance cemetery - June 2024	S.C.L Landscape Management	S	554.00	110.80	664.80
131	15/07/2024		Barclays- Cemete	Preparation, purchase and planting	S.C.L Landscape Management	S	2,746.00	549.20	3,295.20
156	07/08/2024		Barclays- Cemete	Gardening at lawn cemetery - July	Kevin Braizer	X	280.50		280.50
157	07/08/2024		Barclays- Cemete	Parish handyman maintenance - July	JN Jim	X	441.75		441.75
177	26/08/2024		Barclays- Cemete	Maintenance cemetery - July 2024	S.C.L Landscape Management	S	936.00	187.20	1,123.20
194	09/09/2024		Barclays- Cemete	Maintenance cemetery - August 2024	S.C.L Landscape Management	S	287.00	57.40	344.40
203	13/09/2024		Barclays- Cemete	Gardening cemetery - August 2024	Kevin Braizer	X	153.00		153.00
205	13/09/2024		Barclays- Cemete	Equipment cemetery	Kevin Braizer	S	28.11	5.62	33.73
217	20/09/2024		Barclays- Cemete	Construction oand laying of footpaths	D J Moyses Surfacing Ltd	S	15,000.00	3,000.00	18,000.00
218	24/09/2024		Barclays- Cemete	Parish handyman rounds - August	JN Jim	X	288.75		288.75
221	27/09/2024		Barclays- Cemete	Supply and fixing of fence and	KJ Fencing Services	X	5,300.00		5,300.00
232	15/07/2024		Barclays- Cemete	Gardening at cemetery - June 2024	Kevin Braizer	X	182.25		182.25
243	03/10/2024		Barclays- Cemete	Gardening at cemetery - September	Kevin Braizer	X	221.00		221.00
244	03/10/2024		Barclays- Cemete	Maintenance cemetery - September	S.C.L Landscape Management	S	685.50	137.10	822.60
283	07/11/2024		Barclays- Cemete	Maintenance - Cemetery - October	S.C.L Landscape Management	S	614.00	122.80	736.80
284	07/11/2024		Barclays- Cemete	Gardening at cemetery - October	Kevin Braizer	X	153.00		153.00
307	13/12/2024		Barclays- Cemete	Gardening at cemetery - November	Kevin Braizer	X	136.00		136.00
308	13/12/2024		Barclays- Cemete	Strimmer blades cemetery	Kevin Braizer	X	11.99		11.99
310	13/12/2024		Barclays- Cemete	Maintenance Cemetery - November	S.C.L Landscape Management	S	522.50	104.50	627.00
Subtotal for Code: Cemetery Maintenance							£32,183.47	£4,778.17	£36,961.64

Code Number 71 Cemetery Skips

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
39	30/04/2024	SI-128220		Barclays- Cemete		Skip exchange at lawn	Sun Skips	S	233.33	46.67	280.00
55	22/05/2024	SI-130405		Barclays- Cemete		Skip exchange at lawn cemetery	Sun Skips	S	233.33	46.67	280.00
89	14/06/2024			Barclays- Cemete		Skip exchange lawn	Sun Skips	S	233.33	46.67	280.00
154	07/08/2024			Barclays- Cemete		Skip exchange at lawn	Sun Skips	S	233.33	46.67	280.00
216	20/09/2024			Barclays- Cemete		Skip exchange lawn	Sun Skips	S	233.33	46.67	280.00
252	09/10/2024			Barclays- Cemete		Skip exchange at Lawn	Sun Skips	S	233.33	46.67	280.00
274	04/11/2024			Barclays- Cemete		Skip exchange Lawn	Sun Skips	S	233.33	46.67	280.00
Subtotal for Code: Cemetery Skips									£1,633.31	£326.69	£1,960.00

Code Number 110 Cemetery Assets

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
31	02/04/2024	3821		Barclays- Cemete		Installation of new bench at cemetery	S.C.L Landscape Management	S	150.00	30.00	180.00

Rushmere St Andrew Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 19-12-2024)

19 December 2024 (2024 - 2025)

Subtotal for Code:	Cemetery Assets	£150.00	£30.00	£180.00
Subtotal for Cost Centre:	09 Cemetery	40,180.87	5,954.09	46,134.96
	TOTALS	£172,174.85	£15,571.96	£187,746.81