



Rushmere St. Andrew Parish Council

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Minutes of the Parish Council meeting held on 6th February 2025 at 7.30pm at St Andrew's Church Hall

CHAIR: Cllr R Whiting

PRESENT: Cllr R Whiting, Cllr P Blundell, Cllr M Odam, Cllr M Newton, Cllr J Wright, Cllr M Brown, Cllr S Taylor, Cllr K Driver, Cllr B Ward.

APOLOGIES: Cllr D Francis (unwell) Cllr Westrup (another Commitment) Cllr Phillpot (another Commitment)

OTHER PRESENT: None

CLERK: Mr P Massey Clerk. Minutes taken by Mr P Massey

ALSO PRESENT: 3 Members of the public

1. APOLOGIES, APPROVAL OF ABSENCE, PROTOCOL & CONDUCT REMINDERS

The Chairman welcomed everyone to the meeting. The Chairman reminded Councillors of the Code of Conduct for the meeting. Apologies were received as above. Cllr Wright proposed that the apologies be accepted, seconded by Cllr Newton. Resolved with ALL in favour.

2. DECLARATIONS OF COUNCILLOR INTEREST

Cllr Wright declared a non-pecuniary interest in KJ Fencing and SCL Landscape Management Ltd.

3. TO SIGN, AS A CORRECT RECORD, THE MINUTES OF THE COUNCIL MEETING HELD ON 16TH JANUARY 2024

Cllr Taylor proposed acceptance of the Parish Council minutes, seconded by Cllr Blundell. Resolved with MAJORITY in favour. The minutes were duly signed as a correct record.

4. TO FILL PARISH COUNCIL VACANCY IN THE TOWER WARD BY CO-OPTION

The councillor vacancy in Tower Ward arose following the resignation of Mr. Noske. A notice of the vacancy was displayed on parish noticeboards and the parish council website. East Suffolk Council informed the Parish Council that a by-election was not required and that the vacancy could be filled through co-option.

One interested candidate attended the meeting and was introduced to the council. The candidate briefly outlined their background and explained their interest in the role. After speaking, the candidate left the room.

Cllr Wright proposed that Mr K Barber be co-opted as the parish councillor for Tower Ward, seconded by Cllr Newton. Resolved with ALL in favour.

Mr K Barber returned to the room, where Cllr. Whiting congratulated him. He then signed the Declaration of Acceptance of Office, witnessed by the Clerk, and officially joined the meeting as a councillor.

[Cllr K Barber gave apologies and left the meeting.]

5. PUBLIC PARTICIPATION

a. Members of Public/Parish Councillors may Raise Items Relating to this Agenda or any Matter Concerning the Parish

[A member of public entered the meeting]

Mr Jeffreys (candidate for district councillor to Rushmere St Andrew District Ward) introduced himself to councillors.

b. County Councillor Report

A County Councillor's report was not available for distribution. Apologies were received from Stuart Lawson and Debbie McCallum. No matters arising.

c. District Councillor Report

A District Councillor's Report was not available for distribution. Apologies were received from Dan Cleary. Matters arising: None

6. FINANCE

a. To note expenditure authorised under delegated authority

The Chairman informed Council that delegated authority was given by the Chairman and the Clerk to the Assistant Clerk to instruct the removal of debris at the land opposite Arundel Way by SCL Landscape Management Ltd at a cost of £175 + VAT. The expenditure was authorised due to health and safety reasons. Councillors noted this.

b. To Consider and Approve Reconciliation and Budget Monitoring – January 2025

A copy of the reconciliations and budget monitoring reports were made available prior to the meeting. The Chairman talked through the various figures on the circulated report and answered any questions raised.

Cllr Taylor proposed acceptance of the reconciliation for January 2025. Seconded by Cllr Brown. Resolved with ALL in favour.

Cllr Newton proposed acceptance of the budget monitoring. Seconded by Cllr Wright. Resolved with ALL in favour.

c. Other Matters – To approve the Scribe accountancy package for 2025

The Chairman informed Councillors that we have received the invoice for having access to the Scribe Accountancy Package at an annual cost of £799 + VAT for 2025. Cllr Taylor proposed that the ongoing cost of the Scribe accounting package be approved at a cost of £799 + VAT. Seconded by Cllr Blundell. Resolved with MAJORITY in favour.

7. TO REVIEW AND APPROVE THE FOLLOWING TERMS OF REFERENCE

a. Environment and Services Committee

b. Community Engagement Committee

c. Planning and Transport Committee

Item 6a to c were considered together. The Terms of Reference under consideration were distributed prior to the meeting with the agenda for the meeting. Cllr Taylor proposed that the above-mentioned Terms of Reference be approved in principle by the Parish Council with the Environment and Services Committee to include item 5.4 Setting of allotment tenancy fees and setting the cemetery fees. Delegated authority be given to the Chair and Vice-Chair to amend typographical and other minor errors. Seconded by Cllr Newton. Resolved with MAJORITY in favour.

8. TO RECEIVE A PRESENTATION ON COMMUNITY SPEEDWATCH

Cllr Wright gave the councillors a presentation on Speedwatch informing them of the latest information collected from the SID machines and Speedwatch. Councillors debated this.
No Matters Arising.

9. TO CONSIDER AND APPROVE TRAFFIC MANAGEMENT SOLUTIONS FOR THE STREET

The Clerk informed councillors that at the Environment and Services Committee meeting the officers were asked to obtain more information on traffic management solutions for the street, such as HGV restrictions and

20 MPH zones. The Officers have made contact with Cllr Paul West the portfolio holder for Highways and Cllr D McCallum. Councillors debated this.

Matters Arising: Officers to await response from County Council and Cllr West. Once this has been received the item will be placed on a future agenda.

[Member of the Public entered the meeting]

10. TO CONSIDER AND AGREE DONATIONS FOR 2024/2025

The Clerk reported that £1600 remaining in the grants and donations budget in the 2024/25 financial year with a limit of £500 per organisation. Subsequent requests for charity donations were received from:

- Rushmere Baptist Church; submitted a request for a £500 contribution toward a dishwasher which will be used as part of their kitchen upgrade to provide lunch club to residents.
- Kesgrave Library; submitted a request for a £350 grant towards the purchase of at least 40 games and puzzles.
- Citizens advice Ipswich; submitted a request for a contribution towards supporting 1 client a week for a year (the cost of this is approximately £3,000)

Councillors were informed of the information on the from the Grant Funding Application forms received. They debated the merits of supporting each of the organisations and the benefits that the organisations have to local residents.

Cllr Ward Proposed that the following allocations are made from the grants and donations budget; Rushmere Baptist Church- £500. Kesgrave Library- £350. To a total of £850 allocation from the budget with £750 remaining. Seconded by Cllr Wright. Resolved with ALL in favour.

11. TO RECEIVE A PRESENTATION ON THE PARISH HALLS MEETING

Cllr Wright informed councillors of proceedings of the meeting with Parish Halls. Councillors noted this.

12. TO CONSIDER CORRESPONDENCE REGARDING EXCLUSIVE RIGHTS AT LAWN CEMETERY AND AGREE ACTIONS

Members of the public who had lived in the parish paid £960.00 for exclusive rights at the Rushmere St Andrew Lawn Cemetery in 2019. Since the pre-payment they have moved away to Cambridge and joined another church. They would like to be buried in Cambridge and have asked if they can be refunded the £960. Councillors discussed this.

This item was deferred to the Cemetery Panel so more information can be collated and the panel can make recommendations to the Parish Council.

13. GENERAL PARISH MATTERS & CORRESPONDENCE

a. Correspondence Received

The Clerk made Councillors aware that the following correspondence were received Notice of the promotion of Officer Jolliffe. The clerk was requested to send congratulations.

b. VE Commemorations

Cllr Wright informed Councillors of the VE Commemorations dates. This item was deferred to the Community Engagement Committee.

14. DETERMINATION OF ITEMS FOR FUTURE AGENDA

None

11. CLOSE OF MEETING

The Chairman closed the meeting at 8:33pm

-COUNCILLORS to note items BELOW ---

Rushmere St Andrew Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 04-03-2025)

Cost Centre 02 Administration

Code Number 22 Office Administration

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|--|------------|-------------|--------|------------------|-----------|--|----------------------------|----------|---------|--------|---------|
| 17 | 30/04/2024 | GB4GHMCA | | Barclays- Genera | | Paper Office | Amazon | S | 15.82 | 3.16 | 18.98 |
| 57 | 22/05/2024 | | | Barclays- Genera | | Refreshments Annual Meeting | Peter Massey | X | 102.92 | | 102.92 |
| 102 | 03/07/2024 | DS-ASE-INV- | | Barclays- Genera | | Stationary office | Amazon | S | 2.61 | 0.52 | 3.13 |
| 124 | 15/07/2024 | AEU-INV-GB- | | Barclays- Genera | | Amazon prime subscription July | Amazon | S | 95.00 | 19.00 | 114.00 |
| 136 | 16/07/2024 | | | Barclays- Cemete | VOID | Incorrect entry - training with scribe | Amazon | X | | | |
| 139 | 23/07/2024 | DS-ASE-INV- | | Barclays- Genera | | Stationary office | Amazon | S | 6.66 | 1.33 | 7.99 |
| 159 | 07/08/2024 | GB4Y1A7AB | | Barclays- Genera | | Screws for office | Amazon | S | 5.82 | 1.16 | 6.98 |
| 178 | 26/08/2024 | 007751 | | Barclays- Cemete | | Printing and Printer Contract | Evolve Business Solutions | S | 73.17 | 14.64 | 87.81 |
| 215 | 20/09/2024 | | | Barclays- Cemete | | Stamps cemetery | Sylvia Stannard | X | 20.40 | | 20.40 |
| 230 | 03/04/2024 | | | Barclays- Genera | VOID | Incorrect entry - training with scribe | Amazon | X | | | |
| 231 | 09/04/2024 | | | Barclays- Genera | VOID | Incorrect entry - training with scribe | KBS Depot | S | | | |
| 240 | 03/10/2024 | | | Barclays- Genera | | Stamps office | Sylvia Stannard | X | 6.80 | | 6.80 |
| 241 | 03/10/2024 | GB41AB71A | | Barclays- Genera | | Labels office | Amazon | S | 21.10 | 4.22 | 25.32 |
| 249 | 09/10/2024 | GB41CDoWA | | Barclays- Genera | | Paper Office | Amazon | S | 48.18 | 9.64 | 57.82 |
| 250 | 09/10/2024 | | | Barclays- Genera | | PAT testing 2024-2025 | Portable Appliance Testing | X | 52.00 | | 52.00 |
| 275 | 04/11/2024 | | | Barclays- Genera | | Refreshments meeting | Sylvia Stannard | X | 3.45 | | 3.45 |
| 287 | 12/11/2024 | GB41HSQVA | | Barclays- Genera | | Locks for general use in parish | Amazon | S | 34.95 | 6.99 | 41.94 |
| 345 | 20/01/2025 | GB500BVBY | | Barclays- Genera | | Stationary office | Amazon | S | 14.99 | 3.00 | 17.99 |
| 346 | 20/01/2025 | GB53ME9AB | | Barclays- Genera | | Stationary office | Amazon | S | 23.65 | 4.73 | 28.38 |
| 369 | 03/03/2025 | 340604 | | Barclays- Genera | | Office administration - rubbish bags | One Stop | S | 3.81 | 0.49 | 4.30 |
| 377 | 24/02/2025 | GB5BXFSAB | | Barclays- Genera | | Stationary office | Amazon | S | 9.01 | 1.80 | 10.81 |
| Subtotal for Code: Office Administration | | | | | | | | | £540.34 | £70.68 | £611.02 |

Code Number 24 Training

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|-----------------------------|------------|------------|--------|------------------|-----------|-------------------------------------|-------------------------------|----------|---------|---------|---------|
| 11 | 23/04/2024 | 28791 | | Barclays- Genera | | Councillor Training : P | SALC | S | 32.00 | 6.40 | 38.40 |
| 52 | 17/05/2024 | 28844 | | Barclays- Genera | | Councillor Training - Councillor | SALC | S | 64.00 | 12.80 | 76.80 |
| 187 | 09/09/2024 | 3065 | | Barclays- Genera | | Councillor Training : P | SALC | S | 17.00 | 3.40 | 20.40 |
| 200 | 13/09/2024 | 83122 | | Barclays- Genera | | Playground Inspection Course - Mr K | ROSPA- Play Safety | S | 555.00 | 111.00 | 666.00 |
| 270 | 04/11/2024 | | | Barclays- Genera | | CILCA additional training | SLCC | X | 37.50 | | 37.50 |
| 292 | 18/11/2024 | SD1698-1 | | Barclays- Genera | | SLCC Training | SLCC | S | 25.00 | 5.00 | 30.00 |
| 328 | 02/01/2025 | 29432 | | Barclays- Genera | | Training S Stannard - Income and | SALC | S | 35.00 | 7.00 | 42.00 |
| 354 | 03/02/2025 | INV-00104 | | Barclays- Genera | | Mastering asset management | National Association of Local | S | 35.00 | 7.00 | 42.00 |
| Subtotal for Code: Training | | | | | | | | | £800.50 | £152.60 | £953.10 |

Code Number 33 Subscriptions

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|-------|------------|------------|--------|------------------|-----------|----------------------------------|----------|----------|----------|-----|----------|
| 8 | 09/04/2024 | 28791 | | Barclays- Genera | | Annual membership 2024/25 - SALC | SALC | Z | 1,255.14 | | 1,255.14 |

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Initialled as a true record: *Mr R E Allister* Date: *6th March 2025*

Rushmere St Andrew Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 04-03-2025)

4 March 2025 (2024 - 2025)

| | | | | | | | | | | | |
|----------------------------------|------------|-----------|--|------------------|--|----------------------------------|----------------------------|---|-----------|--------|-----------|
| 12 | 23/04/2024 | | | Barclays- Genera | | Annual Membership 2024/25 - SLCC | SLCC | X | 318.00 | | 318.00 |
| 18 | 30/04/2024 | NA40/2024 | | Barclays- Genera | | Annual membership 2024/25 - NAS | National Allotment Society | S | 55.00 | 11.00 | 66.00 |
| 18 | 30/04/2024 | NA40/2024 | | Barclays- Genera | | Annual membership 2024/25 - NAS | National Allotment Society | X | 1.00 | | 1.00 |
| Subtotal for Code: Subscriptions | | | | | | | | | £1,629.14 | £11.00 | £1,640.14 |

Code Number 39 Telephone, internet and website

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|--|------------|-------------|--------|------------------|-----------|---------------------------------|----------------------------|----------|---------|--------|---------|
| 93 | 03/07/2024 | 382137 | | Barclays- Genera | | Contract phone calls - May 2024 | T2K Voice and Data | S | 43.95 | 8.79 | 52.74 |
| 198 | 22/08/2024 | 10128150501 | | Barclays- Cemete | | Phone contracts - Aug 2024 | H3G | S | 79.40 | 15.88 | 95.28 |
| 311 | 01/11/2024 | 552541 | | Barclays- Genera | | Web hosting Oct 2024- Oct 2025 | Communities Action Suffolk | S | 50.00 | 10.00 | 60.00 |
| 370 | 25/04/2024 | | | Barclays- Genera | | Refund from BT - land line | BT | X | -66.27 | | -66.27 |
| Subtotal for Code: Telephone, internet and | | | | | | | | | £107.08 | £34.67 | £141.75 |

Code Number 54 IT, printer and office equipment

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|---|------------|-------------|--------|------------------|-----------|---------------------------------------|---------------------------|----------|-----------|---------|-----------|
| 27 | 15/05/2024 | INV-5536 | | Barclays- Genera | | Scribe set up and account | Starboard Systems | S | 1,293.00 | 258.60 | 1,551.60 |
| 263 | 26/10/2024 | 17102024-09 | | Barclays- Genera | | Microsoft 365 subscriptions Oct, Nov, | CloudFlex Systems | S | 251.85 | 50.37 | 302.22 |
| 291 | 18/11/2024 | 008678 | | Barclays- Genera | | Printer contract | Evolve Business Solutions | S | 146.78 | 29.35 | 176.13 |
| 371 | 14/02/2025 | | | Barclays- Genera | | Printer contract | Evolve Business Solutions | S | 104.36 | 20.87 | 125.23 |
| Subtotal for Code: IT, printer and office | | | | | | | | | £1,795.99 | £359.19 | £2,155.18 |

Code Number 58 Audit and Accounting Software

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|---|------------|------------|--------|------------------|-----------|-------------------------------------|---------------------|----------|-----------|---------|-----------|
| 23 | 15/05/2024 | | | Barclays- Genera | | Internal audit year ending 31 March | Heelis and Lodge | X | 320.00 | | 320.00 |
| 220 | 27/09/2024 | SB20242618 | 101024 | Barclays- Genera | | External audit 2023-2024 | PKF- Littlejohn LLP | S | 630.00 | 126.00 | 756.00 |
| 365 | 06/02/2025 | | | Barclays- Genera | | Accounts Renewal 2025 | Starboard Systems | S | 744.00 | 148.80 | 892.80 |
| Subtotal for Code: Audit and Accounting | | | | | | | | | £1,694.00 | £274.80 | £1,968.80 |

Code Number 59 Bank charges

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|---------------------------------|------------|------------|--------|------------------|-----------|-------------------------------|----------|----------|---------|-----|---------|
| 10 | 08/04/2024 | | | Barclays- Genera | | Bank Charges - March 2024 | Barclays | X | 8.50 | | 8.50 |
| 85 | 04/06/2024 | | | Barclays- Genera | | Bank charges - May 2024 | Barclays | Z | 8.50 | | 8.50 |
| 196 | 09/09/2024 | | | Barclays- Genera | | Bank charges - August 2024 | Barclays | X | 8.50 | | 8.50 |
| 227 | 05/07/2024 | | | Barclays- Genera | | Bank Charges - June 2024 | Barclays | X | 8.50 | | 8.50 |
| 228 | 05/08/2024 | | | Barclays- Genera | | bank charges - July 2024 | Barclays | X | 8.50 | | 8.50 |
| 266 | 07/10/2024 | | | Barclays- Genera | | Bank charges 13 Aug - 12 Sept | Barclays | X | 8.50 | | 8.50 |
| 312 | 04/11/2024 | | | Barclays- Genera | | Bank charges - October 2024 | Barclays | X | 8.50 | | 8.50 |
| 317 | 05/12/2024 | | | Barclays- Genera | | Bank charges - November 2024 | Barclays | X | 13.30 | | 13.30 |
| 341 | 09/01/2025 | | | Barclays- Genera | | Bank charges - January 2025 | Barclays | X | 8.50 | | 8.50 |
| 386 | 03/02/2025 | | | Barclays- Genera | | Bank charges - February 2025 | Barclays | X | 10.90 | | 10.90 |
| 387 | 03/02/2025 | | | Barclays- Genera | | Bank charges - February 2025 | Barclays | X | 8.50 | | 8.50 |
| Subtotal for Code: Bank charges | | | | | | | | | £100.70 | | £100.70 |

Code Number 66 Hire charges office and meeting

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|-------|------|------------|--------|------|-----------|-------------|----------|----------|-----|-----|-------|
|-------|------|------------|--------|------|-----------|-------------|----------|----------|-----|-----|-------|

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Rushmere St Andrew Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 04-03-2025)

4 March 2025 (2024 - 2025)

| | | | | | | | | | | | |
|--|------------|--|--|------------------|--|---|----------------------------------|---|-----------|--|-----------|
| 19 | 30/04/2024 | | | Barclays- Genera | | Hire fees for parish office and halls | Parish Halls- Rushmere St Andrew | X | 3,580.67 | | 3,580.67 |
| 237 | 03/10/2024 | | | Barclays- Genera | | Hire charges for parish office and | Parish Halls- Rushmere St Andrew | X | 3,780.00 | | 3,780.00 |
| 268 | 04/11/2024 | | | Barclays- Genera | | Hire of Baptist Church for AGM | Rushmere Baptist Church | X | 35.00 | | 35.00 |
| 368 | 06/02/2025 | | | Barclays- Genera | | Hire of hall for public consultation on | PP St Andrew Rushmere | X | 30.00 | | 30.00 |
| Subtotal for Code: Hire charges office and | | | | | | | | | £7,425.67 | | £7,425.67 |

Code Number 67 S19 Loan Repayments

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|--|------------|------------|--------|------------------|-----------|--------------------------------------|----------|----------|------------|-----|------------|
| 24 | 10/05/2024 | | | Barclays- Genera | | Repayment of loan Tower Hall - final | PWLB | X | 10,665.30 | | 10,665.30 |
| Subtotal for Code: S19 Loan Repayments | | | | | | | | | £10,665.30 | | £10,665.30 |

Code Number 88 Remembrance Wreath

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|---------------------------------------|------------|------------|--------|------------------|-----------|---------------------------------|-----------------|----------|--------|-----|--------|
| 247 | 07/10/2024 | | | Barclays- Genera | | Wreaths for remembrance service | Sylvia Stannard | X | 53.00 | | 53.00 |
| Subtotal for Code: Remembrance Wreath | | | | | | | | | £53.00 | | £53.00 |

Code Number 104 Insurance

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|------------------------------|------------|------------|--------|------------------|-----------|-------------|------------------------------|----------|-----------|-----|-----------|
| 348 | 20/01/2025 | | | Barclays- Genera | | Insurance | James Hallam Insurance (CAS) | X | 1,441.72 | | 1,441.72 |
| Subtotal for Code: Insurance | | | | | | | | | £1,441.72 | | £1,441.72 |

Code Number 106 S137 Donations and grants

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|--|------------|------------|--------|------------------|-----------|------------------|----------------------------------|----------|-----------|-----|-----------|
| 110 | 25/06/2024 | | | Barclays- Genera | | Donation 24-25 | PCC St Andrews | X | 400.00 | | 400.00 |
| 372 | 14/02/2025 | | | Barclays- Genera | | Donation 2024/25 | Kesgrave Library Community Group | X | 350.00 | | 350.00 |
| 373 | 14/02/2025 | | | Barclays- Genera | | Donation 2024/25 | Rushmere Baptist Church | X | 500.00 | | 500.00 |
| Subtotal for Code: S137 Donations and grants | | | | | | | | | £1,250.00 | | £1,250.00 |

Code Number 130 Assets

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|---|------------|------------|--------|------------------|-----------|--------------------------------|--------------|----------|-----------|--------|-----------|
| 376 | 24/02/2025 | | | Barclays- Genera | | Land ownership searches Bixley | Peter Massey | X | 28.00 | | 28.00 |
| Subtotal for Code: Assets | | | | | | | | | £28.00 | | £28.00 |
| Subtotal for Cost Centre: 02 Administration | | | | | | | | | 27,531.44 | 902.94 | 28,434.38 |

Cost Centre 03 Salaries

Code Number 03 Salaries

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|---------------------------------------|------|------------|--------|------|-----------|-------------|----------|----------|-----------|-----|-----------|
| Subtotal for Cost Centre: 03 Salaries | | | | | | | | | 71,047.14 | | 71,047.14 |

Cost Centre 04 Environment, assets and grounds

Code Number 20 Pond maintenance

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|-------|------------|------------|--------|------------------|-----------|--------------------------------|----------------------------|----------|-------|-------|-------|
| 5 | 02/04/2024 | 3826 | | Barclays- Genera | | Maintenance Ponds - March 2024 | S.C.L Landscape Management | S | 60.00 | 12.00 | 72.00 |
| 25 | 15/05/2024 | 3849 | | Barclays- Genera | | Maintenance Ponds - April 2024 | S.C.L Landscape Management | S | 60.00 | 12.00 | 72.00 |

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Initialled as a true record: *Mr RE Whiting*

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Date: 6th March 2025

Rushmere St Andrew Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 04-03-2025)

4 March 2025 (2024 - 2025)

| | | | | | | | | | | | |
|-------------------------------------|------------|--------------|--|------------------|--|----------------------------------|----------------------------|---|---------|---------|---------|
| 80 | 11/06/2024 | Invoice 3868 | | Barclays- Genera | | Maintenance ponds - May 2024 | S.C.L Landscape Management | S | 120.00 | 24.00 | 144.00 |
| 128 | 15/07/2024 | Invoice 3901 | | Barclays- Genera | | Maintenance ponds - June 2024 | S.C.L Landscape Management | S | 60.00 | 12.00 | 72.00 |
| 165 | 26/08/2024 | Invoice 3923 | | Barclays- Genera | | Maintenance pond - July 2024 | S.C.L Landscape Management | S | 180.00 | 36.00 | 216.00 |
| 166 | 26/08/2024 | GB411V0SA | | Barclays- Genera | | Combination lock pond | Amazon | S | 23.15 | 4.63 | 27.78 |
| 181 | 09/09/2024 | Invoice 3956 | | Barclays- Genera | | Maintenance ponds - August 2024 | S.C.L Landscape Management | S | 60.00 | 12.00 | 72.00 |
| 234 | 03/10/2024 | Invoice3982 | | Barclays- Genera | | Maintenance Ponds - September | S.C.L Landscape Management | S | 120.00 | 24.00 | 144.00 |
| 281 | 07/11/2024 | Invoice 3982 | | Barclays- Genera | | Maintenance Ponds - October 2024 | S.C.L Landscape Management | S | 120.00 | 24.00 | 144.00 |
| Subtotal for Code: Pond maintenance | | | | | | | | | £803.15 | £160.63 | £963.78 |

Code Number 21 Play Areas Maintenance

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|---|------------|--------------|--------|------------------|-----------|-------------------------------------|----------------------------|----------|-----------|---------|-----------|
| 4 | 02/04/2024 | 3825 | | Barclays- Genera | | Maintenance Play Areas - March | S.C.L Landscape Management | S | 216.50 | 43.30 | 259.80 |
| 26 | 15/05/2024 | 3851 | | Barclays- Genera | | Maintenance Play Areas - April 2024 | S.C.L Landscape Management | S | 312.00 | 62.40 | 374.40 |
| 77 | 11/06/2024 | | | Barclays- Genera | | Keys Broke Hall Playing Field | James Wright | X | 28.30 | | 28.30 |
| 79 | 11/06/2024 | Inovice 3866 | | Barclays- Genera | | Maintenance play areas - May 2024 | S.C.L Landscape Management | S | 433.00 | 86.60 | 519.60 |
| 130 | 15/07/2024 | Invoice 3899 | | Barclays- Genera | | Maintenance play areas - June 2024 | S.C.L Landscape Management | S | 216.50 | 43.30 | 259.80 |
| 142 | 23/07/2024 | Kelvedon | | Barclays- Genera | | Repointing of wall at Kelvedon Play | Wood Worx | S | 416.47 | 83.30 | 499.77 |
| 164 | 26/08/2024 | Invoice 3921 | | Barclays- Genera | | Maintenance play areas - July 2024 | S.C.L Landscape Management | S | 784.00 | 156.80 | 940.80 |
| 180 | 09/09/2024 | Invoice 3958 | | Barclays- Genera | | Maintenance play areas - August | S.C.L Landscape Management | S | 371.50 | 74.30 | 445.80 |
| 184 | 09/09/2024 | Invoice 3953 | | Barclays- Genera | | Play Area maintenance remove | S.C.L Landscape Management | S | 80.00 | 16.00 | 96.00 |
| 235 | 03/10/2024 | Invoice 3984 | | Barclays- Genera | | Maintenance Play | S.C.L Landscape Management | S | 433.00 | 86.60 | 519.60 |
| 265 | 26/10/2024 | DS-AEU-INV- | | Barclays- Genera | | High visibility jacket monthly play | Amazon | S | 19.98 | 4.00 | 23.98 |
| 282 | 07/11/2024 | Invoice 4010 | | Barclays- Genera | | Maintenance Play Areas - October | S.C.L Landscape Management | S | 567.50 | 113.50 | 681.00 |
| 302 | 13/12/2024 | XWW844894 | | Barclays- Genera | | Locks for Broke Hall Playing Field | Toolstation | S | 64.15 | 12.83 | 76.98 |
| 331 | 13/01/2025 | | | Barclays- Genera | | Parish handyman materials wildlife | JN Jim | X | 39.53 | | 39.53 |
| 367 | 06/02/2025 | | | Barclays- Genera | | Play Area Maintenance - January | S.C.L Landscape Management | S | 45.00 | 9.00 | 54.00 |
| Subtotal for Code: Play Areas Maintenance | | | | | | | | | £4,027.43 | £791.93 | £4,819.36 |

Code Number 29 Maintenance LNRs, POS, Paths

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|---|------------|--------------|--------|------------------|-----------|-------------------------------------|----------------------------|----------|-----------|-----------|-----------|
| 126 | 15/07/2024 | Invoice 3904 | | Barclays- Genera | | Maintenance Woodbridge | S.C.L Landscape Management | S | 40.00 | 8.00 | 48.00 |
| 162 | 26/08/2024 | Invoice 3926 | | Barclays- Genera | | Maintenance Woodbridge | S.C.L Landscape Management | S | 105.00 | 21.00 | 126.00 |
| 179 | 09/09/2024 | Invoice | | Barclays- Genera | | Maintenance Woodbridge Road May | S.C.L Landscape Management | S | 25.84 | 5.17 | 31.01 |
| 186 | 09/09/2024 | Invoice 3950 | | Barclays- Genera | | Maintenance Woodbridge | S.C.L Landscape Management | S | 40.00 | 8.00 | 48.00 |
| 236 | 03/10/2024 | Invoice 3979 | | Barclays- Genera | | Maintenance Woodbridge | S.C.L Landscape Management | S | 40.00 | 8.00 | 48.00 |
| 279 | 07/11/2024 | Invoice 3979 | | Barclays- Genera | | Maintenance Woodbridge | S.C.L Landscape Management | S | 40.00 | 8.00 | 48.00 |
| 343 | 20/01/2025 | 50509537 | | Barclays- Genera | | Annual management of Mill Stream, | Ipswich Borough Council | S | 5,255.00 | 1,051.00 | 6,306.00 |
| 366 | 06/02/2025 | | | Barclays- Genera | | Clear piles of cut hedging and tidy | S.C.L Landscape Management | S | 175.00 | 35.00 | 210.00 |
| Subtotal for Code: Maintenance LNRs POS of 16 | | | | | | | | | £5,720.84 | £1,144.17 | £6,865.01 |

Code Number 32 Play Inspection Reports

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|-------|------------|------------|--------|------------------|-----------|--------------------------------|----------|----------|-------|------|-------|
| 202 | 13/09/2024 | GB416016AB | | Barclays- Genera | | Play Inspections - monthly and | Amazon | S | 17.82 | 3.57 | 21.39 |

Filing ref: 1.01 PC Minutes - 060225.docx Initialled as a true record: *Mr RE Whiting* Date: *6th March 2025*

Rushmere St Andrew Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 04-03-2025)

4 March 2025 (2024 - 2025)

| | | | | | | | | | | | |
|-----|------------|-------|--|------------------|--|---------------------------|--------------------|--|---------|--------|---------|
| 219 | 27/09/2024 | 83729 | | Barclays- Genera | | Play ground annual safety | ROSPA- Play Safety | S | 380.00 | 76.00 | 456.00 |
| | | | | | | | | Subtotal for Code: Play Inspection Reports | £397.82 | £79.57 | £477.39 |

Code Number 56 Tree Maintenance

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|-------|------------|--------------|--------|------------------|-----------|--------------------------------|----------------------------|-------------------------------------|-----------|---------|-----------|
| 141 | 23/07/2024 | Invoice 3898 | | Barclays- Genera | | Work at Kelvedon Play area and | S.C.L Landscape Management | S | 2,825.00 | 565.00 | 3,390.00 |
| 199 | 13/09/2024 | | | Barclays- Genera | | Tree safety survey report 2024 | Arboreal Associates | X | 1,975.00 | | 1,975.00 |
| | | | | | | | | Subtotal for Code: Tree Maintenance | £4,800.00 | £565.00 | £5,365.00 |

Code Number 70 Streetfurniture (seats, bins,

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|-------|------------|---------------|--------|------------------|-----------|--|----------------------------|--|-----------|---------|-----------|
| 9 | 09/04/2024 | 18647 | | Barclays- Genera | | Replacement seat The Street | KBS Depot | S | 548.00 | 109.60 | 657.60 |
| 53 | 17/05/2024 | 111534 | | Barclays- Genera | | Purchase, Installation Doggie Bin | East Suffolk Council | S | 229.31 | 45.86 | 275.17 |
| 92 | 14/06/2024 | Invoice 18275 | | Barclays- Genera | | Replacement posts noticeboard | Greenbarnes | S | 302.95 | 60.59 | 363.54 |
| 182 | 09/09/2024 | Invoice 3955 | | Barclays- Genera | | Installation of bench opposite Baptist | S.C.L Landscape Management | S | 190.00 | 38.00 | 228.00 |
| 353 | 24/01/2025 | | | Barclays- Genera | | Streetfurniture application Salehurst | East Suffolk Council | X | 160.00 | | 160.00 |
| 378 | 24/02/2025 | | | Barclays- Genera | | Materials noticeboards | JN Jim | X | 8.99 | | 8.99 |
| 379 | 24/02/2025 | | | Barclays- Genera | | Equipment for moving noticeboards | JN Jim | X | 65.99 | | 65.99 |
| 391 | 04/03/2025 | | | Barclays- Genera | | Noticeboard posts | Greenbarnes | S | 561.25 | 112.25 | 673.50 |
| | | | | | | | | Subtotal for Code: Streetfurniture (seats, bins, | £2,066.49 | £366.30 | £2,432.79 |

Code Number 107 Defibrillators

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|-------|------------|------------|--------|------------------|-----------|-------------------------|------------------------|-----------------------------------|---------|--------|---------|
| 20 | 15/05/2024 | 81302 | | Barclays- Genera | | New defibrillators pads | Jax First Aid Supplies | S | 180.99 | 36.20 | 217.19 |
| 167 | 26/08/2024 | 86530 | | Barclays- Genera | | Battery defibrillator | Jax First Aid Supplies | S | 226.99 | 45.40 | 272.39 |
| | | | | | | | | Subtotal for Code: Defibrillators | £407.98 | £81.60 | £489.58 |

Code Number 115 Parish handyman

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|-------|------------|------------|--------|------------------|-----------|-----------------------------------|----------|------------------------------------|-----------|-----|-----------|
| 6 | 02/04/2024 | | | Barclays- Genera | | Parish handyman weekly | JN Jim | Z | 75.00 | | 75.00 |
| 117 | 03/07/2024 | | | Barclays- Genera | | parish handyman weekly | JN Jim | X | 323.89 | | 323.89 |
| 239 | 03/10/2024 | | | Barclays- Genera | | Parish handyman weekly | JN Jim | X | 251.25 | | 251.25 |
| 269 | 04/11/2024 | | | Barclays- Genera | | Parish handyman weekly | JN Jim | X | 213.75 | | 213.75 |
| 296 | 20/11/2024 | | | Barclays- Genera | | Parish handyman weekly | JN Jim | X | 117.50 | | 117.50 |
| 327 | 02/01/2025 | | | Barclays- Genera | | Parish handyman | JN Jim | X | 86.25 | | 86.25 |
| 355 | 03/02/2025 | | | Barclays- Genera | | Parish handyman weekly | JN Jim | X | 168.79 | | 168.79 |
| 389 | 04/03/2025 | | | Barclays- Genera | | Parish handyman rounds - February | JN Jim | X | 397.50 | | 397.50 |
| 390 | 04/03/2025 | | | Barclays- Genera | | Parish handyman - March 2025 | JN Jim | X | 22.25 | | 22.25 |
| | | | | | | | | Subtotal for Code: Parish handyman | £1,656.18 | | £1,656.18 |

Subtotal for Cost Centre: 04 Environment, assets and 19,879.89 3,189.20 23,069.09

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Cost Centre 05 Earmarked Reserves

Initialled as a true record: *Mr RE Whiting*

Date: *6th March 2025*

Code Number 120 Tower Hall Play Equipment

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|-------|------|------------|--------|------|-----------|-------------|----------|----------|-----|-----|-------|
|-------|------|------------|--------|------|-----------|-------------|----------|----------|-----|-----|-------|

Rushmere St Andrew Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 04-03-2025)

4 March 2025 (2024 - 2025)

| | | | | | | | | | | | |
|--|------------|---------|--|------------------|--|--------------------------------------|-----------|---|-----------|---------|-----------|
| 88 | 14/06/2024 | RPC1001 | | Barclays- Genera | | Painting of fence at Tower Hall Play | Wood Worx | S | 1,205.42 | 241.08 | 1,446.50 |
| Subtotal for Code: Tower Hall Play Equipment | | | | | | | | | £1,205.42 | £241.08 | £1,446.50 |

Code Number 125 Public Open Space Bixley Farm

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|---|------------|------------|--------|------------------|-----------|-------------------------------------|-------------|----------|-----------|---------|-----------|
| 253 | 09/10/2024 | INV-2995 | | Barclays- Genera | | Fell Maple and prune branches trees | Acorn Trees | S | 1,200.00 | 240.00 | 1,440.00 |
| Subtotal for Code: Public Open Space Bixley | | | | | | | | | £1,200.00 | £240.00 | £1,440.00 |

Code Number 127 Community Events

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|-------------------------------------|------------|------------|--------|------------------|-----------|----------------------------------|----------------------------------|----------|-----------|-------|-----------|
| 90 | 14/06/2024 | | | Barclays- Genera | | Chinwag events 2024 | Communities Together East Anglia | X | 5,105.78 | | 5,105.78 |
| 271 | 04/11/2024 | | | Barclays- Genera | | Refreshments Remembrance | Peter Massey | X | 68.00 | | 68.00 |
| 288 | 12/11/2024 | | | Barclays- Genera | | Refreshments Remembrance Event | Peter Massey | X | 73.60 | | 73.60 |
| 303 | 13/12/2024 | | | Barclays- Genera | | Refreshments Partnership Meeting | Sylvia Stannard | X | 104.00 | | 104.00 |
| 304 | 13/12/2024 | | | Barclays- Genera | | Refreshments Partnership Meeting | Sylvia Stannard | X | 128.27 | | 128.27 |
| 305 | 13/12/2024 | | | Barclays- Genera | | Refreshments Partnership Meeting | Sylvia Stannard | X | 44.03 | | 44.03 |
| 306 | 13/12/2024 | 1961 | | Barclays- Genera | | Refreshments Partnership Meeting | East of England Co-op | S | 6.50 | 1.30 | 7.80 |
| Subtotal for Code: Community Events | | | | | | | | | £5,530.18 | £1.30 | £5,531.48 |

Code Number 128 Play Areas

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|-------------------------------|------------|------------|--------|------------------|-----------|--------------------------------------|-----------|----------|---------|---------|---------|
| 251 | 09/10/2024 | Invoice | | Barclays- Genera | | Painting of fence at Tower Hall Play | Wood Worx | S | 747.50 | 149.50 | 897.00 |
| Subtotal for Code: Play Areas | | | | | | | | | £747.50 | £149.50 | £897.00 |

Code Number 129 Replacement Office

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|---|------------|------------|--------|------------------|-----------|-------------------------------------|------------------------|----------|----------|---------|-----------|
| 320 | 19/12/2024 | | | Barclays- Genera | | Fee for pre-application advice East | Sylvia Stannard | X | 222.00 | | 222.00 |
| 337 | 13/01/2025 | 84604 | | Barclays- Genera | | Pre application fees - parish | East Suffolk Council | S | 123.33 | 24.67 | 148.00 |
| 344 | 20/01/2025 | 22501 | | Barclays- Genera | | Pre-application advice higways | Suffolk County Council | S | 450.00 | 90.00 | 540.00 |
| Subtotal for Code: Replacement Office | | | | | | | | | £795.33 | £114.67 | £910.00 |
| Subtotal for Cost Centre: 05 Earmarked Reserves | | | | | | | | | 9,478.43 | 746.55 | 10,224.98 |

Cost Centre 06 Grant Funding

Code Number 97 Bee Cafes

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|------------------------------|------------|------------|--------|------------------|-----------|---------------------------------------|-------------------------|----------|-----------|---------|-----------|
| 104 | 03/07/2024 | | | Barclays- Genera | | Streetfurniture licence land opposite | Sylvia Stannard | X | 160.00 | | 160.00 |
| 246 | 07/10/2024 | 50497164 | | Barclays- Genera | | Greenways project - supply and | Ipswich Borough Council | S | 1,415.00 | 283.00 | 1,698.00 |
| 321 | 19/12/2024 | INV-66016 | | Barclays- Genera | | Plaque seat at land opposite Baptist | Anglia Sign Casting | S | 118.52 | 23.70 | 142.22 |
| Subtotal for Code: Bee Cafes | | | | | | | | | £1,693.52 | £306.70 | £2,000.22 |

Code Number 111 30 Days Wilder

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|-------|------------|-------------|--------|------------------|-----------|-----------------------------------|----------|----------|-------|------|-------|
| 74 | 11/06/2024 | INV-GB-1484 | | Barclays- Genera | | Seedbombs for Community Picnic 30 | Amazon | S | 24.82 | 4.96 | 29.78 |
| 75 | 11/06/2024 | INV-GB-1484 | | Barclays- Genera | | Seedbombs for Community Picnic 30 | Amazon | S | 12.49 | 2.50 | 14.99 |

Filing ref: L01-PC Minutes - 060225.docx
 Initialled as a true record: *Ms PE Whiting*
 Date: 6th March 2025

Rushmere St Andrew Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 04-03-2025)

4 March 2025 (2024 - 2025)

| | | | | | | | | | | | |
|-----------------------------------|------------|-------------|--|------------------|--|--------------------------------------|------------------------|---|---------|--------|---------|
| 76 | 11/06/2024 | INV-GB-1534 | | Barclays- Genera | | Seedbombs for Community Picnic 30 | Amazon | S | 7.62 | 1.53 | 9.15 |
| 94 | 03/07/2024 | GB4PN15AB | | Barclays- Genera | | 30 Days Wilder Event Crafts | Amazon | S | 7.14 | 1.42 | 8.56 |
| 95 | 03/07/2024 | DS-ASE-INV- | | Barclays- Genera | | 30 Days Wilder Event Crafts | Amazon | S | 4.99 | 1.00 | 5.99 |
| 96 | 03/07/2024 | DS-ASE-INV- | | Barclays- Genera | | 30 Days Wilder Event Crafts | Amazon | S | 9.99 | 2.00 | 11.99 |
| 97 | 03/07/2024 | GB4PLG0AB | | Barclays- Genera | | 30 Days Wilder Event Crafts | Amazon | S | 13.43 | 2.69 | 16.12 |
| 98 | 03/07/2024 | DS-ASE-INV- | | Barclays- Genera | | 30 Days Wilder Event Crafts | Amazon | S | 3.57 | 0.72 | 4.29 |
| 99 | 03/07/2024 | DS-ASE-INV- | | Barclays- Genera | | 30 Days Wilder Event Crafts | Amazon | S | 17.54 | 3.75 | 21.29 |
| 100 | 03/07/2024 | DS-ASE-INV- | | Barclays- Genera | | 30 Days Wilder Event Crafts | Amazon | S | 10.40 | 2.21 | 12.61 |
| 105 | 03/07/2024 | 5160404178 | | Barclays- Genera | | 30 Days Wilder Event Crafts | Hobbycraft | S | 4.17 | 0.83 | 5.00 |
| 106 | 03/07/2024 | INV-GB-1379 | | Barclays- Genera | | 30 Days Wilder Event Crafts | Amazon | S | 16.64 | 3.34 | 19.98 |
| 107 | 25/06/2024 | | | Barclays- Genera | | Storytelling 30 Days Wild event | Bards Aloud | X | 50.00 | | 50.00 |
| 109 | 25/06/2024 | | | Barclays- Genera | | 30 Days Wilder Event Crafts | Sylvia Stannard | X | 11.75 | | 11.75 |
| 119 | 03/07/2024 | | | Barclays- Genera | | creation of new content 30 days | Rubbish Walks | X | 140.00 | | 140.00 |
| 125 | 15/07/2024 | INV-GB-1050 | | Barclays- Genera | | Crafts 30 Days Wilder | Amazon | S | 8.32 | 1.67 | 9.99 |
| 158 | 07/08/2024 | | | Barclays- Genera | | Supply of wildlife homes for 30 days | Ipswich Wildlife Group | X | 150.00 | | 150.00 |
| 226 | 26/06/2024 | GB15856667 | | Barclays- Genera | | 30 Days Wilder Event Crafts | Amazon | S | 5.82 | 1.16 | 6.98 |
| Subtotal for Code: 30 Days Wilder | | | | | | | | | £498.69 | £29.78 | £528.47 |

Code Number 113 Kelvedon Sensory Garden

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|--|------------|---------------|--------|------------------|-----------|---|----------------------------|----------|-----------|---------|-----------|
| 120 | 09/07/2024 | Invoice 25377 | | Barclays- Genera | | Topographical Survey Kelvedon Play | EDI Surveys | S | 580.00 | 116.00 | 696.00 |
| 238 | 03/10/2024 | | | Barclays- Genera | | Stage 1-3 Landscape Design | Lee Anne Van Wyk Chartered | X | 1,610.00 | | 1,610.00 |
| 276 | 07/11/2024 | | | Barclays- Genera | | Remaining payment Stage 1-3 | Lee Anne Van Wyk Chartered | X | 690.00 | | 690.00 |
| 368 | 06/02/2025 | | | Barclays- Genera | | Hire of hall for public consultation on | PP St Andrew Rushmere | X | 82.50 | | 82.50 |
| 375 | 24/02/2025 | | | Barclays- Genera | | Refreshments Kelvedon Sensory | Sylvia Stannard | X | 4.00 | | 4.00 |
| Subtotal for Code: Kelvedon Sensory Garden | | | | | | | | | £2,966.50 | £116.00 | £3,082.50 |

Code Number 116 Remembrance Events

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|---------------------------------------|------------|-------------|--------|------------------|-----------|----------------------------------|------------------------------|----------|---------|---------|---------|
| 123 | 10/07/2024 | | | Barclays- Genera | | Stanley's War for Remembrance | Peter Massey | X | 5.95 | | 5.95 |
| 272 | 04/11/2024 | GB41HP03A | | Barclays- Genera | | Crafts Remembrance Events | Amazon | S | 12.48 | 2.50 | 14.98 |
| 273 | 04/11/2024 | INV-GB-1144 | | Barclays- Genera | | Crafts Remembrance Events | Amazon | S | 19.12 | 3.83 | 22.95 |
| 277 | 07/11/2024 | DS-AEU-INV- | | Barclays- Genera | | Crafts Remembrance Events | Amazon | S | 5.82 | 1.17 | 6.99 |
| 278 | 07/11/2024 | GB41U56AB | | Barclays- Genera | | Crafts Remembrance Events | Amazon | S | 4.67 | 0.93 | 5.60 |
| 289 | 12/11/2024 | | | Barclays- Genera | | Entertainment Remembrance Events | Bruce Aldred Entertainment | X | 100.00 | | 100.00 |
| 297 | 20/11/2024 | 2425299 | | Barclays- Genera | | Remembrance Projection | TM Services Audio Visual Ltd | S | 500.00 | 100.00 | 600.00 |
| 298 | 26/11/2024 | | | Barclays- Genera | | Bugler for Remembrance Day | Fergus Odam | X | 50.00 | | 50.00 |
| Subtotal for Code: Remembrance Events | | | | | | | | | £698.04 | £108.43 | £806.47 |

Code Number 117 Gateway Signs

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|-------|------------|------------|--------|------------------|-----------|------------------------------------|------------------------|----------|-----------|----------|-----------|
| 151 | 07/08/2024 | | | Barclays- Genera | | land ownership search gateway sign | Peter Massey | X | 3.00 | | 3.00 |
| 152 | 07/08/2024 | 36261 | | Barclays- Genera | | Manufacture of 8 gateway signs and | Signs of the Times Ltd | S | 16,296.84 | 3,259.37 | 19,556.21 |

Rushmere St Andrew Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 04-03-2025)

4 March 2025 (2024 - 2025)

| | | | | | | | | | | | |
|----------------------------------|------------|-------------|--|------------------|--|----------------------------------|-------------------|---|------------|-----------|------------|
| 188 | 09/09/2024 | DS-AEU-INV- | | Barclays- Genera | | Gateway signs unveiling -ribbon | Amazon | S | 4.41 | 0.88 | 5.29 |
| 189 | 09/09/2024 | GB414F5LAB | | Barclays- Genera | | Gateway signs unveiling - fabric | Amazon | S | 10.92 | 2.18 | 13.10 |
| 190 | 09/09/2024 | INV-GB-1646 | | Barclays- Genera | | Gateway signs unveiling | Amazon | S | 8.32 | 1.67 | 9.99 |
| 191 | 09/09/2024 | 2843 | | Barclays- Genera | | Gateway signs plants | Kiln Farm Nursery | S | 49.47 | 9.90 | 59.37 |
| 192 | 09/09/2024 | | | Barclays- Genera | | Gateway signs unveiling | Peter Massey | X | 1.45 | | 1.45 |
| 195 | 09/09/2024 | | | Barclays- Genera | | Gateway signs unveiling | Sylvia Stannard | X | 12.85 | | 12.85 |
| Subtotal for Code: Gateway Signs | | | | | | | | | £16,387.26 | £3,274.00 | £19,661.26 |

Code Number 118 Nature Watch

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|---------------------------------|------------|------------|--------|------------------|-----------|---------------------------------------|-----------------|----------|--------|-----|--------|
| 3 | 02/04/2024 | | | Barclays- Genera | | Crafts/ refreshments for promotion of | Sylvia Stannard | X | 54.97 | | 54.97 |
| Subtotal for Code: Nature Watch | | | | | | | | | £54.97 | | £54.97 |

Code Number 132 Climbing walls

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|--|------------|--------------|--------|------------------|-----------|------------------------------------|----------|----------|-----------|----------|-----------|
| 357 | 03/02/2025 | Invoice 9427 | | Barclays- Genera | | Replacements of climbing wall with | Playquip | S | 2,682.00 | 536.40 | 3,218.40 |
| Subtotal for Code: Climbing walls | | | | | | | | | £2,682.00 | £536.40 | £3,218.40 |
| Subtotal for Cost Centre: 06 Grant Funding | | | | | | | | | 24,980.98 | 4,371.31 | 29,352.29 |

Cost Centre 07 CIL

Code Number 121 Kelvedon Sensory Garden

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|--|------------|------------|--------|------------------|-----------|-------------------------------------|-----------|----------|-----------|---------|-----------|
| 22 | 09/05/2024 | kpa1001 | | Barclays- Genera | | Repointing of wall at Kelvedon Play | Wood Worx | S | 4,166.67 | 833.33 | 5,000.00 |
| 142 | 23/07/2024 | Kelvedon | | Barclays- Genera | | Repointing of wall at Kelvedon Play | Wood Worx | S | 319.67 | 63.93 | 383.60 |
| Subtotal for Code: Kelvedon Sensory Garden | | | | | | | | | £4,486.34 | £897.26 | £5,383.60 |

Code Number 131 Television Screen Hall

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|---|------------|------------|--------|------------------|-----------|---|------------------------------|----------|-----------|-----------|-----------|
| 332 | 13/01/2025 | 2425318 | | Barclays- Genera | | Supply and installation of tv screen at | TM Services Audio Visual Ltd | S | 7,660.00 | 1,532.00 | 9,192.00 |
| Subtotal for Code: Television Screen Hall | | | | | | | | | £7,660.00 | £1,532.00 | £9,192.00 |
| Subtotal for Cost Centre: 07 CIL | | | | | | | | | 12,146.34 | 2,429.26 | 14,575.60 |

Cost Centre 08 Allotments

Code Number 61 Allotments Maintenance, Hedges,

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|-------|------------|--------------|--------|------------------|-----------|-------------------------------------|----------------------------|----------|--------|--------|--------|
| 28 | 02/04/2024 | 3820 | | Barclays- Genera | | Clearance of Plot 9D, 14B and 15B | S.C.L Landscape Management | S | 785.00 | 157.00 | 942.00 |
| 29 | 02/04/2024 | 3822 | | Barclays- Genera | | Maintenance Allotments - March | S.C.L Landscape Management | S | 88.50 | 17.70 | 106.20 |
| 30 | 15/05/2024 | 3848 | | Barclays- Genera | | Maintenance Allotments - April 2024 | S.C.L Landscape Management | S | 128.50 | 25.70 | 154.20 |
| 81 | 11/06/2024 | | | Barclays- Genera | | Maintenance allotments - May 2024 | S.C.L Landscape Management | S | 177.00 | 35.40 | 212.40 |
| 127 | 15/07/2024 | Invoice 3902 | | Barclays- Genera | | Maintenance allotments - June 2024 | S.C.L Landscape Management | S | 171.00 | 34.20 | 205.20 |
| 163 | 26/08/2024 | Invoice 3924 | | Barclays- Genera | | Maintenance allotments - July 2024 | S.C.L Landscape Management | S | 265.50 | 53.10 | 318.60 |
| 185 | 09/09/2024 | Invoice 3952 | | Barclays- Genera | | Maintenance allotments - August | S.C.L Landscape Management | S | 88.50 | 17.70 | 106.20 |

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 Initialled as a true record: *Ms RE Whiting* Date: 6th March 2025
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Rushmere St Andrew Parish Council

Listing of Payments in each Code for All Cost Centres

(Between 01-04-2024 and 04-03-2025)

| | | | | | | | | | | | |
|--|------------|--------------|--|------------------|--|------------------------------------|----------------------------|---|-----------|---------|-----------|
| 233 | 03/10/2024 | Invoice 3981 | | Barclays- Genera | | Maintenance Allotments - September | S.C.L Landscape Management | S | 222.00 | 44.40 | 266.40 |
| 280 | 07/11/2024 | Invoice 4007 | | Barclays- Genera | | Maintenance Allotments - October | S.C.L Landscape Management | S | 214.50 | 42.90 | 257.40 |
| Subtotal for Code: Allotments Maintenance, | | | | | | | | | £2,140.50 | £428.10 | £2,568.60 |

Code Number 65 Allotments Fence, Gates, Track,

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|---|------------|--------------|--------|------------------|-----------|---|----------------------------|----------|---------|---------|-----------|
| 78 | 11/06/2024 | Invoice 3877 | | Barclays- Genera | | Supply and install water tank | S.C.L Landscape Management | S | 85.00 | 17.00 | 102.00 |
| 161 | 26/08/2024 | Invoice 3929 | | Barclays- Genera | | Extra works fill potholes and lift tree | S.C.L Landscape Management | S | 360.00 | 72.00 | 432.00 |
| 183 | 09/09/2024 | Invoice 3954 | | Barclays- Genera | | Replace damaged fence posts and | S.C.L Landscape Management | S | 375.00 | 75.00 | 450.00 |
| 201 | 13/09/2024 | | | Barclays- Genera | | Replacement signs car park at | Peter Massey | X | 25.94 | | 25.94 |
| Subtotal for Code: Allotments Fence, Gates, | | | | | | | | | £845.94 | £164.00 | £1,009.94 |

Code Number 109 Allotment hut

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|---|------------|---------------|--------|------------------|-----------|-------------------------------------|--------------------------|----------|-----------|----------|-----------|
| 7 | 08/04/2024 | 116544 | | Barclays- Genera | | Community Shed allotments | Tuin Ltd | S | 2,928.91 | 585.78 | 3,514.69 |
| 118 | 03/07/2024 | Invoice 11322 | | Barclays- Genera | | Construction and laying of concrete | D J Moyses Surfacing Ltd | S | 2,000.00 | 400.00 | 2,400.00 |
| 137 | 23/07/2024 | | | Barclays- Genera | | Equipment community hut | Peter Massey | X | 5.50 | | 5.50 |
| 138 | 23/07/2024 | | | Barclays- Genera | | Equipment community hut | Peter Massey | X | 108.00 | | 108.00 |
| 168 | 26/08/2024 | A1877162281 | | Barclays- Genera | | Paint community hut allotment | Screwfix | S | 26.22 | 5.25 | 31.47 |
| Subtotal for Code: Allotment hut | | | | | | | | | £5,068.63 | £991.03 | £6,059.66 |
| Subtotal for Cost Centre: 08 Allotments | | | | | | | | | 8,055.07 | 1,583.13 | 9,638.20 |

Cost Centre 09 Cemetery

Code Number 23 Cemetery Administration

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|-------|------------|--------------|--------|------------------|-----------|-------------------------------------|---------------------------|----------|--------|-------|--------|
| 21 | 09/05/2024 | | | Barclays- Genera | | Bank charges - April 2024 | Barclays | X | 8.50 | | 8.50 |
| 33 | 08/04/2024 | | | Barclays- Cemete | | Bank Charges - March 2024 | Barclays | X | 10.00 | | 10.00 |
| 34 | 22/04/2024 | 10128150501 | | Barclays- Cemete | | Mobile phone contracts - April 2024 | H3G | S | 79.40 | 15.88 | 95.28 |
| 35 | 23/04/2024 | 16042024-09 | | Barclays- Cemete | | Microsoft 365 subscriptions 2024 | CloudFlex Systems | S | 368.35 | 73.67 | 442.02 |
| 36 | 25/04/2024 | | | Barclays- Cemete | | Annual Membership 2024/25 - ICCM | ICCM | X | 100.00 | | 100.00 |
| 38 | 23/04/2024 | | | Barclays- Cemete | | Registrar of Burials - March 2024 | Kevin Braizer | X | 155.25 | | 155.25 |
| 41 | 07/05/2024 | | | Barclays- Cemete | | Bank charges - April 2024 | Barclays | X | 8.50 | | 8.50 |
| 42 | 09/05/2024 | | | Barclays- Cemete | | Cemetery consecration refreshments | Peter Massey | X | 27.00 | | 27.00 |
| 43 | 09/05/2024 | | | Barclays- Cemete | | Cemetery consecration refreshments | Peter Massey | X | 14.00 | | 14.00 |
| 44 | 09/05/2024 | arc5159-0006 | | Barclays- Cemete | | Backup of cemetery archives | TownsWebArchiving | S | 144.21 | 28.84 | 173.05 |
| 46 | 09/05/2024 | | | Barclays- Cemete | | Registrar of burials - April 2024 | Kevin Braizer | X | 256.50 | | 256.50 |
| 49 | 15/05/2024 | 381596 | | Barclays- Cemete | | Phone calls and setup - April 2024 | T2K Voice and Data | S | 99.71 | 19.94 | 119.65 |
| 50 | 15/05/2024 | | | Barclays- Cemete | | Cemetery consecration refreshments | Peter Massey | X | 70.00 | | 70.00 |
| 51 | 15/05/2024 | | | Barclays- Cemete | | Stamps cemetery | Peter Massey | X | 13.60 | | 13.60 |
| 54 | 22/05/2024 | 006895 | | Barclays- Cemete | | Printing and printer contract | Evolve Business Solutions | S | 387.52 | 77.51 | 465.03 |
| 58 | 22/05/2024 | | | Barclays- Cemete | | Event consecration of cemetery | Peter Massey | X | 24.80 | | 24.80 |
| 59 | 22/05/2024 | | | Barclays- Cemete | | Event consecration of cemetery | Peter Massey | X | 8.28 | | 8.28 |

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 Initialled as a true record: Mr R. Whitton
 Date: 6th March 2025

Rushmere St Andrew Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 04-03-2025)

4 March 2025 (2024 - 2025)

| | | | | | | | | | |
|-----|------------|---------------|------------------|--|-------------------------|---|--------|--------|----------|
| 86 | 04/06/2024 | | Barclays- Cemete | Bank charges - May 2024 | Barclays | Z | 8.50 | | 8.50 |
| 87 | 14/06/2024 | | Barclays- Cemete | Recorded delivery letter posted to Mr | Sylvia Stannard | X | 7.95 | | 7.95 |
| 91 | 14/06/2024 | 13062024-09 | Barclays- Cemete | Provision and setting up of laptop | CloudFlex Systems | S | 941.04 | 188.21 | 1,129.25 |
| 101 | 03/07/2024 | GB30563422 | Barclays- Genera | Stationary cemetery | Amazon | S | 27.48 | 5.50 | 32.98 |
| 103 | 20/06/2024 | 42UG086-00 | Barclays- Cemete | parish online subscription 24-25 | Parish Online | S | 240.00 | 48.00 | 288.00 |
| 108 | 25/06/2024 | Invoice 12821 | Barclays- Cemete | Drainage report cemetery | O A Chapman & Son Ltd | S | 600.00 | 120.00 | 720.00 |
| 122 | 09/07/2024 | | Barclays- Cemete | Registrar of burials - June 2024 | Kevin Braizer | X | 87.75 | | 87.75 |
| 132 | 16/07/2024 | | Barclays- Cemete | Bank Charges - June 2024 | Barclays | X | 11.50 | | 11.50 |
| 134 | 22/07/2024 | 10128150501 | Barclays- Cemete | Mobile phone contracts - July 2024 | H3G | S | 79.40 | 15.88 | 95.28 |
| 135 | 24/06/2024 | 10128150501 | Barclays- Cemete | Mobile Phone Contracts - June 2024 | H3G | S | 79.40 | 15.88 | 95.28 |
| 140 | 23/07/2024 | GB4W30CAB | Barclays- Cemete | Paper cemetery | Amazon | S | 19.15 | 3.83 | 22.98 |
| 153 | 07/08/2024 | AKR16AATIF | Barclays- Cemete | Cork noticeboard office | Amazon | S | 21.86 | 4.37 | 26.23 |
| 155 | 07/08/2024 | | Barclays- Cemete | Registrar of Burials - July 2024 | Kevin Braizer | X | 187.00 | | 187.00 |
| 160 | 07/08/2024 | 05082024-09 | Barclays- Cemete | Mailbox subscriptions 365 | CloudFlex Systems | S | 251.85 | 50.37 | 302.22 |
| 193 | 09/09/2024 | | Barclays- Cemete | Stamps cemetery | Peter Massey | X | 1.55 | | 1.55 |
| 197 | 05/08/2024 | | Barclays- Cemete | bank charges - July 2024 | Barclays | X | 8.50 | | 8.50 |
| 204 | 13/09/2024 | | Barclays- Cemete | Registrar of Burials - August 2024 | Kevin Braizer | X | 119.00 | | 119.00 |
| 206 | 13/09/2024 | | Barclays- Cemete | Stationary cemetery | Kevin Braizer | X | 16.99 | | 16.99 |
| 222 | 27/09/2024 | 10128150501 | Barclays- Cemete | Mobile phone contracts September | H3G | S | 79.40 | 15.88 | 95.28 |
| 229 | 22/05/2024 | 10128150501 | Barclays- Cemete | Mobile phone contracts - May 2024 | H3G | S | 79.40 | 15.88 | 95.28 |
| 242 | 03/10/2024 | | Barclays- Cemete | Registrar of burials - September | Kevin Braizer | X | 340.00 | | 340.00 |
| 245 | 05/09/2024 | | Barclays- Cemete | Bank charges - August 2024 | Barclays | X | 8.50 | | 8.50 |
| 248 | 07/10/2024 | | Barclays- Cemete | Fix fire resistant folder for cemetery | Kitty Martin Seamstress | X | 25.00 | | 25.00 |
| 254 | 05/10/2024 | | Barclays- Cemete | Bank charges - September 2024 | Barclays | X | 8.50 | | 8.50 |
| 264 | 26/10/2024 | 17102024-09 | Barclays- Cemete | Rebuild laptop | CloudFlex Systems | S | 220.00 | 44.00 | 264.00 |
| 267 | 22/10/2024 | 10128150501 | Barclays- Cemete | Mobile phone contracts - October | H3G | S | 79.40 | 15.88 | 95.28 |
| 285 | 07/11/2024 | | Barclays- Cemete | Registrar of burials - October 2024 | Kevin Braizer | X | 255.00 | | 255.00 |
| 286 | 07/11/2024 | | Barclays- Cemete | Stationary cemetery | Kevin Braizer | X | 13.60 | | 13.60 |
| 290 | 12/11/2024 | | Barclays- Cemete | Car parking paying in cheques | Sylvia Stannard | X | 1.50 | | 1.50 |
| 293 | 18/11/2024 | GB41KZ46A | Barclays- Cemete | Shredder - cemetery administration | Amazon | S | 205.00 | 41.00 | 246.00 |
| 294 | 18/11/2024 | | Barclays- Cemete | Parking cemetery cheques | Sylvia Stannard | X | 2.45 | | 2.45 |
| 295 | 20/11/2024 | | Barclays- Cemete | Recorded delivery letter No 6 St | Sylvia Stannard | X | 3.35 | | 3.35 |
| 299 | 26/11/2024 | | Barclays- Cemete | Stamps - cemetery administration | Sylvia Stannard | X | 6.80 | | 6.80 |
| 309 | 13/12/2024 | | Barclays- Cemete | Administration lawn | Kevin Braizer | X | 195.50 | | 195.50 |
| 315 | 04/11/2024 | | Barclays- Cemete | Bank charges - November 2024 | Barclays | X | 10.90 | | 10.90 |
| 316 | 22/11/2024 | 10128150501 | Barclays- Cemete | Mobile phone contracts - November | H3G | S | 79.40 | 15.88 | 95.28 |
| 319 | 05/12/2024 | | Barclays- Cemete | Bank charges - November 2024 | Barclays | X | 8.50 | | 8.50 |
| 326 | 02/01/2025 | 14058855 | Barclays- Cemete | Mobile phone contracts - December | H3G | S | 263.70 | 52.74 | 316.44 |
| 330 | 23/12/2024 | 10128150501 | Barclays- Cemete | Mobile phone contracts - December | H3G | S | 79.40 | 15.88 | 95.28 |
| 336 | 13/01/2025 | | Barclays- Cemete | Parking for paying in cheques | Sylvia Stannard | X | 1.50 | | 1.50 |

Rushmere St Andrew Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 04-03-2025)

4 March 2025 (2024 - 2025)

| | | | | | | | | | |
|--|------------|-------------|------------------|--------------------------------------|---------------------|---|-----------|-----------|------------|
| 339 | 14/01/2025 | | Barclays- Cemete | Administration - Registrar of | Kevin Braizer | X | 119.00 | | 119.00 |
| 340 | 14/01/2025 | 386080 | Barclays- Cemete | Phone calls - December 2024 | T2K Voice and Data | S | 43.95 | 8.79 | 52.74 |
| 342 | 09/01/2025 | | Barclays- Cemete | Bank charges - December 2024 | Barclays | X | 9.70 | | 9.70 |
| 356 | 03/02/2025 | | Barclays- Cemete | Stamps - cemetery administration | Sylvia Stannard | X | 6.80 | | 6.80 |
| 358 | 03/02/2025 | 27012025-09 | Barclays- Cemete | Bitdefender security renewal 2025 | CloudFlex Systems | S | 69.50 | 13.90 | 83.40 |
| 359 | 22/01/2025 | 10128150519 | Barclays- Cemete | Mobile phone contracts - January | H3G | S | 79.40 | 15.88 | 95.28 |
| 360 | 06/02/2025 | | Barclays- Cemete | Scribe cemetery professional | Starboard Systems | S | 799.00 | 159.80 | 958.80 |
| 363 | 06/02/2025 | | Barclays- Cemete | Registrar of burials - January 2025 | Kevin Braizer | X | 314.50 | | 314.50 |
| 385 | 24/02/2025 | | Barclays- Cemete | Parking fees paying in of cheques | Sylvia Stannard | X | 1.50 | | 1.50 |
| 388 | 24/02/2025 | | Barclays- Cemete | Mobile phone contracts - February | Susan Smith | S | 79.40 | 15.88 | 95.28 |
| 392 | 04/03/2025 | | Barclays- Cemete | Professional charges for land issues | Birketts Solicitors | S | 807.00 | 161.40 | 968.40 |
| 393 | 04/03/2025 | | Barclays- Cemete | Microsoft 365 exchange | CloudFlex Systems | S | 235.50 | 47.10 | 282.60 |
| Subtotal for Code: Cemetery Administration | | | | | | | £9,016.59 | £1,307.77 | £10,324.36 |

Code Number 42 Cemetery Water Charges

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|---|------------|------------|--------|------------------|-----------|--------------------------------|---------------|----------|---------|-----|---------|
| 133 | 17/06/2024 | | | Barclays- Cemete | | Water charges at lawn cemetery | Anglian Water | X | 23.04 | | 23.04 |
| 223 | 17/09/2024 | | | Barclays- Cemete | | Water charges at lawn cemetery | Anglian Water | X | 52.36 | | 52.36 |
| 318 | 17/12/2024 | | | Barclays- Cemete | | Water charges at lawn cemetery | Anglian Water | X | 34.78 | | 34.78 |
| Subtotal for Code: Cemetery Water Charges | | | | | | | | | £110.18 | | £110.18 |

Code Number 49 Cemetery Maintenance

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|-------|------------|--------------|--------|------------------|-----------|------------------------------------|----------------------------|----------|----------|--------|----------|
| 32 | 02/04/2024 | 3824 | | Barclays- Cemete | | Maintenance Cemetery - March 2024 | S.C.L Landscape Management | S | 287.00 | 57.40 | 344.40 |
| 37 | 23/04/2024 | | | Barclays- Cemete | | Gardening at lawn cemetery - March | Kevin Braizer | X | 114.75 | | 114.75 |
| 40 | 30/04/2024 | | | Barclays- Cemete | | Parish handyman - April 2024 | JN Jim | X | 153.00 | | 153.00 |
| 45 | 09/05/2024 | | | Barclays- Cemete | | Gardening at lawn cemetery - April | Kevin Braizer | X | 135.00 | | 135.00 |
| 47 | 09/05/2024 | INV-63633 | | Barclays- Cemete | | Plaque for seat at cemetery | Anglia Sign Casting | S | 115.60 | 23.12 | 138.72 |
| 48 | 15/05/2024 | 3850 | | Barclays- Cemete | | Maintenance cemetery - April 2024 | S.C.L Landscape Management | S | 1,279.00 | 255.80 | 1,534.80 |
| 56 | 22/05/2024 | 2045835 | | Barclays- Cemete | | Signs Lawn Cemetery | Signomatic | S | 268.02 | 53.60 | 321.62 |
| 72 | 30/05/2024 | | | Barclays- Cemete | | Parish handyman weekly | JN Jim | X | 224.20 | | 224.20 |
| 73 | 30/05/2024 | | | Barclays- Cemete | | Plants for lawn cemetery | Kevin Braizer | X | 51.89 | | 51.89 |
| 82 | 11/06/2024 | | | Barclays- Cemete | | Maintenance cemetery - May 2024 | S.C.L Landscape Management | S | 554.00 | 110.80 | 664.80 |
| 83 | 11/06/2024 | 3876 | | Barclays- Cemete | | Maintenance cemetery - May 2024 | S.C.L Landscape Management | S | 14.16 | 2.83 | 16.99 |
| 84 | 11/06/2024 | | | Barclays- Cemete | | Gardening at cemetery - May 2024 | Kevin Braizer | X | 263.25 | | 263.25 |
| 121 | 13/06/2024 | | | Barclays- Cemete | | Maintenance Lawn Cemetery - July | Kevin Braizer | X | 182.25 | | 182.25 |
| 129 | 15/07/2024 | Invoice 3867 | | Barclays- Cemete | | Maintenance cemetery - June 2024 | S.C.L Landscape Management | S | 554.00 | 110.80 | 664.80 |
| 131 | 15/07/2024 | Invoice 3897 | | Barclays- Cemete | | Preparation, purchase and planting | S.C.L Landscape Management | S | 2,746.00 | 549.20 | 3,295.20 |
| 156 | 07/08/2024 | | | Barclays- Cemete | | Maintenance cemetery - July | Kevin Braizer | X | 280.50 | | 280.50 |
| 157 | 07/08/2024 | | | Barclays- Cemete | | Parish handyman weekly | JN Jim | X | 441.75 | | 441.75 |
| 177 | 26/08/2024 | Invoice 3922 | | Barclays- Cemete | | Maintenance cemetery - July 2024 | S.C.L Landscape Management | S | 936.00 | 187.20 | 1,123.20 |
| 194 | 09/09/2024 | Invoice 3957 | | Barclays- Cemete | | Maintenance cemetery - August | S.C.L Landscape Management | S | 287.00 | 57.40 | 344.40 |

Rushmere St Andrew Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 04-03-2025)

4 March 2025 (2024 - 2025)

| | | | | | | | | | |
|---|------------|---------------|------------------|---------------------------------------|----------------------------|---|------------|-----------|------------|
| 203 | 13/09/2024 | | Barclays- Cemete | Gardening cemetery - August 2024 | Kevin Braizer | X | 153.00 | | 153.00 |
| 205 | 13/09/2024 | | Barclays- Cemete | Equipment cemetery | Kevin Braizer | X | 33.73 | | 33.73 |
| 217 | 20/09/2024 | 11355 | Barclays- Cemete | Construction oand laying of footpaths | D J Moyse Surfacing Ltd | S | 15,000.00 | 3,000.00 | 18,000.00 |
| 218 | 24/09/2024 | | Barclays- Cemete | Parish handyman rounds - August | JN Jim | X | 288.75 | | 288.75 |
| 221 | 27/09/2024 | | Barclays- Cemete | Supply and fixing of fence and | KJ Fencing Services | X | 5,300.00 | | 5,300.00 |
| 232 | 15/07/2024 | | Barclays- Cemete | Gardening at cemetery - June 2024 | Kevin Braizer | X | 182.25 | | 182.25 |
| 243 | 03/10/2024 | | Barclays- Cemete | Gardening at cemetery - September | Kevin Braizer | X | 221.00 | | 221.00 |
| 244 | 03/10/2024 | Invoice 3983 | Barclays- Cemete | Maintenance cemetery - September | S.C.L Landscape Management | S | 685.50 | 137.10 | 822.60 |
| 283 | 07/11/2024 | Invoice 4009 | Barclays- Cemete | Maintenance - Cemetery - October | S.C.L Landscape Management | S | 614.00 | 122.80 | 736.80 |
| 284 | 07/11/2024 | | Barclays- Cemete | Gardening at cemetery - October | Kevin Braizer | X | 153.00 | | 153.00 |
| 307 | 13/12/2024 | | Barclays- Cemete | Gardening at cemetery - November | Kevin Braizer | X | 136.00 | | 136.00 |
| 308 | 13/12/2024 | | Barclays- Cemete | Strimmer blades cemetery | Kevin Braizer | X | 11.99 | | 11.99 |
| 310 | 13/12/2024 | Invoice 4027 | Barclays- Cemete | Maintenance Cemetery - November | S.C.L Landscape Management | S | 522.50 | 104.50 | 627.00 |
| 333 | 13/01/2025 | Invoice 11389 | Barclays- Cemete | Digging out ditch and removal of | D J Moyse Surfacing Ltd | S | 4,240.00 | 848.00 | 5,088.00 |
| 334 | 13/01/2025 | Invoice 4045 | Barclays- Cemete | Installation of signs | S.C.L Landscape Management | S | 925.00 | 185.00 | 1,110.00 |
| 335 | 13/01/2025 | Invoice 4041 | Barclays- Cemete | Maintenance cemetery - December | S.C.L Landscape Management | S | 935.00 | 187.00 | 1,122.00 |
| 338 | 14/01/2025 | | Barclays- Cemete | Gardening at cemetery - December | Kevin Braizer | X | 85.00 | | 85.00 |
| 347 | 20/01/2025 | SI-159537 | Barclays- Cemete | Skip exchange 13/01/2025 Lawn | Sun Skips | S | 233.33 | 46.67 | 280.00 |
| 361 | 06/02/2025 | | Barclays- Cemete | Skip exchange 04/02/2025 at the | Sun Skips | S | 233.33 | 46.67 | 280.00 |
| 362 | 06/02/2025 | | Barclays- Cemete | Adjust pipework for tap to be moved | S.C.L Landscape Management | S | 65.00 | 13.00 | 78.00 |
| 364 | 06/02/2025 | | Barclays- Cemete | Gardening at cemetery - January | Kevin Braizer | X | 144.50 | | 144.50 |
| 374 | 14/02/2025 | | Barclays- Cemete | Removal of notice board/ reinstall | S.C.L Landscape Management | S | 660.00 | 132.00 | 792.00 |
| 384 | 24/02/2025 | GB5EFPDAB | Barclays- Cemete | Tree guards Lawn Cemetery | Amazon | S | 38.32 | 7.66 | 45.98 |
| Subtotal for Code: Cemetery Maintenance | | | | | | | £39,748.57 | £6,238.55 | £45,987.12 |

Code Number 71 Cemetery Skips

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|-----------------------------------|------------|------------|--------|------------------|-----------|----------------------------------|-----------|----------|-----------|-------|--------|
| 39 | 30/04/2024 | SI-128220 | | Barclays- Cemete | | Skip exchange at lawn | Sun Skips | S | 233.33 | 46.67 | 280.00 |
| 55 | 22/05/2024 | SI-130405 | | Barclays- Cemete | | Skip exchange at lawn cemetery | Sun Skips | S | 233.33 | 46.67 | 280.00 |
| 89 | 14/06/2024 | SI-132725 | | Barclays- Cemete | | Skip exchange lawn | Sun Skips | S | 233.33 | 46.67 | 280.00 |
| 154 | 07/08/2024 | SI-137517 | | Barclays- Cemete | | Skip exchange at lawn | Sun Skips | S | 233.33 | 46.67 | 280.00 |
| 216 | 20/09/2024 | SI-144083 | | Barclays- Cemete | | Skip exchange lawn | Sun Skips | S | 233.33 | 46.67 | 280.00 |
| 252 | 09/10/2024 | SI-144083 | | Barclays- Cemete | | Skip exchange at Lawn | Sun Skips | S | 233.33 | 46.67 | 280.00 |
| 274 | 04/11/2024 | SI-151478 | | Barclays- Cemete | | Skip exchange Lawn | Sun Skips | S | 233.33 | 46.67 | 280.00 |
| 329 | 02/01/2025 | SI-157804 | | Barclays- Cemete | | Skip exchange 19/12/2024 at Lawn | Sun Skips | S | 233.33 | 46.67 | 280.00 |
| Subtotal for Code: Cemetery Skips | | | | | | | £1,866.64 | £373.36 | £2,240.00 | | |

Code Number 110 Cemetery Assets

| Vchr. | Date | Invoice No | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|------------------------------------|------------|------------|--------|------------------|-----------|---------------------------|----------------------------|----------|---------|-------|--------|
| 31 | 02/04/2024 | 3821 | | Barclays- Cemete | | Initialled as new records | S.C.L Landscape Management | S | 150.00 | 30.00 | 180.00 |
| Subtotal for Code: Cemetery Assets | | | | | | | £150.00 | £30.00 | £180.00 | | |

Rushmere St Andrew Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 04-03-2025)

4 March 2025 (2024 - 2025)

| | | | |
|---------------------------------------|--------------------|-------------------|--------------------|
| Subtotal for Cost Centre: 09 Cemetery | 50,891.98 | 7,949.68 | 58,841.66 |
| <hr/> | | | |
| TOTALS | £224,011.27 | £21,172.07 | £245,183.34 |