



Rushmere St Andrew Parish Council

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Minutes of the Environment and Services Committee meeting held on Thursday, 18th September 2025 at 7.30pm at St Andrews' Church Hall

CHAIRMAN: Cllr J Wright
PRESENT: Cllr R Whiting, Cllr B Ward, Cllr M Odam, Cllr K Driver, Cllr J Wright, Cllr D Francis, Cllr M Newton
APOLOGIES: Cllr J Westrup, Cllr K Barber
CLERK: Mrs S Stannard (Assistant Clerk). Minutes taken by Mrs Stannard.
ALSO PRESENT: Members of the Public 0.

1. APOLOGIES & APPROVAL OF ABSENCE, PROTOCOL AND CONDUCT REMINDERS

RESOLVED: Approved as above.

2. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON THURSDAY 26th May 2025

RESOLVED: The minutes of the Environment and Services Committee meeting held on the 26th May 2025 be signed by the Chairman as a true record and adopted by the Council.

DECLARATIONS OF COUNCILLOR INTEREST

Cllr Wright declared a non-pecuniary interest in Acorn Trees and SCL Landscape Management Ltd.

3. PUBLIC PARTICIPATION

a. To Identify Public Participation with Respect to Items on this Agenda

None

b. Public Forum – Members of Public/Parish Councillors May Speak on Any Matter

Cllr Francis informed Councillors that a member of the public contacted him about the removal of the noticeboard in Broadlands Way. He mentioned that he was disappointed about loss of this noticeboard. Cllr Wright indicated that the quality and number of noticeboards were reviewed and the Council had to rationalise on the number of noticeboards.

4. ALLOTMENTS

a. Feedback from the Allotment Manager

NOTED: Update provided by Cllr Wright on allotments.

RESOLVED: Letters to go to tenants of overgrown plots.

b. To Consider and Discuss Renting of Car Park at Allotments to Baptist Church

Cllr Wright updated Councillors on the situation regarding the car park at the allotments. The previous tenancy agreement for £500 per annum ended at 31st August 2025.

RESOLVED: That a tenancy agreement for renting of the car park by the Baptist Church for £500 per annum be agreed for one year.

5. ENVIRONMENT AND LEISURE

a. To Consider and Agree Action Regarding Silver Birch at Broke Hall Playing Field

Three quotes were sourced from Acorn Trees, SCL Landscape Management and TL Trees for the trimming of the silver birch at Broke Hall Playing Field. The quotes received were for:

TL Trees - £900 + VAT

Acorn Trees - £650 + VAT

SCL Landscape Management – not received

The specifications on the quotes differed.

RESOLUTION: To defer this to a future meeting.

b. To Consider and Agree Replacement Swing Seats at Chestnut Play Area

In the previous ROSPA safety report it was highlighted that the swing seats at Chestnut Play Area needs replacing. Three quotes were sourced from PlayQuip, Premier Play and SCL Landscape Management. The quotes received were:

Premier Play – replacement of two new seats £1,740 + VAT

PlayQuip – To supply only 2 cradle seats inclusive of postage £410 + VAT; supply and install 2 cradle seats - £520 + VAT

SCL Landscape Management - £315 + VAT

RESOLVED: To appoint PlayQuip at a cost of £520 + VAT to supply and replace the 2 cradle swing seats at Chestnut Play Area.

c. To Consider and Agree Action regarding Maintenance Contracts for land owned by Parish Council

A report on maintenance contracts was distributed prior to the meeting. The report was discussed.

RESOLVED: Defer to a future meeting.

6. ROADS, VERGES AND FOOTPATHS

a. To Review Community Speedwatch Sites

All Community Speedwatch sites in the parish have to be reviewed. Cllr Wright updated Councillors on the Speedwatch sites in the parish.

NOTED.

b. To Consider and agree request for weight limit orders for Rushmere St Andrew Village

Cllr Wright introduced this item to councillors.

RESOLVED: To consult residents in the village about possible restrictions.

7. TO NOTE CORRESPONDENCE RECEIVED

Cllr Wright updated Councillors on correspondence regarding trees at Sandpit Close and Kentwell Close. The use of the allotment hut was discussed and break-ins at sheds at the allotments. Correspondence regarding tree roots at paths in the cemetery were discussed and deferred to a future meeting. Correspondence regarding traffic calming in The Street was discussed and agreed that the Parish Council does what it can in terms of Speedwatch and SIDs. This should be referred to Suffolk County Council.

8. DETERMINATION OF ITEMS FOR FUTURE AGENDA

None

10. CLOSE OF MEETING

The Chairman closed the meeting at 8.35pm.